



Calendar 2003-04

UNIVERSITY  
*of*  
GLASGOW

## FACULTY OF MEDICINE: NURSING

### DATES OF SEMESTERS

*Semester 1:* 30th September 2003 - 23rd January 2004  
*Christmas Vacation:* 22nd December 2003 - 9th January 2004

*Semester 2:* 26th January 2004 - 4th June 2004  
*Spring Vacation:* 22nd March 2004 - 9th April 2004

	<b>Teaching Starts</b>	<b>Teaching Ends</b>
1st Year	30 September 2003 5 January 2004 5 April 2004	12 December 2003 19 March 2004 13 August 2004
2nd Year	30 September 2003 5 January 2004 5 April 2004	19 December 2003 26 March 2004 27 August 2004
3rd Year	22 September 2003 5 January 2004 5 April 2004	19 December 2003 19 March 2004 23 July 2004
4th Year	15 September 2003 5 January 2004 5 April 2004	19 December 2003 19 March 2004 16 July 2004

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## **I APPEALS BY STUDENTS**

The Senate is charged by the *Universities (Scotland) Acts* with a duty to superintend the teaching of the University. This is understood to include examining. The Senate has authorised the establishment of Faculty Appeals Committees to hear appeals in the first instance, as specified in the Code of Procedure for Appeals to a Faculty Appeals Committee.

A student may further appeal from the decision of the relevant Faculty Appeals Committee to the Senate.

Any appeal giving all the grounds of that appeal must be despatched in writing to the Faculty Secretary of the relevant Faculty, or to the Clerk of Senate, as appropriate, within 14 days of the intimation to the student of the decision against which he or she is appealing.

Students are advised to consult the Faculty Academic Administrator before lodging an appeal to the Faculty Appeals Committee and the Head of the Senate Office, before lodging an appeal to the Senate Appeals Committee.

The Code of Procedure for Appeals to a Faculty Appeals Committee and the Code of Procedure for Appeals to the Senate are set out in that section of the University *Calendar* entitled 'University Fees and General Information for Students', which is available either from the Faculty Office or The Registry enquiry office in the University. The address of the Faculty Academic Administrator is The Medical School Building, University Avenue, Glasgow G12 8QQ.

## **II UNDERGRADUATE ENTRY**

Before applying for admission to the Faculty of Medicine, all applicants should consult the most recent edition of the University's *Undergraduate Prospectus*. The *Prospectus* sets out the normal qualifications required for admission, describes the application procedure, summarises the degree regulations and courses offered, and gives general information about the University. It is available in most U.K. schools, or it may be obtained from The Student Recruitment and Admissions Service, University of Glasgow, Glasgow G12 8QQ.

Information regarding the higher degree of MSc (Med Sci) in Health Care is given in the 'Graduate Studies' section of the *University Calendar*.

## **III DEGREE OF BACHELOR OF NURSING (1995 CURRICULUM)**

A revised curriculum for the Degree of Bachelor of Nursing was introduced with effect from session 2002-3 in accordance with the new requirements of the Nursing and Midwifery Council (NMC). Students who commenced study in October 2001 under the current regulations shown below and, who, for reasons of illness or other good cause, at any time during their studies are unable to progress directly from one year of study to the next year of study, will be required to transfer to the new curriculum.

The Degree of Bachelor of Nursing for students commencing their studies in October 1995 is governed by a Resolution of the University Court.

1. The Degree of Bachelor of Nursing (BN) may be conferred by the University of Glasgow in the Faculty of Medicine (the Faculty) as a degree in such designations as may be prescribed by Regulations.
2. The Senate will make Regulations governing the award of the degree which are subject to the approval of the University Court. These shall be stated under 'Regulations' below.
3. The degree may also be offered as an honours degree.

### **Regulations**

#### **1 Duration of Degree Study**

##### **a) Study in the University of Glasgow**

The course of study for the Degree of Bachelor of Nursing with Honours and for the Ordinary Degree shall extend over not less than four academical years of full-time study.

##### **b) Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education**

A candidate may be granted such exemption from courses and examinations as may be approved by the Senate on the recommendation of the Faculty of Medicine provided that he or she spends not less than two academic sessions in study at the University and that the Senate is satisfied that the content and standard of any course or examination to be recognized is equivalent to a corresponding course or examination prescribed for the Degree. If admission to the Honours curriculum is sought, recognition is limited to the equivalent of such courses as satisfy the normal requirements of the Faculty of Medicine for admission to Honours.

## **2 General Structure and Assessment of Degree**

### ***Structure***

The Bachelor of Nursing is a programme of prescribed study. All course are compulsory unless otherwise stated.

<i>Course</i>	<i>Credits</i>
<i>Level 3</i>	120
Nursing III (including clinical practice)	80
Research Methods	10
Human Disease	30
<i>Level 4 - BN Degree</i>	120
Nursing IV (including clinical practice)	40
Process of Nursing IV (including Philosophy & Ethics in Nursing Practice, clinical practice)	45
<i>EITHER</i> Critical Care Nursing Option (including clinical practice)	25
<i>OR</i> Primary Health Care Nursing Option (including clinical practice)	25
Care Study	10
<i>Level 4 - BN(Hons)</i>	120
Nursing IV (Hons) (including clinical practice	
Process of Nursing IV (Hons)(including Philosophy & Ethics in Nursing Practice, clinical practice)	
<i>EITHER</i> Critical Care Nursing Option (Hons) (including clinical practice)	
<i>OR</i> Primary Health Care Nursing Option (Hons) (including clinical practice)	
Dissertation	

120 credits have been allocated in total for the Honours year.

### ***Recognised Qualifying Modules***

The list of recognised qualifying courses (modules) is shown above.

### ***Existence of Pre-requisites and Co-requisites***

The achievement of a minimum of Grade D in all courses from the previous year of study is a prerequisite for entry to the next year of study together with the completion of the prescribed clinical experience and achievement of a minimum of Grade D in each period of clinical experience. Please refer to the BN Programme Handbook for details.

### **Selection for the Degree with Honours**

At the end of the third year of the course in order to proceed to the Honours degree, candidates must normally have passed each of the third year degree examinations with a minimum of grade 'C' at the first attempt in Nursing III and a minimum of grade 'D' at the first attempt in the remaining examinations/summative assignments.

Candidates who fail to be admitted to the BN (Honours) on the criteria stated above will proceed to the BN Degree in Year 4.

### ***Approval of Curricula***

The BN follows a prescribed curriculum. In the final year of study, candidates may select one option from two choices to be approved by the BN4 Year Co-ordinator.

### ***Minimum requirement for the award of credits***

The minimum requirement for the award of credits for a course shall be specified by the Department concerned, and given to candidates in writing at the beginning of the course. This requirement shall normally include a specified minimum level of compliance with departmental instructions in terms of attendance and completion of work, and a specified minimum level of performance in assessed work and examinations including the end-of-course examination (if any). Normally no grade or credits shall be awarded to a candidate who has not met this minimum requirement.

A candidate shall be refused admission to an end-of-course examination only if his or her level of compliance with departmental instructions and level of performance in assessed work and examinations prior to the end-of-course examination should lead to the result of Grade N (no credit), no matter what level of performance was achieved in the end-of-course examination.

### ***Assessment***

Regulations for assessment are governed by the Code of Assessment which is contained in the General Information and Fees section of the Calendar.

### ***Summative Assessment***

#### ***Level 3 Courses***

All Level 3 courses have a weighting of 100%.

#### ***Level 4 Courses***

Level 4 courses have a 100% weighting with the following exception:

Process of Nursing IV comprises an examination (80%) and a summative essay in Philosophy & Ethics in Nursing Practice (20%).

#### *Level 4 Courses (Honours)*

Level 4 courses (Honours) have a 100% weighting with the following exceptions:

The Dissertation is double-weighted.

Process of Nursing IV (Honours) comprises an examination (80%) and a summative essay in Philosophy & Ethics in Nursing Practice (20%).

#### **Entry and Re-entry**

A candidate must present himself or herself in all the subjects of the appropriate professional examination and summative assignments on the first possible occasion after completing the prescribed course of study. A candidate who has failed to achieve a minimum of Grade D in the examination in any subject of a professional examination or in a summative assignment must present himself or herself for re-examination in that subject on the first occasion for which he or she is eligible. The Faculty of Medicine exceptionally may permit a candidate to postpone entry to all or any of the subjects of a professional examination or a summative assignment.

#### ***Re-assessment in a Module (Course)***

The opportunity for resit/resubmission will be available to any candidate in Year 3 or Year 4 (Ordinary Degree) who achieves Grade E or below in the first diet of the examination/summative assignment in any course.

If a candidate for the Degree with Honours having duly completed the work of the final year curriculum, is prevented by illness medically certified or other good cause from attending an Honours examination or, having begun it, from completing it, the examiners may recommend to Senate that the candidate be offered a special diet of the final examinations and if successful, may graduate with Honours.

If a candidate for the Degree with Honours fails one or more of the professional examinations in the first diet or the dissertation, a resit examination or opportunity to resit the dissertation shall be offered in order to provide the candidate with the opportunity to complete the requirements for professional accreditation. If the candidate is successful in the examination(s)/dissertation and has completed all other requirements set out in the Regulations he or she may be awarded the Degree of Bachelor of Nursing with Honours.

#### **3 Progress of Students**

A student may not proceed to the next academic year of the curriculum until he or she has completed or has been granted exemption from the courses and examinations and summative assignments of the preceding year.

Students must complete at least 80% of the clinical experience. Students may be required to repeat clinical placements in order to fulfil this requirement.

A student who has not achieved clinical competence appropriate to the year of study will be required to repeat the clinical experience.

#### ***Certificate of IT competence***

Every candidate must normally have obtained the Certificate of Basic IT Competence in his or her first session in order to progress to subsequent sessions of study and to qualify for any award covered by these regulations.

#### ***Administration of progression***

A candidate who has failed to achieve a minimum of Grade D in an examination or summative assignment in any subject after two attempts may be referred to the Faculty Progress Committee.

A candidate whose conduct or progress is considered not to be satisfactory may be excluded from further instruction and examination for the Degree of Bachelor of Nursing.

A candidate will normally be excluded if he or she is unable or will be unable to sit the Fourth Professional Examination or complete the required final year summative assignments within five years of commencing the programme.

#### ***Appeals against Decisions relating to the Progress of Studies***

A student whose studies have been so terminated shall have the right of appeal to the Appeals Committee of the Faculty.

#### **4 Specific Structure of the Degree**

Minimum requirements for the award of the degree

To be eligible to graduate with the Degree of BN a candidate must normally:

- (1) have passed all final year examinations and summative assignments;
- (2) have submitted a satisfactory Care Study of 5,000 words;
- (3) have satisfactorily completed clinical practice;
- (4) have obtained the Certificate of Basic IT Competence.

To be eligible to graduate with the Degree of BN (Honours) a candidate must normally:

- (1) have passed all final year examinations and summative assignments;
- (2) have submitted a satisfactory dissertation of 12,000 words;
- (3) have satisfactorily completed clinical practice;
- (4) have obtained the Certificate of Basic IT Competence.

## IV DEGREE OF BACHELOR OF NURSING (2002 CURRICULUM)

The Degree of Bachelor of Nursing for students commencing their studies in October 2002 is governed by a Resolution of the University Court which is set to come into effect. The provisions of the resolution are as follows:

- 1.. The Degree of Bachelor of Nursing (BN) may be conferred by the University of Glasgow in the Faculty of Medicine (the Faculty) as a degree in such designations as may be described by Regulations.
2. The Senate will make Regulations governing the award of the degree which are subject to the approval of the University Court. These shall be stated under 'Regulations' below.
3. The degree may also be offered as a non-honours degree. The early exit award of Dip HE is also included in the Regulations.
4. Notwithstanding the provisions of this Resolution, in recognition of the changing requirements of the Nursing and Midwifery Council (NMC), the Senate may, on the recommendation of the Faculty Progress Committee, require any student whose course of study was begun before October 2002 and who was unable by reason of illness or other good cause to complete her/his study under the regulations previously in force (see *Calendar* entry for 2001-02) to offer herself/himself for the Degree under the regulations described below.

### Regulations

#### 1 Duration of Degree Study

##### a) *Study in the University of Glasgow*

The course of study for the Degree shall extend over not less than four academic years of full-time study for the Bachelor of Nursing with Honours and three academic years of full-time study for the Bachelor of Nursing Degree.

##### b) *Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education and secondary level of qualifications*

A candidate who has attended and passed the examinations, assignments and clinical requirements of the Nursing & Midwifery Council (NMC) Foundation Programme (year 1) in another institution of higher education approved by the University Court on the recommendation of the Senate may be allowed to count such attendance as qualifying towards the Degree provided that the Senate is satisfied that the content and standard of any course or examination to be recognised is equivalent to a corresponding course or examination prescribed for the Degree.

#### 2 General Structure and Assessment of the Degree

##### *Structure*

The Bachelor of Nursing is a programme of prescribed study. All courses are compulsory.

The professional terminology for the first year of study is the "Foundation Programme". Subsequent years of the programme are termed the "Adult Branch Programme".

<i>Course</i>	<i>Credits</i>
<i>Level 1</i>	
Nursing and Integrated Biomedical & Life Sciences	50
Health and Nursing Studies	25
Clinical Nursing Practice	45
<i>Level 2</i>	
Nursing and Health Studies	50
Integrated Biomedical & Life Sciences	25
Clinical Nursing Practice	45
Pathology and Human Disease (to be studied in Year 3)	20
<i>Level 3 (graduating students)</i>	
Nursing	50
Research Methods	10
Clinical Nursing Practice	35
Clinical Consolidation Practice	20
<i>Level 3 (Junior Honours)</i>	
Nursing - 3H	50
Research Methods - 3H	15
Clinical Nursing Practice - 3H	35
Clinical Consolidation Practice - 3H (to be completed in Year 4H)	30
<i>Level 4 (Senior Honours)</i>	
Nursing Policy in Context - 4H	30
Management for Health Care - 4H	30
Dissertation - 4H	30

### ***Recognised Qualifying Modules***

The list of recognised qualifying courses (modules) is shown above.

### ***Existence of Pre-requisites and Co-requisites***

#### *Clinical Practice*

Students shall not be permitted to progress to clinical practice until they have met the prevailing requirements for immunisation against Hepatitis B.

Students shall be required to attend all mandatory pre-clinical instruction sessions/briefings set down by the Nursing & Midwifery School before being permitted to attend a clinical placement.

Attendance at all timetabled clinical placements is mandatory.

#### *Absence from Clinical Experience*

Foundation Programme:

Students must complete 98% of each period of clinical experience.

Adult Branch Programme:

Students must complete at least 98% of each period of clinical experience.

Students may be required to repeat clinical placements in order to fulfil the above requirements.

#### *Entry to the Next Year of Study*

The achievement of a minimum of Grade D in all courses from the previous year of study is a prerequisite for entry to the next year of study together with the completion of the prescribed clinical experience and the achievement of a minimum of Grade D in each period of clinical experience. Please refer to the BN Programme Handbook for details.

#### *Professional Progression*

A student may not proceed to the Adult Branch Programme until the statutory requirements of the Foundation Programme have been met.

### ***Approval of Curricula***

The Bachelor of Nursing follows a prescribed curriculum.

### ***Minimum Requirement for the Award of Credits***

The minimum requirement for the award of credits for a course shall be specified by the Department concerned, and given to candidates in writing at the beginning of the course. This requirement shall normally include a specified minimum level of compliance with departmental instructions in terms of attendance and completion of work, and a specified minimum level of performance in assessed work and examinations including the end-of-course examination (if any). Normally no grade or credits shall be awarded to a candidate who has not met this minimum requirement.

A candidate shall be refused admission to an end-of-course examination only if his or her level of compliance with departmental instructions and level of performance in assessed work and examinations prior to the end-of-course examination should lead to the result of Grade N (no credit), no matter what level of performance was achieved in the end-of-course examination.

### ***Assessment***

Regulations for assessment are governed by the Code of Assessment which is contained in the *Fees and General Information* section of the Calendar.

Examination/submission dates will be displayed on the Examinations Noticeboard in the Nursing & Midwifery School.

### ***Formative Assessment***

Details regarding formative assessment for all years of study are contained in the Bachelor of Nursing Programme Handbook.

### ***Summative Assessment***

Details regarding summative assessment for all years of study are contained in the Bachelor of Nursing Programme Handbook.

Candidates shall normally be required to sit any end-of-course (module) examination/summative assignment for a course (module) at Level 1, Level 2 or Level 3 at the first available diet after completion of the course. A candidate who does not attend that examination/complete that assignment at the first diet, without good cause, shall for the purposes of these regulations have the same outcome as a student who attends the examination and is awarded a zero mark.

The examiners at their discretion may examine candidates orally in any subject of the degree programme.

### ***Re-assessment in a Module (Course)***

A candidate who has achieved Grade D or above in the first diet of the end-of-course (module) examinations/summative assignments for a course at Level 1, Level 2 or Level 3 will not be allowed to resit the examination/summative assignment. A candidate who has achieved Grade E or below shall be entitled to resit the examination/summative assignment, but normally only once and at the next available diet. The grade awarded as the result of the resit examination/resubmitted summative assignment will be no higher than Grade D and no lower than the original result.

### ***Clinical Assessment***

In year 1, clinical assessment shall be in terms of the achievement by the candidate of specified outcomes for entry to the Adult Nursing Branch. Thereafter clinical assessment shall be in terms of the achievement by the candidate of competencies for professional registration determined by the NMC.

Clinical practice will be assessed using the clinical assessment tool. The student is required to achieve 80% of the stated

outcomes of each period of clinical practice and, by the end of the Foundation Programme to have achieved all the outcomes for entry to the second year of study (Adult Branch Programme).

Clinical assessment at all levels of study shall be graded in accordance with the prevailing scheme for the Faculty of Medicine.

### **3 Progress of Students**

A student may not proceed to the next academic year of the curriculum until she or he has completed the courses and examinations/summative assignments of the previous year.

A student who has not achieved clinical outcomes/competencies appropriate to the year of study will be required to repeat the clinical experience.

#### ***Selection for the Degree with Honours***

At the end of the second year of the course, in order to proceed to the Junior Honours year of the Degree with Honours, candidates must normally have passed both of the second year degree examinations/summative assignments at the first attempt, with a minimum of grade C in Nursing and Health Studies together with satisfactory clinical performance.

Candidates who fail to be admitted to the Degree with Honours on the criteria stated above will proceed to the final year of the Bachelor of Nursing (Ordinary Degree) provided that they have fulfilled the requirements for progression.

#### ***Withdrawal from the final Honours year***

A student who chooses to withdraw from Year 4 of the course before completing the Honours examinations/summative assignments will be eligible for the award of the Degree of Bachelor of Nursing upon satisfactory completion of a 12-week period of clinical consolidation as required by the NMC.

#### ***Professional Progression***

A student may not proceed to the Adult Branch Programme until the statutory requirements of the Foundation Programme have been met.

#### ***Certificate of IT competence***

Every candidate must normally have obtained the Certificate of Basic IT Competence in her or his first session in order to progress to subsequent sessions of study and to qualify for any award covered by these regulations.

#### ***Administration of progression***

A candidate who has failed to achieve a minimum of Grade D in a degree examination/assignment in any subject after two attempts may be required to attend the Faculty Progress Committee.

A candidate whose conduct or progress is considered not to be satisfactory may be excluded from further instruction and examination for the Degree of Bachelor of Nursing.

A candidate will normally be excluded:

- (a) if she/he fails to achieve a minimum of grade D in all degree examinations and assignments of any year (with the exception of Honours) after two attempts;
- (b) if she/he is unable, or will be unable to sit the Final Year degree examinations or complete the required final year summative assignments within five years of commencing the course;
- (c) if she/he fails to meet the statutory requirements of the Common Foundation Programme in Nursing.

#### ***Appeals against decisions***

A student whose studies have been so terminated shall have the right of appeal to the Appeals Committee of the Faculty.

#### ***Referred Study***

A candidate who has failed to achieve a minimum of Grade D in a degree examination/assignment in any subject after two attempts will not be readmitted to that examination/assignment until any conditions of further study which the Faculty of Medicine may prescribe have been fulfilled.

### **4 Specific Structure of the Degree and Sub-Degree Awards**

The curriculum shall comprise both theory and clinical practice in a ratio of 50:50 and shall consist of prescribed qualifying credit bearing courses. In order to progress to the next year of the curriculum, students must achieve a minimum of Grade D in all prescribed courses.

Students will be required to maintain a **Portfolio of Personal and Professional Development** throughout their three/four years of study.

Minimum requirements for the award of the degree and other awards

#### ***Certificate of Higher Education (Foundation Nursing)***

The Certificate of Higher Education (Foundation Nursing) will only be applicable to students who exit from the Bachelor of Nursing degree programme at the end of the first year of study.

To qualify for the Certificate of Higher Education (Foundation Nursing) the candidate must satisfy the following requirements:

- (i) She/he must have completed all courses of the first year of the Bachelor of Nursing programme totalling 120 credits
- (ii) She/he must have completed successfully the clinical practice components of the first year of the Bachelor of Nursing programme.

Candidates who proceed to a degree in any Faculty will not be eligible for the Certificate.

***Bachelor of Nursing (Ordinary Degree)***

To qualify for the Degree of Bachelor of Nursing the candidate must satisfy the following requirements:

- (i) She/he must have completed successfully all courses of Years 1-3 of the Bachelor of Nursing Programme;
- (ii) She/he must have completed successfully the clinical practice components of Years 1-3 of the Bachelor of Nursing Programme;
- (iii) She/he must have completed satisfactorily a 12-week period of clinical consolidation as required by the NMC.

***Bachelor of Nursing (Honours Degree)***

Honours are awarded in three classes but the second class may be divided into upper and lower divisions. The names of successful candidates within each class or division shall be arranged in alphabetical order. A candidate who has not been placed in any class may be recommended by the examiners for the award of an Ordinary Degree.

To qualify for the Degree of Bachelor of Nursing (Honours) the candidate must satisfy the following requirements:

- (i) She/he must have completed successfully all courses of Years 1 and 2 and the Junior and Senior Honours courses of the Bachelor of Nursing Programme;
- (ii) She/he must have completed successfully the clinical practice components of Years 1 and 2 and of the Junior and Senior Honours years of the Bachelor of Nursing Programme;
- (iii) She/he must have completed satisfactorily a 12-week period of clinical consolidation as required by the NMC.

***ELIGIBILITY FOR ENTRY TO THE PROFESSIONAL REGISTER***

Candidates must have completed 4,600 hours of study (2,300 theoretical; 2,300 clinical (including a 12-week period of clinical consolidation)) and must have achieved all the NMC competencies by the end of their final year of study.

A student will not be eligible to apply to the NMC for registration as a nurse until the statutory requirements of the Adult Branch Programme have been met.