



Calendar 2003-04

UNIVERSITY  
*of*  
GLASGOW

## FACULTY OF ARTS

**DEAN:** Professor John M Caughie MA

**Chief Adviser of Studies:** Heather Lloyd BA PhD

### DATES OF SEMESTERS

*Semester 1:* 30th September 2003 - 23rd January 2004  
*Christmas Vacation:* 22nd December 2003 - 9th January 2004

*Semester 2:* 26th January 2004 - 4th June 2004  
*Spring Vacation:* 22nd March 2004 - 9th April 2004

### Degree of BMus

**Teaching Starts**  
24 September 2003  
12 January 2004  
19 April 2004

**Teaching Ends**  
19 December 2003  
26 March 2004  
18 June 2004

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## **I Undergraduate Entry**

Before applying for admission to the Faculty of Arts, all applicants should consult the most recent edition of the University's *Undergraduate Prospectus*. The *Prospectus* sets out the normal qualifications required for admission, describes the application procedure, summarises the degree regulations and courses offered, and gives general information about the University.

The *Prospectus* is available in most U.K. schools, or it may be obtained from The Registry, University of Glasgow, Glasgow, Scotland G12 8QQ.

## **II Appeals by Students**

The Senate is charged by the Universities (Scotland) Acts with a duty to superintend the teaching of the University. This is understood to include examining. The Senate has authorised the establishment of Faculty Appeals Committees to hear appeals in the first instance, as specified in the Code of Procedure for Appeals to a Faculty Appeals Committee.

A student may further appeal from the decision of the Faculty Appeals Committee to the Senate.

Any appeal giving all the grounds of that appeal must be despatched in writing to the Clerk of the Faculty, or to the Clerk of Senate, as appropriate, within 14 days of the intimation to the student of the decision against which he or she is appealing.

Students are advised to consult the Clerk of the Faculty before lodging an appeal to the Faculty Appeals Committee and the Head of the Senate Office, before lodging an appeal to the Senate Appeals Committee.

The Code of Procedure for Appeals to a Faculty Appeals Committee and the Code of Procedure for Appeals to the Senate are set out in that section of the University *Calendar* entitled 'University Fees and General Information for Students', which is available either from the Faculty Office or The Registry enquiry office in the University.

Contact Addresses: Clerk of the Faculty of Arts  
6 University Gardens,  
Glasgow G12 8QH  
tel: 0141-330 6319  
e-mail: [clerk@arts.gla.ac.uk](mailto:clerk@arts.gla.ac.uk)

## **III DEGREE OF MASTER OF ARTS**

The Degree of Master of Arts (MA) is governed by Resolution No. 434 of the University Court which came into effect on 12 February 1997. The provisions of the Resolution are as follows:

1. The Degree of Master of Arts (MA) may be conferred by the University of Glasgow in the Faculty of Arts (the Faculty) as a degree in General Humanities, or as a General degree, or as a degree with Honours in such single subjects or pairs of subjects as may be prescribed by Regulation.
2.
  - (a) The period of study for the degree in General Humanities shall normally extend over not fewer than three academical years of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four academical years. The period of study for the degree with Honours shall normally extend over not fewer than four academical years of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five academical years.
  - (b) Up to two years of the relevant period of study may be undertaken elsewhere than in the University of Glasgow and treated as study in the University of Glasgow, subject to such conditions as the Faculty may prescribe in individual cases.
  - (c) The period of study may be reduced in respect of study undertaken for another degree of the University of Glasgow or in another university or institution of higher or further education recognised for the purpose by the University Court.
3. The Senate may, with the approval of the University Court, make regulations governing the award of the degree. These shall be as stated under 'Regulations' below.
4. A graduate of this University or of another University or institution of tertiary education recognised for this purpose by the Senate, may be permitted by a Department in consultation with the Clerk of the Faculty of Arts to enrol in a module, complete the assessment elements of the module and receive certification of the outcome of the assessment.
5. Candidates for the degree who do not complete the minimum graduating curriculum may be eligible to receive the Certificate of Higher Education or the Diploma of Higher Education.
6. Resolutions Nos. 161 and 201 of the University Court are hereby repealed except insofar as they apply in the case of candidates who commenced studies in the Faculty prior to October 1996.

## REGULATIONS

### GENERAL

#### 1. *Duration of Degree Study - Normal and Special Cases*

##### (a) *Study in the University of Glasgow*

The curriculum for the degree in General Humanities shall extend over not fewer than three sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four sessions. The curriculum for the degree with Honours shall extend over not fewer than four sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five sessions. In each case, however, the period of study is subject to the provisions of the following sub-sections.

##### (b) *Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education*

(i) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed modules which qualify towards the Master of Arts degree and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the modules as qualifying towards the Master of Arts degree. He or she may also be awarded credits to a maximum of 100 from other modules completed in the course of study for the other degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.

(ii) An undergraduate admitted to the Faculty of Arts after having satisfactorily completed courses in another University or institution of tertiary education may be awarded credits on the basis of courses completed in the other University or institution to a maximum of 240, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of the courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.

(iii) An undergraduate in the Faculty of Arts transferring to a University or institution of tertiary education, may, if he or she satisfactorily completes courses in the other University or institution of tertiary education, be awarded credits on the basis of those courses to a maximum of 120, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.

##### (c) *Study Elsewhere in Terms of a Formal Agreement*

A student may be permitted to study for one session at an overseas University as part of a student exchange programme approved by the Senate. Such a student may be permitted to count this session, and satisfactory completion of the courses taken, as part of a minimum graduating curriculum in the Faculty of Arts, provided that the Department(s) concerned and the Senate are satisfied that the standard of the course(s) to be counted is equivalent to that of qualifying modules available in the Faculty. The Chief Adviser of Studies and the Department(s) concerned shall consult as necessary to confirm the credits to be awarded for the courses within the framework of the minimum graduating curriculum.

##### (d) *Graduate Regulations*

###### (i) **Candidates for the degree in General Humanities**

A graduate of this University, or of another University or institution of tertiary education recognised for this purpose by the Senate, who is admitted to the Faculty of Arts to complete a Master of Arts degree may be permitted to count towards a minimum graduating curriculum courses which have formed part of the curriculum for his or her previous degree and which are deemed by the Faculty of Arts to equate to a maximum of 120 credits.

###### (ii) **Candidates for the degree with Honours**

A graduate of this University holding an MA Ordinary degree or a degree of MA in General Humanities may, if he or she has fulfilled the requirements for admission to Junior Honours in a subject or subjects recognised for the study of the degree of Master of Arts with Honours, and at the discretion of the Head(s) of the Department(s) concerned, be admitted to Junior Honours in that subject or subjects. Thereafter, if the graduate is awarded Honours by the examiners, he or she shall receive a certificate to that effect.

A graduate with another degree of this University or with a degree of another University recognised for this purpose by the University Court on the recommendation of the Senate may with the approval of the Faculty be admitted to the curriculum for Honours and may be exempted from not more than two years thereof, provided always that he or she shall have studied the Honours subject or subjects for at least three years, two of which must be in this University, and that the Senate is satisfied that the content of the course or courses and standard of the graduate's assessed performance in the other University which may be recognised as study of the Honours subject or subjects for part of the curriculum are equivalent to those of a corresponding module or modules and assessment standard in this University.

#### 2. *Approval of Curricula*

(a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts.

Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.

- (b) A student shall not normally be permitted to enrol in a module after three weeks of teaching in that module have elapsed.
- (c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

### **3. Minimum Requirement for the Award of Credits**

#### *(a) Departmental Instructions*

Students shall be required to comply with such departmental instructions as are prescribed by the Head(s) of Department(s) in charge of the module or course concerned. Such instructions may require students: to attend specified lectures, tutorials, laboratory or practical sessions, field courses, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the module or course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such instructions shall be given to the students in writing at the beginning of the module or course concerned. Reasonable notice of any alteration to them will also be given.

#### *(b) Minimum Requirement*

The minimum requirement for the award of credits for a module shall be specified by a department and given to students in writing at the beginning of the module. This requirement shall normally include a specified minimum level of compliance with departmental instructions in terms of attendance and completion of work and a specified minimum level of performance in assessed work and examinations including the end-of-module examination (if any). Normally no grade or credits shall be awarded to a candidate who does not meet this minimum requirement. Moreover, a candidate shall be refused admission to an end-of-module examination if his or her level of compliance with departmental instructions and level of performance in assessed work and examinations prior to the end-of-module examination is such that the candidate could not be awarded at least a grade G for the module whatever the level of performance in the end-of-module examination.

### **4. Progress of Students**

#### *(a) Annual Review*

The progress of all students is subject to annual review.

#### *(b) Exclusion or Suspension from Study*

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to unsatisfactory progress shall have been approved by Faculty and Senate and published in the *University Calendar*.

#### *(c) Progress Rules for Students at Honours Level*

These rules are stated at Regulations 18 to 20 below.

#### *(d) Progress Rules: Other Full-time Students*

(i) Unless in any one session full-time students obtain grade points from modules totalling at least 40 credits, they will normally be excluded from further attendance in the Faculty.

(ii) The minimum requirements for progress to a succeeding year of study are as follows:

- |                    |  |
|--------------------|--|
| After one year:    | the student must have obtained at least 80 credits, of which at least 40 must be at grade D or above   |
| After two years:   | the student must have obtained at least 180 credits. These must include at least 100 credits at grade D minimum, of which at least 40 must be at level 2 including at least 20 from the core of a designated degree (see p. Arts. 11 below)  |
| After three years: | a student who has not completed the minimum graduating curriculum after three years of study must have completed the requirements for the Diploma of Higher Education (see p. Arts.31 below) in order to be allowed an additional year of full-time study for the Degree of MA. ( <i>NB:</i> the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund additional or repeat years of study.) |
| After four years:  | the student must have qualified for the Degree of MA.  |

(iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, with the agreement of the relevant Head of Department, may permit a suspended student who has scored E, F or G in a module to be reassessed in it in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may be permitted to carry forward from a previous assessment in the module elements of assessment which together have a

weighting of no more than 50% in the overall assessment of the module. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress, and provided also that the overall duration of study for the student's degree will not exceed four years of full-time study or the equivalent. For the purpose of this regulation two years of part-time study shall be deemed equivalent to one year of full-time study.

*(e) Progress Rules. Part-time Students*

(i) The minimum attainment required of an individual part-time candidate to progress to the next year of study shall be determined by the Chief Adviser of Studies on behalf of the Faculty and communicated in writing to the candidate at the start of the session.

*(f) Certificate of Basic IT Competence*

Every student must normally obtain the Certificate of Basic IT Competence in his or her first year of study in order to qualify for any award covered by these regulations.

**5. Appeals against Decisions relating to the Progress of Students**

(a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty Appeals Committee in accordance with the Code of Procedure (see section II above).

(b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty Progress Committee or the Faculty Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see Regulation 4 (d) (i) and (ii) above). (*NB:* the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund repeat years of study.)

(c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office.

## IV DEGREE IN GENERAL HUMANITIES

### 6. Minimum Requirements for the Award of a Degree

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing modules at various levels (b) grade points and (c) subjects relating to degrees, each set of requirements as defined hereunder:

#### (a) Credit-bearing modules

(i) The standard module at level 1 and level 2 in the Faculty of Arts shall carry 20 credits. Certain modules may be designated as double modules and shall carry double credit. Nevertheless, approved modules bearing at least 10 credits, or credits in multiples of 10, at any level, may, where appropriate, form part of a student's minimum graduating curriculum.

(ii) A minimum graduating curriculum shall consist of modules which carry credits totalling at least 360. At least 80 of these shall have been gained at level two and at least 60 at level three.

(iii) A normal full-time student work load shall consist of modules totalling 120 credits per academic session. The minimum full-time student work load per academic session shall consist of 80 credits. The maximum part-time student work load per academic session shall be 100 credits.

#### (b) Grade Points

(i) A student's assessed performance in each module shall be banded, and grade points awarded on the following basis:

<i>Grade</i>	<i>Grade Descriptor</i>	<i>Grade points (per credit)</i>
A	excellent	16
B	very good	14
C	good	12
D	satisfactory	10
E	weak	8
F	poor	6
G	very poor	2

(ii) Where a student has enrolled for a module but has not met the minimum requirement for the award of credits (see Regulation 3 above), no grade points or credits shall be awarded.

(iii) The degree shall comprise modules carrying a minimum of 360 credits; at least 280 of these credits shall be derived from modules in which the candidate has gained Grade D or above.

(iv) Grade-point average:

The minimum grade-point average required for the award of a degree shall be 10. (See also Regulation 6(c)(ii) following.)

The grade-point average shall be calculated by dividing the total grade points (obtained as calculated below) by the number of credits attaching to the modules in which those grade points are obtained.

Where the candidate has accumulated more than the minimum number of credits required, the credit counted in the calculation of the grade point average shall be reduced to that minimum by discarding all or part of the credit for certain of the courses/modules in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

(v) The degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12, both overall and in the core modules; and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, both overall and in the core modules. A student whose minimum graduating curriculum includes more than four standard modules (or equivalent) for which grade points have been obtained at any other than the student's first assessment for those modules shall not normally qualify for the award of the degree with Merit or Distinction. A full-time student who has completed a minimum graduating curriculum in more than three years of study shall not normally qualify for the award of the degree with Merit or Distinction.

#### (c) Subjects relating to degrees

(i) The degree shall carry a designation reflecting the broad subject area in which at least half of its credits have been gained, in accordance with a number of stated schemes for specifically designated degrees (see Regulation 7 below).

(ii) All degrees shall fulfil the requirements of a general scheme, as follows:

Candidates shall have completed modules carrying a total of at least 360 credits including at least 180 credits derived from the stated group of core subjects from which the degree shall derive its designation. The minimum grade point average for the 360 credits shall be 10.

The modules shall be drawn from at least three subjects with at least 40 credits being derived from each.

In the case of at least two of these three subjects there shall be, in each, modules carrying a total of at least 80 credits including at least 40 at level 2.

Of these two subjects at least one must be drawn from the core subject group.

At least 60 credits shall be derived from modules at level 3; except by special permission of the Faculty at least 30 of the credits at level 3 shall be derived from the core group of subjects.

At least 20 credits shall be derived from modules in Philosophy.

(iii) In a specifically designated degree, certain of the core modules may be compulsory. Where a language other than English is specified as compulsory, at least 40 credits in one language shall be required. The 40 credits from English Language at level 2 shall also satisfy this requirement.

(iv) It shall be possible for 30 credits at level 3 to be derived from a dissertation or an interdisciplinary project (see Regulation 12 (c) and (d) following). Such credits may count towards completion of the core by prior arrangement with the Head(s) of Department concerned.

(v) Where a subject is required to be represented by at least four standard modules, one or more of these modules may be replaced by a module or modules of equivalent credits in another subject recognised as cognate with the subject being replaced.

## **7. Designated Degrees**

(NB: from time to time, appropriate subjects or modules may be added to those listed as forming the core in each of the degrees below. Courses marked \* are not available to students entering the Faculty from October 2002.)

Credit-bearing modules from the Department of Adult and Continuing Education may form part of the core of designated degrees as appropriate. Students should consult the Chief Adviser of Studies for further information.

### **MA (Ancient Studies)**

The MA (Ancient Studies) aims to enhance students' cultural and historical awareness through the pursuit of studies in a variety of disciplines focused on the ancient civilisations of Europe and the Near East.

The core subjects for this degree are:

Archaeology	Islamic Studies
Civil Law	Latin (Humanity)
Classical Civilisation	Philosophy, States and Citizens
Greek (Classical)	Theology & Religious Studies
Humanities Computing (up to 2 modules)	

### **MA (Creative and Cultural Studies)**

The MA (Creative and Cultural Studies) aims to enable students to develop their understanding and appreciation of the performing/visual arts within a broad cultural context.

The core subjects for this degree are:

Film & Television Studies	Music
History of Architecture*	Space, Cyberspace and the Self 3
History of Art	Theatre Studies
Humanities Computing (up to 2 modules)	

### **MA (European Civilisation)**

The MA (European Civilisation) aims to enable students to explore the cultural heritage of Modern Europe through selecting courses drawn from a wide variety of disciplines, linked by their common European context.

The core subjects for this degree are:

Archaeology  
Celtic Civilisation  
Classical Civilisation  
Consciousness and Cognition 3  
Education  
Film & Television Studies (specified modules)  
History subjects  
History of Architecture\*  
History of Art  
Humanities Computing  
Languages (40 credits in one language other than English are compulsory)  
Literature in Translation 3  
Music  
Literature subjects  
Philosophy  
Slavonic Studies  
Space, Cyberspace and the Self 3  
Theatre Studies

The core curriculum for this degree must include (i) at least 40 credits in a language other than English or English Language level 2 (ii) Philosophy and (iii) a subject from the above list which is not a language or Philosophy; the core curriculum must not consist solely of languages and philosophy.

**MA (Historical Studies)**

The MA (Historical Studies) aims to enable students to pursue a broadly based course of historical study incorporating topics from a wide range of countries and periods.

The core subjects for this degree are:

Archaeology	History of Art
Celtic Civilisation	History Subjects
Civil Law	Humanities Computing (up to 2 modules)
Classical Civilisation	Islamic Studies
Economic and Social History	Scottish History
Theology & Religious Studies	History of Architecture*

At least 80 credits in this degree must be History modules which means in this case Archaeology or Economic & Social History or one of a selection of modules in Medieval, Early Modern, Modern, American and Scottish History.

**MA (Linguistic Studies)**

The MA (Linguistic Studies) aims to enable students to develop their knowledge of language and their awareness of linguistic and related cultural issues by following a course which combines the study of a number of different languages.

The core subjects for this degree are:

Gaelic	Italian
Czech	Latin (Humanity)
English Language	Polish
French	Portuguese
German	Russian
Greek (Classical)	Spanish

Modules from the core must include at least two and not more than three languages other than English. However, in the case of a student whose native language is not English, English Language may count towards fulfilment of this requirement.

**MA (Literary Studies)**

The MA (Literary Studies) gives students the opportunity to develop their understanding of literature by studying works which may be drawn from a range of national cultures.

The core subjects for this degree are:

English Language  
English Literature  
Czech Writers (in Translation) and Society\*  
Celtic Civilisation  
Classical Civilisation  
Humanities Computing (up to 2 modules)  
Language modules which include the study of literature  
Literature in Translation 3  
Russian Writers (in Translation) and Society\*  
Scottish Literature  
Slavonic Studies

**MA (Philosophical Studies)**

The MA (Philosophical Studies) aims to enhance students' awareness of philosophical issues and of their relevance to other disciplines and areas of life.

The core subjects for this degree are:

Consciousness and Cognition 3	Politics
Education	Psychology
Islamic Studies	Space, Cyberspace and the Self 3
Jurisprudence	Theology and Religious Studies
Philosophy	

Modules from the core must include at least 80 credits in Philosophy, at least 20 credits of which must be at level two.

**MA (Scottish Studies)**

The MA (Scottish Studies) aims to enable students to enhance their cultural awareness by studying the history, language and civilisation of Scotland, past and present.

The core subjects for this degree are:

Archaeology of Scotland  
Celtic Civilisation  
English Language 2  
Foundations in Scots Law\*  
Gaelic  
Region, Nation, Culture: Scotland and Northern Europe from the 10th to the 20th centuries  
Scottish History



Scottish Literature  
Scottish Philosophy in the Age of Enlightenment

## **8. Approval of Qualifying Modules**

- (a) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise modules qualifying for the degree, and modules qualifying as core subjects for specifically designated degrees.
- (b) A standard module in the Faculty of Arts shall normally consist of not fewer than thirty-five scheduled hours for each student attending, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both. The minimum number of scheduled hours for a double module shall normally be seventy.
- (c) The Faculty of Arts shall determine which other modules, duly approved in other Faculties of this University, or through the Inter-faculty Board of Studies for Continuing Education, shall be recognised as qualifying modules for the degree.
- (d) Exceptionally, the Chief Adviser of Studies may permit a student to count towards the minimum graduating curriculum a duly approved module, or duly approved modules, not recognised by the Faculty of Arts as being a qualifying module.

## **9. Conditions Governing Qualifying Modules**

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- (a) that two modules may not both form part of a minimum graduating curriculum;
- (b) prerequisites and other conditions for admission to modules;
- (c) that a module shall not be available to students in their first year;
- (d) for any session that certain modules may not be available to students or may be available only to a limited number.

## **10. List of Recognised Qualifying Modules**

All modules listed in the *Undergraduate Course Catalogue* which are offered by departments in the Faculty of Arts are qualifying modules. The Departments in the Faculty of Arts are: Archaeology, Celtic, Classics, English Language, English Literature, History, History of Art, Humanities Advanced Technology and Information Institute, Modern Languages and Cultures (School of), Music, Philosophy, Scottish Literature, Theatre, Film and Television Studies, Theology and Religious Studies. Additionally courses offered at Gilmorehill by Crichton Campus are qualifying modules.

Courses available in other Faculties may be taken. In particular these include Anthropology, Business and Management, Computing Science, Economic and Social History, Economics, Education, Geography, Jurisprudence, Mathematics, Physics, Politics, Psychology, Social Policy and Sociology. Reference should also be made to the list of credit-bearing courses in the Department of Adult and Continuing Education some of which may be available to students in the Faculty as part of a minimum graduating curriculum in individual cases.

## **11. Fulfilment of Prerequisites**

- (a) Except as provided for in (b), (c) and (d) below, a module shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- (b) In the case of a language other than English, a Head of Department may, in special circumstances, at his or her discretion, admit to a relevant module any student lacking the stated prerequisite(s) provided the student has satisfied the Head of Department of his or her competence in the language in a written examination.
- (c) Exceptionally, and where there is good academic reason, a Head of Department may, at his or her discretion, admit to a module a student who has not fulfilled the normal prerequisites for that module, if the student has satisfactorily completed modules at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Head of Department shall report all such cases to the Faculty via the Chief Adviser.
- (d) (i) In the case of a student who, at first presentation, has gained grade A at GCE A-level in an appropriate subject, the relevant Head of Department may, at his or her discretion, grant the student permission to enter a level two module, or, in the case of a student holding grade A or B at A-level, permission to enter a level one module, although the student has not completed the requisite preceding module(s).  
  
(ii) The holding of a grade A or B at A-level does not confer credit or shorten the duration of study for the purposes of the minimum graduating curriculum. However, a student who, at first presentation, has gained grade A in three different A-levels, and who intends to proceed to the MA Honours degree, may enter the Faculty of Arts at second year level if the three A-levels correspond to subjects available in the Faculty of Arts and if the student is permitted to enter appropriate level two modules in at least two of them.  
  
(iii) The above provisions relating to GCE A-levels may obtain for students holding certain overseas qualifications, provided that the Faculty deem it appropriate in an individual case.

## 12. Assessment

### (a) Approval of Schemes of Assessment Relating to Modules

Before the end of each session, the schemes of assessment for each qualifying module for the next session shall be submitted for approval by the Board of Studies and any changes in the previous session's schemes shall thereafter be submitted for approval by the Faculty of Arts and the Senate. The schemes of assessment must specify the number and duration of written papers to be taken at the regular diets of examination, the conditions under which these papers are to be taken, any other work to be taken into consideration by the examiners in assessment of the candidates, and, where appropriate, the relative weight to be attached to such other work and the several parts of the degree examination.

### (b) Exemption from Assessment

For courses where there is an end-of-module examination, departments may specify that students who have attained the specified minimum level of compliance with departmental instructions in terms of attendance and completion of work and a specified level of performance in assessed work and examinations other than the end-of-module examination, may be exempted from the end-of-module examination and awarded a grade on the basis of the work and examinations completed. Any candidate awarded an exemption at less than Grade A may nonetheless sit the end-of-module examination. In such cases, the candidate will be awarded the higher of the two results.

### (c) Assessment by an Interdisciplinary Project

- (i) It shall be possible for 30 credits at level 3 to be derived from an interdisciplinary project, undertaken in the third year of study.
- (ii) Any such project must relate to two different subjects in both of which the student shall have completed modules.
- (iii) The undertaking of a project, and its title, scale and assessment arrangements, must be reported to the Faculty of Arts, having been approved by the Heads of the Departments concerned in accordance with guidelines laid down by the Faculty and approved by the Senate.
- (iv) The topic of the project shall not substantially overlap with the content of any module forming part of the student's minimum graduating curriculum.

### (d) Assessment by a single-discipline dissertation

- (i) it shall be possible for 30 credits at Level 3 to be derived from a single discipline dissertation undertaken in the third year of study
- (ii) the dissertation shall be 8,000-10,000 words in length
- (iii) the undertaking, title and submission date of a dissertation must be approved by the Head of the relevant Department or nominee
- (iv) the topic of the dissertation shall not substantially overlap with the content of any module forming part of the student's minimum graduating curriculum

## 13. Reassessment in a Module

Candidates shall normally be required to sit any end-of-module examination for a module at level 1, level 2 or level 3 at the first available diet after completion. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same entitlement as a student who attends the examination and is awarded a zero mark.

A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-module examination for a module at level 1, level 2 or level 3 will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-module examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination will be no higher than a grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-module examination and, for the purpose of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-module examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credit points.

## Master of Arts (History of Art) incorporating the Cambridge International Examinations -Christie's Education Two-Year Diploma

- 14. This designated Master of Arts degree in General Humanities shall be awarded to holders of the Cambridge International Examinations - Christie's Education Two-Year Diploma, and the holders of *both* the One-Year Diploma in Early European Art and the One-Year Diploma in Fine and Decorative Arts from Renaissance to Present Day, who successfully complete one further session of full-time study in the Faculty of Arts following a curriculum, and in accordance with regulations, as specified below.

15. The minimum requirements of the curriculum to be followed over one session of full-time study are as follows:

(i) At least 120 credits of which 60 shall be taken from History of Art level 3 courses. All credits forming part of the minimum requirements shall have been gained at Grade D or above (or at least 9 on the 20 point assessment scale).

(ii) A minimum of 20 credits in Philosophy.

(iii) A minimum of 20 credits in a subject other than History of Art or Philosophy. This may be any subject normally available to undergraduates in the Faculty of Arts (except Music) under the conditions outlined in Regulation 9 of the Regulations for the degree in General Humanities, and provided also that there is no substantial overlap of material already forming part of the curriculum for the Cambridge International Examinations .Christie's Two-Year Diploma. Questions of overlap shall be adjudicated by the Chief Adviser of Studies in consultation with the department or departments concerned.

(iv) The Certificate of Basic IT Competence must normally be obtained in order to qualify for the award covered by these regulations.

16. The degree shall be subject to the General Regulations for the degree of Master of Arts and the regulations for the MA General Humanities degree, with the following amendments:

(i) Under the terms of Regulation 1b(ii), Christie's Education London shall be deemed an institution of tertiary education.

(ii) Regulation 1b(iii) shall not apply.

(iii) Regulation 1c shall not apply.

(iv) Regulation 1d shall not apply.

(v) Progress Rules and Appeals

In place of Regulation 4 and Regulation 5 the following shall apply:

A student who has obtained a minimum of grade point D in a module or modules totalling at least 20 credits, or who has obtained at least 50% in an Honours option, but who has not completed the requirements of the degree at the end of the full-time year of study shall be permitted to enrol for one further year of study on a full-time or part-time basis as required.

A student who has not obtained the minimum as stated above in the normal full-time year of study shall have the right to seek permission of the Faculty of Arts Progress Committee to enrol for one further year of study on good cause shown. It shall also be open to the Progress Committee, in consultation with the relevant Head(s) of Department, to permit a student who has scored E, F or G in a module or modules to be reassessed in a session subsequent to the normal full-time session without further attendance in the module or modules concerned. If permitted, in such circumstances, the candidate may carry forward from a previous assessment elements of assessment which together have a weighting of not more than 50% in the overall assessment of the module.

The student shall have the right of appeal to the Faculty of Arts Appeals Committee against a decision of the Faculty of Arts Progress Committee in accordance with the Code of Procedure (see *section II above*). Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office.

A student shall not normally be eligible for the award of the degree if he or she has not qualified for it after a maximum of two years of full-time attendance, or one year of full-time attendance and one year of part-time attendance.

A student shall not be eligible for the award of the Certificate of Higher Education or the Diploma of Higher Education.

(vi) The requirement in Regulation 6a(ii) shall not apply.

(vii) Regulation 6b(iii) shall not apply.

(viii) Regulation 6c shall not apply.

(ix) Regulation 12c shall not apply.

## **V LIST OF RECOGNISED QUALIFYING MODULES**

### **Class Information Sheets**

These may be obtained from the Department concerned and from the Faculty Office at 6 University Gardens.

### **Availability of Modules**

A module may not be available each session. It may be necessary to restrict entry to a module or to withdraw a module in the light of staff changes or if it is under-subscribed.

Full details relating to individual modules -time of meeting, requirements, assessment, etc.- are available in the *Undergraduate Course Catalogue*.

## VI DEGREE WITH HONOURS

### 17. Period of Study

- (a) A full-time candidate for the degree with Honours shall complete courses of study in the single subject or pair of subjects over at least three Sessions and shall include study at the Honours standard in a Junior Honours year and a Senior Honours year.
- (b) A part-time candidate for the degree with Honours shall complete courses of study in the single subject or pair of subjects extending over at least five Sessions normally including at least 3 years and no more than 5 years of study at the Honours standard.

In the sessions preceding the Junior Honours year(s), a study of a recognised cognate subject may be deemed the equivalent of study of the Honours subject. Where a candidate in the Junior Honours year is permitted to study at an overseas University, as part of a student exchange programme approved by Senate, courses acceptable to the Senate and to the Department(s) concerned, such a period of study shall, in the case of full-time students only, be counted as one of the Honours years.

### 18. Admission to Honours

- (a) Before admission to the Junior Honours year, a candidate for the degree with Honours must normally have completed twelve standard modules (or equivalent) representing at least three subjects. At least eleven of the standard modules (or equivalent) must have been completed with grade D or above. At least four of the twelve standard modules (or equivalent) must be at level 2 or above (and these four modules must represent at least two subjects).
- (b) But the Dean and Chief Adviser of Studies may, in exceptional circumstances and after consideration of all the relevant evidence, admit to Junior Honours a candidate who has not met the requirements set out at 18(a) above but who has completed at least ten standard modules at Grade D minimum. This provision shall not be granted to a candidate who has completed more than two years of study for the degree prior to entering the Junior Honours year.
- (c) In the case of a candidate who has completed four standard level 1 modules (or equivalent) in Philosophy, these modules will be deemed to represent two standard level 1 modules and two standard level 2 modules (or equivalent) for the purposes of this regulation.
- (d) Before admission to the Junior Honours year in a particular subject, a candidate may be required to have completed to the satisfaction of the department concerned a certain specified module or modules in that subject and in addition in a specified related subject. Each department will ensure that students are informed in writing, no later than the beginning of the previous session, of the standard of performance which guarantees an offer of admission to Honours in a particular subject. Any other student will be offered admission if the department judges that the student's previous performance offers a reasonable prospect of the student reaching the standard required in the Honours programme. However, depending on student demand, class size may have to be limited and admission of students not achieving the guaranteed requirements is subject to the availability of places in the class. A student may appeal to the Faculty Appeals Committee against such refusal of admission.
- (e) The Regulations applicable to the modules to be completed before admission to the Junior Honours year are as prescribed for the degree in General Humanities.

### 19. Honours Curriculum

- (a) A candidate for the Honours degree shall not be permitted to draw all the modules on his or her pre-Honours curriculum from within any one of the following groups of subjects:

*Classics:*

Classics, Latin, Greek.

*History:*

Economic and Social History, History Subjects.

*Literature:*

English Literature, Scottish Literature, Slavonic Studies.

*Philosophy:*

Philosophy, Jurisprudence.

*Politics and Economics:*

Anthropology, Economics, Business and Management, Politics, Social and Urban Policy, Sociology.

*Science:*

Astronomy, Biomedical and Life Sciences, Chemistry, Computing Science, Geology, Geography, Humanities Computing, Human Biology, Introductory Mathematics, Mathematics, Physics, Statistics.

- (b) A student admitted to the Junior Honours year may take a subject additional to the Honours curriculum with the

approval of the Head(s) of the Honours Department(s) concerned.

- (c) A candidate for the degree with Honours shall normally present himself or herself for examination immediately upon completion of the prescribed courses. However, a Head of Department may, at his or her discretion and on grounds of illness or other good cause shown, permit a candidate to delay taking his or her final Honours examination for not more than one year.

## **20. Progress in Honours Studies**

After appropriate consultation, the Head of Department or Heads of Departments may refuse a student admission to the Junior Honours year in a subject where his or her previous performance does not offer a reasonable prospect of his or her reaching the standard required; or where the student does not satisfy the departmental requirements for admission to Honours; or in the case of full-time students to the Senior Honours year in a subject where his or her performance in the Junior Honours year has been unsatisfactory. A part-time Honours student must complete a minimum of 40 credits of assessment in each of the part-time Honours years of study to be allowed to progress, but progression may be refused, as for full-time students, where his or her performance in the preceding Honours year(s) has been unsatisfactory.

But the student who has been so refused admission may appeal to the Senate, submitting for its consideration any relevant special circumstances. If a student, on completion of the Junior Honours year, is not permitted to proceed to Senior Honours his or her case shall be referred to the Progress Committee of the Faculty of Arts which may suspend the student from further study in the Faculty.

## **21. Assessment of Junior Honours Work Counting Towards Completion of the Degree in General Humanities**

A full-time or part-time candidate who for any reason is unable to proceed to Senior Honours and who has completed the Junior Honours year to the satisfaction of the Head(s) of Department(s) concerned shall be entitled to undergo assessment on the work of the Junior Honours year in the subject(s) concerned, at the level 3 standard, constituting up to 120 credits, depending on the proportion of the year's work on which such assessment is based, and to count completion of such assessment towards the minimum graduating curriculum of the three-year degree in General Humanities in one of its designated forms. Such assessment may take the form of Honours papers or level 3 General papers or assessment based on any existing scheme of continuous assessment or any agreed combination thereof but, where none of these is in place, any special assessment must include an end-of-option examination.

Alternatively, students not qualified to complete thereby the three-year degree in General Humanities may elect to undergo similar assessment and may be awarded the degree of MA (General), provided that their courses in Junior Honours carry the value of at least 80 credits and that in the total assessment of their degree they achieve a grade point average of at least 10. The degree may be awarded with Merit or Distinction according to the criteria set out in Regulation 6(b)(v) of the General Humanities degree.

## **22. Assessment Regulations**

- (a) A scheme of assessment for each subject shall be approved by the Senate and shall be notified to all candidates for Honours in the subject. The Senate may approve a scheme which includes a dissertation and/or other work to be presented before the regular diets of examination. The scheme shall state the relative weighting to be given by the examiners to the dissertation(s) and other work.
- (b) A scheme of assessment may permit a candidate for Honours in a single subject to be assessed in not more than 25% of the total assessment for Honours from the scheme of assessment in one other subject provided that:
- (i) it is a subject recognised for study at the Honours standard in the Faculty; *and*
  - (ii) the candidate's curriculum in each subject has been approved by both Heads of Departments. It shall be the responsibility of the Head of the Single Honours Department to verify that the overall Honours curriculum is complete and confirm this, in writing, to the candidate concerned.

Notwithstanding the above, the Faculty may permit a Head of Department, in the case of a Single Honours curriculum based on an integrated range of cognate courses and subject to the conditions of (i) and (ii), to approve a scheme of assessment in which more than 25% of the total is taken from the scheme of assessment of one other subject.

- (c) A candidate may present himself or herself for assessment in his or her Principal subject or subjects only once, except that he or she may present himself or herself a second time by permission of the Senate on special cause shown.
- (d) There shall be four classes of Honours, to be called first, upper second, lower second and third class respectively. The names of the candidates placed in each class or division, as the case may be, shall be arranged in alphabetical order.
- (e) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the *University Calendar*.

## **23. Students having GCE Advanced Level Passes at Grade A**

Special rules govern the curricula of students who, at first presentation, have gained GCE Advanced level passes in three different subjects at grade A under the terms of Regulation 11(d) above for the degree in General Humanities. These rules

are set out on p. Arts.17.

**24. Honours Subjects**

The recognised single subjects and pairs of subjects of study for Honours are given in the list attached.

## VII SUBJECTS OF STUDY FOR HONOURS

### Single Honours

Single Honours may currently be taken in the subjects listed below. Subjects available at Honours level in the Faculty, for example, Celtic Civilisation, must be combined with another subject for Joint Honours.

Archaeology	Italian
Celtic / Gaelic	Latin (Humanity)
Classics	Mathematics
English Language and Literature	Music
English Language	Philosophy
English Literature	Psychology
French	Russian
Film and Television Studies (with effect from 2003)	Scottish Language and Literature
Geography	Slavonic and East European Studies
German	Statistics
Greek	Theatre Studies
Hispanic Studies	
History	
History of Art	

### Joint Honours

Joint Honours may be taken in any pair of subjects offered at Honours level in the Faculty provided that the timetable permits this. The following table gives combinations currently available.

#### Part-time

Part-time study is not available in all subjects. Any candidate wishing to undertake a part-time Honours degree should establish from the relevant Head(s) of Department whether part-time provision is available and shall submit to the relevant Head(s) of Department an outline of the entire proposed Honours curriculum and timescale for provisional approval.



## Subjects of Study for Honours

		Subjects available at Honours level																					
	Anthropology	Anthropology																					
S	Archaeology	x	x	Archaeology																			
	Arts & Media Info.	x	x	Arts & Media Informatics																			
	Bus. & Man.	x	x	Business & Management																			
S	Celtic	x	x	x	x	Celtic																	
	Celtic Civilisation	x	x	Celtic Civilisation																			
S	Classics	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Classics	
	Computing Science	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Computing Science	
	Czech	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Czech	
	Econ. & Soc. Hist.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Economic & Soc. Hist.	
	Economics	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Economics	
S	English Language	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	English Language	
S	English Literature	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	English Literature	
S	Film & TV Studies	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Film & TV Studies	
S	French	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	French	
S	Geography	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Geography	
S	German	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	German	
S	Greek	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Greek	
S	Hispanic Studies	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Hispanic Studies	
S	History	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	History	
S	History of Art	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	History of Art	
	Islamic Studies	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Islamic Studies	
S	Italian	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Italian	
S	Latin	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Latin	
S	Mathematics	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Mathematics	
S	Music	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Music	
S	Philosophy	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Philosophy	
	Physics	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Physics	
	Polish	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Polish	
	Politics	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Politics	
S	Psychology	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Psychology	
S	Russian	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Russian	
	Scottish History	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Scottish History	
S	Scottish Literature	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Scottish Literature	
S	Slavonic Studies	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Slavonic Studies	
	Social Policy	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Social Policy	
	Sociology	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Sociology	
S	Theatre Studies	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Theatre Studies	
	Theol. & Rel. Stud.	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Theol. & Rel. Stud.	

The diagram shows the pairs of subjects which may be taken to Honours in the Faculty of Faculty of Arts. Those marked "S" may be taken for Honours as single subjects as may English Language & Literature, Scottish Language & Literature, and Statistics.

Joint Honours combinations with Comparative Literature and Central and East European Studies are also available.

## **VIII CERTIFICATE AND DIPLOMA OF HIGHER EDUCATION**

### **Certificate of Higher Education**

- (a) A candidate who has completed modules totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education.
- (b) The Certificate of Higher Education shall be awarded with Merit where the grade point average over the modules being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the modules being counted for the award of the Certificate is at least 14.

### **Diploma of Higher Education**

- (a) A candidate who has completed modules totalling at least 240 credits, where a minimum of 80 credits have been gained from a module or modules at level 2 or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.
- (b) Where at least 160 credits have been gained at grade D or above from modules belonging to the core of a designated MA degree, the candidate shall be eligible to receive the Diploma of Higher Education bearing the designation of that degree. Otherwise the candidate shall be awarded the Diploma of Higher Education with the designation 'General Humanities'.
- (c) The Diploma of Higher Education (General Humanities) shall be awarded with Merit where the grade point average over the modules being counted for the award of the Diploma is at least 12. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular MA degree, it shall be awarded with Merit where the grade point average is 12 both overall and in the modules governing the particular designation as defined in (b) above.
- (d) The Diploma of Higher Education (General Humanities) shall be awarded with Distinction where the grade point average over the modules being counted for the award of the Diploma is at least 14. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular MA degree, it shall be awarded with Distinction where the grade point average is 14 both overall and in the modules governing the particular designation as defined in (b) above.

## IX DEGREE OF BACHELOR OF MUSIC

The Degree of Bachelor of Music is governed by Resolution 466 of the University Court which took effect on the 11th of November 1998. The following are the relevant provisions.

1. The curriculum for the Degree shall extend over not less than three sessions and the curriculum for the Degree with Honours shall extend over not less than four sessions. The nature and extent of the courses of instruction therein and the relative proportion of lectures and of practical work in each course shall be determined by the Senate with the approval of the University Court.
2. A candidate who has attended courses of instruction during one or two sessions and passed the appropriate examinations at any other University or School of Music approved for the purpose by the University Court on the recommendation of the Senate may be permitted, under such conditions as the Senate may from time to time prescribe, to complete his or her curriculum by giving attendance in the University of Glasgow for the remaining year or years of his or her curriculum.
3. The Senate may, with the approval of the University Court, make regulations governing the award of the degree. These are stated under 'Regulations' below.
4. The Degree of Bachelor of Music shall not be conferred upon persons who have not satisfied the conditions hereinbefore set forth and shall not be conferred *honoris causa* except in the conditions contained in Ordinance of the University Court No. 109 (Glasgow No. 28).
5. Notwithstanding the provisions of this Resolution, the Senate may permit any student whose course of study was begun before the date on which this Resolution comes into force to offer himself or herself for the Degree of Bachelor of Music under the Resolution previously in force, provided that no such permission shall be granted after a lapse of five years except by special dispensation of the Senate.

### REGULATIONS

#### 1. Admission to First Year

- (a) Before admission to the first year of the course students may be required to pass a special examination, audition and interview. Details of the examination requirements and specimen examination papers are available in the Department of Music.
- (b) Students who take Performance courses may be required to play in the University Orchestra.

#### 2. Degree Structure

- (a) To qualify for the degree, a candidate must complete qualifying courses totalling at least 360 credits.
- (b) Candidates must include amongst the required 360 credits:
  - A. Compulsory Core Studies (240 credits): as listed in Regulation 13 below.
  - B. Specialist Studies: other qualifying course modules, as listed in Regulation 13 below, totalling 120 credits, at least 60 of which must come from Options List 2.

#### 3. Honours Degree Structure

- (a) To qualify for the Honours degree, a candidate must complete qualifying courses totalling at least 480 credits.
- (b) Candidates must include amongst the required 480 credits courses:
  - A. Compulsory Core Studies (240 credits): as listed in Regulation 13 below.
  - B. Specialist Studies: other qualifying course modules, as listed in Regulation 13 below, totalling 120 credits, at least 60 of which must come from Options List 2.
  - C. Advanced and Specialist Studies: course modules totalling 120 credits, including at least one of the Advanced Studies listed in Regulation 13, with the remainder chosen from Specialist Studies, Options List 2.

#### 4. Departmental Instructions

Students shall be required to comply with such departmental instructions as are prescribed by the Head of Department. Such instructions may require students: to attend specified lectures, tutorials, practical sessions, examinations and other events; to provide themselves with such books, instruments, equipment and other materials as are necessary for the course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such instructions shall be given to the students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given. A student who fails to comply with departmental instructions may be refused enrolment in and admission to degree examinations in the subject.

#### 5. Course-load Rule

Progress Rules (Regulation 7) notwithstanding, the normal full-time course load in first year is 140 credits, including Integrated Musicianship, Music in Contemporary Culture, and Performance (Foundation), plus one course module in Studies in the History of Genres Cultures. In the second year the normal load is 120 credits. In third year a further 100 credits are required to complete the Degree, however, candidates expecting to proceed to Honours will normally be

expected to take courses totalling 120 credits. Permission to take additional courses will be granted only to students with an excellent academic record, and then only in the second or a later year of study.

#### **6. Miscellaneous Rules**

- (a) No student may be assessed by the examiners unless his or her attendance at classes has satisfied the Head of Department.
- (b) Attendance at any qualifying course in Music for the Degree of Master of Arts may be recognised as equivalent to part of the course for the Degree of Bachelor of Music.
- (c) A graduate with any Joint Honours Master of Arts degree of the University of Glasgow with Music as one of the two Honours subjects will be deemed to have completed 240 credits for the purpose of entry to the Bachelor of Music Degree programme (and thus will be deemed to be a third year Bachelor of Music student).
- (d) No composition may be included in the Portfolio of Exercises in Composition required for assessment in Composition courses, unless it has been approved by the Head of Department.

#### **7. Progress Rules**

- (a) To be classified as a second-year candidate, a student must have gained a minimum of 120 credits from qualifying courses including Integrated Musicianship and must normally have obtained the Certificate of Basic IT Competence. To be classified as a third-year candidate, a student must have gained a minimum of 240 credits from qualifying courses.
- (b) Any student who fails to gain 120 credits by the end of the first year of study will not be allowed to take more than the normal course load in any following session (see Regulation 5, above). Any student who fails to gain 240 credits by the end of the second year of study will not be allowed to take more than the normal course load in any following session (see Regulation 5, above).
- (c) Any student who is permitted a repeat year of study after failing to gain a minimum of 120 credits by the end of first year will be regarded as on probation. Failure to gain 120 credits after two years of study will normally result in exclusion.

Any student who is permitted a repeat year of study after failing to gain a minimum of 240 credits by the end of second year will be regarded as on probation. Failure to gain a minimum of 240 credits after three years of study will normally result in exclusion.

- (d) The exclusion of a student must be confirmed by the Progress Committee of the Faculty. Students liable to be excluded will be informed in writing of the place and time at which the Progress Committee will consider their cases. They have the right to appear in person before the Committee or to make written representations. These should be addressed, in the first instance, to the Chief Adviser.

#### **8. Degree of B.Mus. with Honours**

- (a) Before admission to the final year of the curriculum for Honours, a candidate must have completed the requirements for the degree at the June diet of examinations. There will be no August/September resit examination for entry to Honours.
- (b) Students will be informed in writing, no later than the beginning of the previous session, of the standard of performance which guarantees an offer of admission to Honours. Any other student will be offered admission if the Head of Department judges that the student's previous performance offers a reasonable prospect of the student reaching the standard required in the Honours programme. However, depending on student demand, class size may have to be limited and admission of students not achieving the guaranteed requirements is subject to the availability of places in the class. A student may appeal to the Faculty Appeals Committee against such refusal of admission.

#### **9. Graduates of other Universities**

A person who has graduated in Music in a University or institution of higher education recognised for this purpose by the University Court on the recommendation of the Senatus, and who wishes to take the Degree of Bachelor of Music with Honours in the University of Glasgow, may be exempted from two years' attendance or, in exceptional cases, three years' attendance in the University, provided that the Senatus is satisfied that the standard of the course or courses in respect of which such exemption is sought, and of his or her performance therein, is adequate.

#### **10. Oral Examinations**

Any candidate may be called for oral examination in third term each year, in respect of any course, as deemed appropriate by the examiners.

#### **11. Classes of Honours**

There shall be four classes of Honours, to be called first, upper second, lower second and third class respectively. The names of the candidates in each class or division, as the case may be, shall be published in alphabetical order.

#### **12. Procedure for Classification of Honours**

The class of Honours awarded will be calculated from the marks awarded for the Options List 2 modules in Specialist

Studies (Regulation 13, B 2) and the modules in Advanced Studies (Regulation 13, C) up to a total value of 180 credits and duly weighted according to credit value. A minimum of 100 of the said credits required for Honours must be obtained in the final year: i.e. no more than 80 credits from courses taken in third year may be included in the calculation of the Honours classification.

**13. List of Qualifying Courses**

<i>Course</i>	<i>Year taken</i>	<i>Credit Value</i>
<b>A. Compulsory Core Studies</b>		
Integrated Musicianship for BMus	1	80
Music in Contemporary Culture	1	20
Performance, Foundation	1	20
One Study in the History of Genres and Cultures*	1/2	20
Musical Techniques, Intermediate	2	20
Composition, Intermediate	2/3	20
One Advanced Studies in Historical Topics*	3	each 30
Historiography & Criticism	3	30
<b>B1. Specialist Studies: Options List 1</b>		
<i>Studies in Music Technology</i>		
Acoustics & Music Technology for BMus/MA	2/3	20
<i>Studies in the History of Genres and Cultures*</i>	1/2	each 20
<i>Studies in Performance</i>		
Performance, Intermediate	2/3	20
<b>B2. Specialist Studies: Options List 2</b>		
<i>Studies in applied musicology</i>		
Dissertation	3/4	30
Multimedia Analysis and Text Processing	3/4	30
Notation	3/4	30
Performance Practice	3/4	30
<i>Studies in Composition</i>		
Composition, Higher	3/4	30
Electroacoustic Composition	3/4	30
<i>Advanced Studies in Historical Topics*</i>	3/4	each 30
<i>Studies in musical techniques and analysis</i>		
Counterpoint & Harmony, Advanced	3/4	30
Schenkerian Analysis	3/4	30
Twelve-Tone Composition	3/4	30
<i>Studies in Performance</i>		
Contemporary Music Ensemble	3/4	30
Performance, Higher	3/4	30
<b>C. Advanced Studies</b>		
Composition, Advanced	4	50
Dissertation, Advanced	4	50
Edition	4	50
Performance, Advanced	4	50

Dissertation (either level) not to be taken concurrently with Edition or Multimedia.

\* Two different options normally offered in any given session.

**X DEGREE OF MASTER OF ARTS (LIBERAL ARTS)**

A degree of Master of Arts (Liberal Arts) is offered at the University's Crichton Campus (Dumfries) in:

Creative and Cultural Studies;

Environmental Studies;

Health and Social Studies;

Liberal Arts;

Scottish Studies.

The Resolution and Regulations for this degree may be consulted in the Crichton Campus section of the *Calendar*.

## **XI DEGREE OF BACHELOR OF DIVINITY**

The Degree of Bachelor of Divinity (BD) is governed by Resolution No. 435 of the University Court which came into effect on 12th February 1997. The following are the relevant provisions.

1. The Degree of Bachelor of Divinity (BD) may be conferred by the University of Glasgow in the Faculty of Arts (the Faculty) as a degree in theology and religious studies either by classroom-taught study or by distance education. The classroom taught BD is available as either a general degree in theology and religious studies or as a Degree with Honours in such subjects as may be prescribed by Regulation; the BD by distance education is available as a general degree in theology and religious studies.
2.
  - (a) The period of study for the degree in theology and religious studies shall normally extend over not fewer than three academical years of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four academical years. The period of study for the degree with Honours shall normally extend over not fewer than four academical years of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five academical years.
  - (b) Up to two years of the relevant period of study may be undertaken elsewhere than in the University of Glasgow and treated as study in the University of Glasgow, subject to such conditions as the Faculty may prescribe in individual cases.
  - (c) The period of study may be reduced in respect of study undertaken for another degree of the University of Glasgow or in another university or institution of higher or further education recognised for the purpose by the University Court.
3. The Senate may, with the approval of the University Court, make regulations governing the award of the degree. These shall be as stated under 'Regulations' below.
4. A graduate of this University or of another University or institution of tertiary education recognised for this purpose by the Senate, may be permitted by a Department in consultation with the Clerk of the Faculty of Arts to enrol in a module, complete the assessment elements of the module and receive certification of the outcome of the assessment.
5. Candidates for the degree who do not complete the minimum graduating curriculum may be eligible to receive the Certificate of Higher Education or the Diploma of Higher Education.
6. The provisions of this Resolution shall apply to candidates for the Degree of Bachelor of Divinity whose studies in the Faculty commenced in October 1996 and thereafter. Candidates who began their studies for the Degree of Bachelor of Divinity before October 1996 shall have the right to complete the degree under the Resolutions in force on 1 October 1995.
7. A candidate who began his or her studies for the Degree of Bachelor of Divinity before October 1996 may, in exceptional circumstances, be permitted by the Faculty to be a candidate for the Degree of Bachelor of Divinity under the provisions of the present Resolution, provided that satisfactory arrangements for the recognition of previous studies can be made in the individual case.
8. Resolution No. 169 of the University Court is hereby repealed except insofar as it applies in the case of candidates who commenced studies in the Faculty prior to October 1996.
9. The Regulations governing the award of the Certificate in Theology and Religious Studies (Christian Studies) are hereby repealed except insofar as they apply to students who commenced study in the Faculty prior to October 2001; such students who may not have completed the Certificate by 30th September 2003 shall be required to complete their studies in terms of the Regulations for the BD by distance education.

### **AIMS OF THE BD DEGREE**

The Degree of Bachelor of Divinity is available in theology and religious studies or with Honours. The aim of the Degree is to provide a wide-ranging curriculum of courses in the disciplines associated with theology and religious studies, suited to the needs of students with a wide range of interests, abilities and backgrounds. It is designed to encourage the development of a range of generic and transferable skills such as willingness to learn, good communication skills, analytic ability, logical argument, the ability to summarise key issues, problem solving skills, and the ability to work well with others, and to enable students to reflect on the ways in which both academic learning and generic skills relate to the wider society in which they live.

The Degree in Theology and Religious Studies is a broad three year degree which enables students to pursue independent study of the relevant disciplines by means of primary and secondary texts, discussion with recognised experts in the disciplines, and interaction with fellow students. It aims to widen their knowledge of major aspects of the field, and to help students to make connections between different disciplines and to reflect creatively on the connections thus effected, and thus to equip them with the flexible mental skills required in a rapidly changing world. The Degree with Honours is a four year degree which, after a broadly based first two years, enables students to achieve greater depth in certain subjects. It aims to provide students with a detailed knowledge and understanding of the current state of their disciplines, to approach subjects wherever possible through primary texts and original languages, and to encourage and extend students' powers of original thought and to afford a context for this in the form of discussion papers and dissertations using bibliographical resources. It seeks to equip students with specialised knowledge and advanced intellectual skills which may be relevant to their future careers.

## REGULATIONS

### GENERAL

#### 1. *Duration of Degree Study - Normal and Special Cases*

##### (a) *Study in the University of Glasgow*

The curriculum for the Degree in Theology and Religious Studies shall extend over not fewer than three sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four sessions. The curriculum for the Degree with Honours shall extend over not fewer than four sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five sessions. The degree with Honours is not available in distance education mode. In each case, however, the period of study is subject to the provisions of the following sub-sections.

##### (b) *Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education*

(i) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed modules which qualify towards the Degree of Bachelor of Divinity and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the modules as qualifying towards the Bachelor of Divinity degree. He or she may also be awarded credits to a maximum of 100 from other modules completed in the course of study for the other degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.

(ii) An undergraduate admitted to the Faculty of Arts after having satisfactorily completed courses in another University or institution of tertiary education may be awarded credits on the basis of courses completed in the other University or institution to a maximum of 240, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of the courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.

(iii) An undergraduate in the Faculty of Arts transferring to a University or institution of tertiary education, may, if he or she satisfactorily completes courses in the other University or institution of tertiary education, be awarded credits on the basis of those courses to a maximum of 120, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.

##### (c) *Study Elsewhere in Terms of a Formal Agreement*

A student may be permitted to study for one session at an overseas University as part of a student exchange programme approved by the Senate. Such a student may be permitted to count this session, and satisfactory completion of the courses taken, as part of a minimum graduating curriculum in the Faculty of Arts, provided that the Department(s) concerned and the Senate are satisfied that the standard of the course(s) to be counted is equivalent to that of qualifying modules available in the Faculty. The Chief Adviser of Studies and the Department(s) concerned shall consult as necessary to confirm the credits to be awarded for the courses within the framework of the minimum graduating curriculum.

##### (d) *Graduate Regulations*

###### (i) **Candidates for the degree in theology and religious studies**

A graduate of this University, or of another University or institution of tertiary education recognised for this purpose by the Senate, who is admitted to the Faculty of Arts to complete a Bachelor of Divinity degree may be permitted to count towards a minimum graduating curriculum courses which have formed part of the curriculum for his or her previous degree and which are deemed by the Faculty of Arts to equate to a maximum of 120 credits.

###### (ii) **Candidates for the Degree with Honours (not available by distance education)**

A graduate of this University holding a BD Ordinary Degree or a degree of BD in Theology and Religious Studies may, if he or she has fulfilled the requirements for admission to Honours, and at the discretion of the Head of the Department of Theology and Religious Studies, be admitted to Junior Honours. Thereafter, if the graduate is awarded Honours by the examiners, he or she shall receive a certificate to that effect.

A graduate with another degree of this University or with a degree of another University recognised for this purpose by the University Court on the recommendation of the Senate may with the approval of the Faculty be admitted to the curriculum for Honours and may be exempted from not more than two years thereof, provided always that he or she shall have studied the Honours subject for at least three years, two of which must be in this University, and that the Senate is satisfied that the content of the course or courses and standard of the graduate's assessed performance in the other University which may be recognised as study of the Honours subject or subjects for part of the curriculum are equivalent to those of a corresponding module or modules and assessment standard in this University.

#### 2. *Approval of Curricula*

(a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts.



Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.

- (b) A student shall not normally be permitted to enrol in a module after three weeks of teaching in that module have elapsed.
- (c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

### **3. Minimum Requirement for the Award of Credits**

#### *(a) Departmental Instructions*

Students shall be required to comply with such departmental instructions as are prescribed by the Head(s) of Department(s) in charge of the module or course concerned. Such instructions may require students: to attend specified lectures, tutorials, laboratory or practical sessions, field courses, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the module or course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such instructions shall be given to the students in writing at the beginning of the module or course concerned. Reasonable notice of any alteration to them will also be given.

#### *(b) Minimum Requirement*

The minimum requirement for the award of credits for a course (module) shall be specified by a department and given to students in writing at the beginning of the module. This requirement shall normally include a specified minimum level of compliance with departmental instructions in terms of attendance and completion of work and a specified minimum level of performance in assessed work and examinations including the end-of-module examination (if any). Normally no grade or credits shall be awarded to a candidate who does not meet this minimum requirement. A candidate shall be refused admission to an end-of-module examination only if his or her level of compliance with departmental instructions and level of performance in assessed work and examinations prior to the end-of-module examination is such that the candidate could not be awarded at least a grade G for the module whatever the level of performance in the end-of-module examination.

### **4. Progress of Students**

#### *(a) Annual Review*

The progress of all students is subject to annual review.

#### *(b) Exclusion or Suspension from Study*

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to unsatisfactory progress shall have been approved by Faculty and Senate and published in the *University Calendar*.

#### *(c) Progress Rules for Students at Honours Level*

These rules are as stated at Regulations 15 to 17 below.

#### *(d) Progress Rules: Other Full-time Students*

(i) Unless in any one session full-time students obtain grade points from modules totalling at least 40 credits, they will normally be excluded from further attendance in the Faculty.

(ii) The minimum requirements for progress to a succeeding year of study are as follows:

*After one year:* the student must have obtained at least 80 credits, of which at least 40 must be at grade D or above

*After two years:* the student must have obtained at least 180 credits. These must include at least 100 credits at grade D minimum, of which at least 40 must be at level 2

*After three years:* a student who has not completed the minimum graduating curriculum after three years of study must have completed the requirements for the Diploma of Higher Education (see p. Arts. 53) in order to be allowed an additional year of full-time study for the Degree of BD (*NB.* the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund additional or repeat years of study.)

*After four years:* the student must have qualified for the Degree of BD

(iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, with the agreement of the relevant Head of Department, may permit a suspended student who has scored B, F or G in a module to be reassessed in it in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may be permitted to carry forward from a previous assessment in the module elements of assessment which together have a weighting of no more than 50% in the overall assessment of the module. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress, and provided also that the overall duration of study for the student's

degree will not exceed four years of full-time study or the equivalent. For the purpose of this regulation two years of part-time study shall be deemed equivalent to one year of full-time study.

*(e) Progress Rules: Part-time Students*

(i) The minimum attainment required of an individual part-time candidate to progress to the next year of study shall be determined by the Chief Adviser of Studies on behalf of the Faculty and communicated in writing to the candidate at the start of the session.

*(f) Certificate of Basic IT Competence*

Every student must normally obtain the Certificate of Basic IT Competence in his or her first year of study in order to qualify for any award covered by these Regulations. Distance education students are currently exempt from this requirement.

**5. Appeals against Decisions relating to the Progress of Students**

(a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty Appeals Committee in accordance with the Code of Procedure (see section II above).

(b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty Progress Committee or the Faculty Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see Regulation 4 (d) (i) and (ii) above). Students should note, however, that the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund repeat years of study.

(c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office.

**DEGREE IN THEOLOGY AND RELIGIOUS STUDIES**

**6. Minimum Requirements for the Award of a Degree**

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing modules at various levels and (b) grade points, each set of requirements as defined hereunder:

*(a) Credit-bearing modules*

(i) The standard module in the Faculty of Arts shall carry 20 credits. Certain modules may be designated as double modules and shall carry double credit. Nevertheless, approved modules bearing at least 10 credits, or credits in multiples of 10, at any level, may, where appropriate, form part of a student's minimum graduating curriculum.

(ii) A minimum graduating curriculum shall consist of modules which carry credits totalling at least 360. At least 80 of these shall have been gained at level two and at least 60 at level three.

(iii) A normal full-time student work load shall consist of modules totalling 120 credits per academic session. The minimum full-time student work load per academic session shall consist of 80 credits. The maximum part-time student work load per academic session is four standard modules or equivalent.

*(b) Grade Points*

(i) A student's assessed performance in each module shall be banded, and grade points awarded on the following basis:

<i>Grade</i>	<i>Grade Descriptor</i>	<i>Grade points (per credit)</i>
A	excellent	16
B	very good	14
C	good	12
D	satisfactory	10
E	weak	8
F	poor	6
G	very poor	2

(ii) Where a student has enrolled for a module but has not met the minimum requirement for the award of credits (see Regulation 3 above), no grade points or credits shall be awarded.

(iii) The degree shall comprise a minimum of 360 credits; at least 280 of these credits shall be derived from modules in which the candidate has gained Grade D or above.

(iv) Grade-point average: The minimum grade-point average required for the award of a degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points (obtained as calculated below) by the number of credits attaching to the modules in which those grade points are obtained.

Where the candidate has accumulated more than the minimum number of credits required, the credit counted in the calculation of the grade point average shall be reduced to that minimum by discarding all or part of the credit for certain of the courses/modules in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

(v) The degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12, both overall and in the core modules; and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, both overall and in the core modules. A student whose minimum graduating curriculum includes more than four standard modules (or equivalent) for which grade points have been obtained at any other than the student's first assessment for those modules shall not normally qualify for the award of the degree with Merit or Distinction. A full-time student who has completed a minimum graduating curriculum in more than three years of study shall not normally qualify for the award of the degree with Merit or Distinction.

### 7. Bachelor of Divinity Core Curriculum

The normal minimum graduating curriculum shall be as follows:

In year one of the degree:

Six modules at Level 1, of which at least five shall be drawn from the list of qualifying modules in Theology and Religious Studies (Schedule B) (see Regulation 10 below).

In year two of the degree:

*Either* six modules at Level 2, drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A).

*Or* five modules at Level 2, and one module at Level 1, drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A).

All students will also be required to take the non-credit-bearing study skills module prior to entry to year three.

In year three of the degree:

Modules at Level 3 totalling 60 credits, together with such other modules as are necessary to complete the total requirement of 360 credits for a general degree, drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A).

### 8. Approval of Qualifying Modules

- (a) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise modules qualifying for the degree.
- (b) A standard module in the Faculty of Arts shall normally consist of not fewer than thirty-five scheduled hours for each student attending, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both. The minimum number of scheduled hours for a double module shall normally be seventy. This requirement does not apply to distance-taught modules.
- (c) The Faculty of Arts shall determine which other modules, duly approved in other Faculties of this University, or through the Inter-Faculty Board of Studies for Continuing Education, shall be recognised as qualifying modules for the degree.
- (d) Exceptionally, the Chief Adviser of Studies may permit a student to count towards the minimum graduating curriculum a duly approved module, or duly approved modules, not recognised by the Faculty of Arts as being a qualifying module.

### 9. Conditions Governing Qualifying Modules

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- (a) that two modules may not both form part of a minimum graduating curriculum;
- (b) prerequisites and other conditions for admission to modules;
- (c) that a module shall not be available to students in their first year;
- (d) for any session that certain modules may not be available to students or may be available only to a limited number.

### 10. List of Recognised Qualifying Modules

The recognised qualifying modules shall be as set out below.

#### (a) *Class Information Sheets*

For classroom-taught modules, these may be obtained from the Department and from the Faculty Office at 6 University Gardens. For distance education modules, class information sheets will be sent out to students.

## Degree of Bachelor of Divinity

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### (b) Availability of Modules

A module may not be available each session. It may be necessary to restrict entry to a module or to withdraw a module in the light of staff changes or if it is under-subscribed.

Full details relating to individual modules - time of meeting, requirements, assessment, etc. - are available in the *Undergraduate Course Catalogue*.

Reference should be made to the list of credit-bearing courses in the Department of Adult and Continuing Education some of which may be available to students in the Faculty as part of a minimum graduating curriculum in individual areas.

#### Schedule A

<i>Module Title</i>	<i>Level</i>	<i>Delivery Mode</i>
Arabic Texts	2	C
Arabic	1	C
Biblical Studies A: Old Testament / Tanakh	1	C+D
Biblical Studies B: New Testament	1	C
Buddhism	2	C
Christian Spirituality and Mysticism	2	C
Christian Theology	1	C
Christianity & Public Issues	2	C
Christology and Ecclesiology	2	C
Classical Hebrew	1	C
Dissertation (60 credits)	3	C+D
Early Church History & Doctrine	2	C
East Asian Philosophies	2	C
Ethics and Belief	1	D
Feminist Biblical Interpretation	2,3	C
Health and Healing	1	D
Hebrew Texts	2	C
Hinduism	2	C
Introduction to Hermeneutics	2	C
Islam: Gender, Ethics & Pluralism	2	C
Jesus in His Social Setting	1	D
Judaism	2,3	C+D
Matthew	2	C+D
Modern Islamic Politics	2	C
New Testament Greek	1	C
Paul's Letters	2	C
Reading the Old Testament	2,3	C
Reflective Practice	2	C
Reformation History	2	C
Religion and Art Summer School	2	C
Religion and Cinema	2	D
Religion in Scotland	1	D
Religious Studies	2	C
Scottish Church History from 1560	2	C
Scripture, Tradition, Magisterium	2	C
The History of Christianity	1	C
Theological Questions	1	D
Theology in Contention	2,3	C
Theology of John Calvin	2,3	C
Theology of the Reformers	1	D
Theology Past & Present	1	D
Theology since the Enlightenment	2	C
Wisdom	2,3	C
Women and Religion	2	D
World Religions A: Judaism, Christianity & Islam	1	C
World Religions B: Eastern Religions	1	C
Worship	1	D
Worship, Ritual and Belief 2	2	C

#### Schedule B

<i>Module Title</i>	<i>Level</i>	<i>Delivery Mode</i>
Biblical Studies A: Old Testament/Tanakh	1	C+D
Biblical Studies B: New Testament	1	C
History of Christianity	1	C

<i>Module Title</i>	<i>Level</i>	<i>Delivery Mode</i>
Christian Theology	1	C
World Religions A: Judaism, Christianity & Islam	1	C
World Religions B: Eastern Religions	1	C

**NB: C = Campus/Classroom Delivery Mode  
D = Distance Delivery Mode**

### **11. Fulfilment of Prerequisites**

- (a) Except as provided for in (b), (c) and (d) below, a module shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- (b) In the case of Classical Hebrew and New Testament Greek, the Head of the Department of Theology and Religious Studies may, in special circumstances, at his or her discretion, admit to a relevant module any student lacking the stated prerequisite(s) provided the student has satisfied the Head of Department of his or her competence in the language in a written examination.
- (c) Exceptionally, and where there is good academic reason, a Head of Department may, at his or her discretion, admit to a module a student who has not fulfilled the normal prerequisites for that module, if the student has satisfactorily completed modules at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Head of Department shall report all such cases to the Faculty via the Chief Adviser.
- (d) (i) In the case of a student who, at first presentation, has gained grade A at GCE A-level in an appropriate subject, the relevant Head of Department may, at his or her discretion, grant the student permission to enter a level two module, or, in the case of a student holding grade A or B at A-level, permission to enter a level one module, although the student has not completed the requisite preceding module(s).
- (ii) The holding of a grade A or B at A-level does not confer credit or shorten the duration of study for the purposes of the minimum graduating curriculum. However, a student who, at first presentation, has gained grade A in three different A-levels, and who intends to proceed to the BD Honours degree (campus-taught students only), may enter the Faculty of Arts at second year level if the three A-levels correspond to subjects available in the Faculty of Arts and if the student is permitted to enter appropriate level two modules in at least two of them.
- (iii) The above provisions relating to GCE A-levels may obtain for students holding certain overseas qualifications, provided that the Faculty deem it appropriate in an individual case.

### **12. Assessment Approval of Schemes of Assessment Relating to Modules**

Before the end of each session, the schemes of assessment for each qualifying module for the next session shall be submitted for approval by the appropriate Board of Studies and any changes in the previous session's schemes shall thereafter be submitted for approval by the Faculty of Arts and the Senate. The schemes of assessment must specify the number and duration of written papers to be taken at the regular diets of examination, the conditions under which these papers are to be taken, any other work to be taken into consideration by the examiners in assessment of the candidates, and, where appropriate, the relative weight to be attached to such other work and the several parts of the degree examination.

### **13. Reassessment in a Module**

Candidates shall normally be required to sit any end-of-module examination for a module at Level 1, Level 2 or Level 3 at the first available diet after completion. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these Regulations have the same entitlement as a student who attends the examination and is awarded a zero mark.

A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-module examination for a module at Level 1, Level 2 or Level 3 will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-module examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination will be no higher than a Grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-module examination and, for the purpose of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-module examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credit points.

## **DEGREE WITH HONOURS (not available by distance education)**

### **14. Period of Study**

The study of Honours shall extend over at least three sessions of full-time study or four of part-time study, and shall include study at Honours standard in a Junior Honours year and a Senior Honours year. Where a candidate in the Junior Honours year is permitted to study at an overseas University, as part of a student exchange programme approved by Senate, courses acceptable to the Senate and to the Department(s) concerned, such a period of study shall be counted as one of the Honours years.

### **15. Admission to Honours**

- (a) The Department of Theology and Religious Studies will ensure that students are informed of the standard of performance which guarantees an offer of admission to Honours. Any other student will be offered admission if the Department judges that the student's previous performance offers a reasonable prospect of the student reaching the standard required in the Honours programme. However, depending on student demand, class size may have to be limited and admission of students not achieving the guaranteed requirements is subject to the availability of places in the class. In the case of a student refused admission to Honours, the Head of Department will inform the student's Adviser of Studies. A student may appeal to the Faculty Appeals Committee against such refusal of admission.
- (b) Before admission to Junior Honours, a candidate for the degree with Honours must normally have completed twelve standard modules (or equivalent). At least ten of the standard modules (or equivalent) must have been completed with grade D or above. At least four of the twelve standard modules (or equivalent) must be at level two or above.
- (c) But the Dean and Chief Adviser of Studies may, in exceptional circumstances and after consideration of all the relevant evidence, admit to Junior Honours a candidate who has completed the requisite eleven standard modules (or equivalent), but has completed only nine of them with grade D or above. This provision shall not be granted to a candidate who has completed more than two years of study for the degree prior to entering Junior Honours.
- (d) Before admission to any particular Honours option a candidate may be required to have completed any stated prerequisites.
- (e) The Regulations applicable to the modules to be completed before admission to Junior Honours are as prescribed for the three-year degree in theology and religious studies.

### **16. Honours Curriculum**

- (a) A candidate for the degree with Honours shall normally present himself or herself for examination immediately upon completion of the prescribed courses. However, a Head of Department may at his or her discretion and on grounds of illness or other good cause shown, permit a candidate to delay taking his or her final Honours examination for not more than one year.
- (b) Each candidate for the Honours degree shall select seven options from the range of options offered by the Department of Theology and Religious Studies, with at least three being from the same subject area (as defined by the Department of Theology and Religious Studies), and shall submit a dissertation of not more than 15,000 words on an approved topic which will be weighted as three-tenths of the total assessment. Study for five of the options shall normally be undertaken in the Junior Honours year, with the dissertation and the remaining options thereafter.
- (c) A student admitted to Junior Honours may take a subject additional to the Honours curriculum with the approval of the Head(s) of the Honours Department(s) concerned.

### **17. Progress in Honours Studies**

After appropriate consultation, the Head of the Department of Theology and Religious Studies may refuse a student admission to the Junior Honours year where his or her previous performance does not offer a reasonable prospect of his or her reaching the standard required; or where the student does not satisfy the departmental requirements for admission to Honours; or to the Senior Honours year where his or her performance in the Junior Honours year has been unsatisfactory. But the student who has been so refused admission may appeal to the Senate, submitting for its consideration any relevant special circumstances. If a student, on completion of the Junior Honours year, is not permitted to proceed to Senior Honours his or her case shall be referred to the Progress Committee of the Faculty of Arts which may suspend the student from further study in the Faculty.

### **18. Assessment of Junior Honours Work Counting Towards Completion of the Degree in Theology and Religious Studies**

A candidate who for any reason is unable to proceed to Senior Honours and who has completed the Junior Honours year to the satisfaction of the Head(s) of Department shall be entitled to undergo assessment on the work of the Junior Honours year constituting up to 120 credits, depending on the proportion of the year's work on which such assessment is based, and to count completion of such assessment towards the minimum graduating curriculum of the three-year degree in theology and religious studies.

### **19. Assessment Regulations**

- (a) A scheme of assessment for each subject shall be approved by the Senate and shall be notified to all candidates for Honours in the subject. The Senate may approve a scheme which includes a dissertation and/or other work to be

presented before the regular diets of examination. The scheme shall state the relative weighting to be given by the examiners to the dissertation(s) and other work.

- (b) A scheme of assessment may permit a candidate for Honours to be assessed in not more than two options drawn from the Honours assessment in one other subject outwith the Department of Theology and Religious Studies provided that:
  - (i) the options are recognised for study at the Honours standard in the Faculty; *and*
  - (ii) the candidate's curriculum in each option has been approved by both Heads of Departments. It shall be the responsibility of the Head of the Single Honours Department to verify that the overall Honours curriculum is complete and confirm this, in writing, to the candidate concerned.
- (c) A candidate may present himself or herself for assessment in his or her Honours papers only once, except that he or she may present himself or herself a second time by permission of the Senate on special cause shown.
- (d) There shall be four classes of Honours, to be called first, upper second, lower second and third class respectively. The names of the candidates placed in each class or division, as the case may be, shall be arranged in alphabetical order.
- (e) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

## **20. Students having GCE Advanced Level Passes at Grade A**

Special rules govern the curricula of students who, at first presentation, have gained GCE Advanced level passes in three different subjects at grade A under the terms of Regulation 11(d) for the degree in theology and religious studies.

## **21. Honours Subjects**

The subject areas recognised by the Faculty of Arts for purposes of Regulation 16(b) are given in the list below.

### *Subjects of Study for Honours*

- Church History
- Islamic Studies
- Jewish Studies
- New Testament
- Old Testament
- Practical Theology
- Religious Studies
- Systematic Theology

## **CERTIFICATE AND DIPLOMA OF HIGHER EDUCATION**

### **Certificate of Higher Education (Theology and Religious Studies)**

- (a) A candidate who has completed modules totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education (Theology and Religious Studies).
- (b) The Certificate of Higher Education (Theology and Religious Studies) shall be awarded with Merit where the grade point average over the modules being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the modules being counted for the award of the Certificate is at least 14.

### **Diploma of Higher Education (Theology and Religious Studies)**

- (a) A candidate who has completed modules totalling at least 240 credits, where a minimum of 80 credits have been gained from a module or modules at level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education (Theology and Religious Studies).
- (b) The Diploma of Higher Education (Theology and Religious Studies) shall be awarded with Merit where the grade point average over the modules being counted for the award of the Diploma is at least 12.
- (c) The Diploma of Higher Education (Theology and Religious Studies) shall be awarded with Distinction where the grade point average over the modules being counted for the award of the Diploma is at least 14.

## **XII DEGREE OF BACHELOR OF DIVINITY (MINISTRY)**

### **AIMS OF THE BD(Min) DEGREE**

The Degree of Bachelor of Divinity (Ministry) is available as a general degree or with Honours. The aim of the Degree is to provide a wide-ranging curriculum of courses in the disciplines associated with theology and religious studies, suited to the needs of students accepted as candidates for the ministry of the Church of Scotland, and for other denominations which recognize the degree as an appropriate qualification. It is designed to encourage the development of a range of generic and transferable skills such as willingness to learn, good communication skills, analytic ability, logical argument, the ability to summarise key issues, problem solving skills, and the ability to work well with others, and to enable students to reflect on the ways in which both academic learning and generic skills relate to the profession which they intend to enter.

The general Degree is a broad degree which enables students to pursue independent study of the relevant disciplines by means of primary and secondary texts, discussion with recognised experts in the disciplines, and interaction with fellow students. It aims to widen their knowledge of major aspects of the field, and to help students to make connections between different disciplines and to reflect creatively on the connections thus effected, and thus to equip them with the flexible mental skills required in a rapidly changing world. The modules which form its core and options are designed to provide an effective basis for the vocation of the ministry.

The Degree with Honours enables students, after a broadly based first two years, to achieve greater depth in certain subjects. It aims to provide students with a detailed knowledge and understanding of the current state of their disciplines, to approach subjects wherever possible through primary texts and original languages, and to encourage and extend students' powers of original thought and to afford a context for this in the form of discussion papers and dissertations using bibliographical resources. It seeks to equip students with specialised knowledge and advanced intellectual skills which will be required of those who will form the intellectual leadership of their profession.

### **DEGREE OF BACHELOR OF DIVINITY (MINISTRY)**

The Degree of Bachelor of Divinity (Ministry) [BD(Min)] is governed by Resolution No. 436 of the University Court which came into effect on 12<sup>th</sup> February 1997. The following are the relevant provisions.

1. The Degree of Bachelor of Divinity (Ministry) BD (Min) may be conferred by the University of Glasgow in the Faculty of Arts (the Faculty) as a general degree, or as a Degree with Honours in such subjects as may be prescribed by Regulation.
2. (a) The period of study for both the general degree and the degree with Honours shall normally extend over not fewer than four academical years of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five academical years.  
(b) Up to two years of the relevant period of study may be undertaken elsewhere than in the University of Glasgow and treated as study in the University of Glasgow, subject to such conditions as the Faculty may prescribe in individual cases.  
(c) The period of study may be reduced in respect of study undertaken for another degree of the University of Glasgow or in another university or institution of higher or further education recognised for the purpose by the University Court.
3. The Senate may, with the approval of the University Court, make regulations governing the award of the degree. These shall be as stated under 'Regulations' below.
4. A graduate of this University or of another University or institution of tertiary education recognised for this purpose by the Senate, may be permitted by a Department in consultation with the Clerk of the Faculty of Arts to enrol in a module, complete the assessment elements of the module and receive certification of the outcome of the assessment.
5. Candidates for the degree who do not complete the minimum graduating curriculum may be eligible to receive the Certificate of Higher Education or the Diploma of Higher Education.
6. The provisions of this Resolution shall apply to candidates for the Degree of Bachelor of Divinity (Ministry) whose studies in the Faculty commenced in October 1996 and thereafter.

## **REGULATIONS**

### **GENERAL**

#### **1. Duration of Degree Study - Normal and Special Cases**

##### *(a) Study in the University of Glasgow*

The curriculum for the Degree of Bachelor of Divinity (Ministry) shall extend over not fewer than four sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five sessions. The curriculum for the degree with Honours shall extend over not fewer than four sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five sessions.



Where a student is admitted to the BD (Ministry) who is already in possession of a degree or equivalent qualification, the curriculum of the Degree shall extend over not fewer than three sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four sessions. The curriculum for the degree with Honours shall extend over not fewer than three sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four sessions.

The Faculty of Arts and, where appropriate, the Senate, shall determine which qualifications shall count as equivalent to a prior degree for the purposes of this regulation.

In each case, however, the period of study is subject to the provisions of the following sub-sections.

*(b) Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education*

(i) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed modules which qualify towards the Bachelor of Divinity (Ministry) degree and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the modules as qualifying towards the Bachelor of Divinity (Ministry) degree. He or she may also be awarded credits to a maximum of 100 from other modules completed in the course of study for the other degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.

(ii) An undergraduate admitted to the Faculty of Arts after having satisfactorily completed courses in another University or institution of tertiary education may be awarded credits on the basis of courses completed in the other University or institution to a maximum of 240, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of the courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.

(iii) An undergraduate in the Faculty of Arts transferring to a University or institution of tertiary education, may, if he or she satisfactorily completes courses in the other University or institution of tertiary education, be awarded credits on the basis of those courses to a maximum of 120, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.

*(c) Study Elsewhere in Terms of a Formal Agreement*

A student may be permitted to study for one session at an overseas University as part of a student exchange programme approved by the Senate. Such a student may be permitted to count this session, and satisfactory completion of the courses taken, as part of a minimum graduating curriculum in the Faculty of Arts, provided that the Department(s) concerned and the Senate are satisfied that the standard of the course(s) to be counted is equivalent to that of qualifying modules available in the Faculty. The Chief Adviser of Studies and the Department(s) concerned shall consult as necessary to confirm the credits to be awarded for the courses within the framework of the minimum graduating curriculum.

**2. Approval of Curricula**

(a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.

(b) A student shall not normally be permitted to enrol in a module after three weeks of teaching in that module have elapsed.

(c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

**3. Minimum Requirement for the Award of Credits**

*(a) Departmental Instructions*

Students shall be required to comply with such departmental instructions as are prescribed by the Head(s) of Department(s) in charge of the module or course concerned. Such instructions may require students: to attend specified lectures, tutorials, laboratory or practical sessions, field courses, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the module or course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such instructions shall be given to the students in writing at the beginning of the module or course concerned. Reasonable notice of any alteration to them will also be given.

*(b) Minimum Requirement*

The minimum requirement for the award of credits for a module shall be specified by a department and given to students in writing at the beginning of the module. This requirement shall normally include a specified minimum level of compliance with departmental instructions in terms of attendance and completion of work and a specified minimum level of performance in assessed work and examinations including the end-of-module examination (if any). Normally no grade or credits shall be awarded to a candidate who does not meet this minimum requirement. Moreover, a candidate shall be refused admission to an end-of-module examination only if his or her level of compliance with departmental instructions and level of performance in assessed work and examinations prior to the

end-of-module examination is such that the candidate could not be awarded at least a grade G for the module whatever the level of performance in the end-of-module examination.

#### **4. Progress of Students**

##### *(a) Annual Review*

The progress of all students is subject to annual review.

##### *(b) Exclusion or Suspension from Study*

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to unsatisfactory progress shall have been approved by Faculty and Senate and published in the *University Calendar*.

##### *(c) Progress Rules for Students at Honours Level*

These rules are as stated at Regulations 15 to 17 below.

##### *(d) Progress Rules: Other Full-time Students*

(i) Unless in any one session full-time students obtain grade points from modules totalling at least 40 credits, they will normally be excluded from further attendance in the Faculty.

(ii) The minimum requirements for progress to a succeeding year of study are as follows:

*After one year:* the student must have obtained at least 80 credits, of which at least 40 must be at grade D or above

*After two years:* the student must have obtained at least 180 credits. These must include at least 100 credits at grade D minimum, of which at least 40 must be at level 2

*After three years:* a student who has not completed the minimum graduating curriculum after three years of study must have completed the requirements for the Diploma of Higher Education (see p. Arts.69) in order to be allowed an additional year of full-time study for the Degree of BD(Min) (*NB:* the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund additional or repeat years of study.)

*After four years:*

(a) those students admitted with a prior degree or equivalent qualification must have qualified for the Degree of BD (Ministry)

(b) otherwise, the student must have obtained at least grade D in two standard modules (or equivalent) additional to those contributing to the Diploma of Higher Education

*After five years:* the student must have qualified for the Degree of BD (Ministry)

(iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, with the agreement of the relevant Head of Department, may permit a suspended student who has scored E, F or G in a module to be reassessed in it in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may be permitted to carry forward from a previous assessment in the module elements of assessment which together have a weighting of no more than 50% in the overall assessment of the module. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress, and provided also that the overall duration of study for the student's degree will not exceed four years of full-time study or the equivalent. For the purpose of this regulation two years of part-time study shall be deemed equivalent to one year of full-time study.

##### *(e) Progress Rules: Part-time Students*

(i) The minimum attainment required of an individual part-time candidate to progress to the next year of study shall be determined by the Chief Adviser of Studies on behalf of the Faculty and communicated in writing to the candidate at the start of the session.

##### *(f) Certificate of Basic IT Competence*

Every student must normally obtain the Certificate of Basic IT Competence in his or her first year of study in order to qualify for any award covered by these regulations.

#### **5. Appeals against Decisions relating to the Progress of Students**

(a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty Appeals Committee in accordance with the Code of Procedure (see Section II above).

- (b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty Progress Committee or the Faculty Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see Regulation 4 (d) (i) and (ii) above). Students should note, however, that the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund repeat years of study.
- (c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office.

**6. Minimum Requirements for the Award of a Degree**

*(a) Credit-bearing modules*

- (i) The standard module in the Faculty of Arts shall carry 20 credits. Certain modules may be designated as double modules and shall carry double credit. Nevertheless, approved modules bearing at least 10 credits, or credits in multiples of 10, at any level, may, where appropriate, form part of a student's minimum graduating curriculum.
- (ii) A minimum graduating curriculum shall consist of modules which carry credits totalling at least 480. (For those in possession of a prior degree or equivalent qualification, a minimum graduating curriculum shall consist of modules which carry credits totalling at least 360.)
- (iii) A normal full-time student work load shall consist of modules totalling 120 credits per academic session. The minimum full-time student work load per academic session shall consist of 80 credits. The maximum part-time student work load per academic session shall be 100 credits.

*(b) Grade Points*

- (i) A student's assessed performance in each module shall be banded, and grade points awarded on the following basis:

<i>Grade</i>	<i>Grade Descriptor</i>	<i>Grade points (per credit)</i>
A	excellent	16
B	very good	14
C	good	12
D	satisfactory	10
E	weak	8
F	poor	6
G	very poor	2

- (ii) Where a student has enrolled for a module but has not met the minimum requirement for the award of credit (see Regulation 3 above), no grade points or credits shall be awarded.

- (iii) The degree shall comprise a minimum of twenty-four (or thirteen for those in possession of a prior degree or equivalent qualification) standard modules (or equivalent), for sixteen (or eleven for those in possession of a prior degree or equivalent qualification) or equivalent of which the student shall have gained Grade D or above.

- (iv) Grade-point average:

The minimum grade-point average required for the award of a degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points (obtained as calculated below) by the number of credits attaching to the modules in which those grade points are obtained.

Where the candidate has accumulated more than the minimum number of credits required, the credit counted in the calculation of the grade point average shall be reduced to that minimum by discarding all or part of the credit for certain of the courses/modules in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

- (v) The degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12, both overall and in the core modules; and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, both overall and in the core modules. A student whose minimum graduating curriculum includes more than four standard modules (or equivalent) for which grade points have been obtained at any other than the student's first assessment for those modules shall not normally qualify for the award of the degree with Merit or Distinction. A full-time student who has completed a minimum graduating curriculum in more than four years of study (or three in the case of those in possession of a prior degree or equivalent qualification) shall not normally qualify for the award of the degree with Merit or Distinction.

**7. Bachelor of Divinity (Ministry) Core Curriculum**

The normal minimum graduating curriculum for the BD (Ministry) shall be as follows:

*(a) For those without a prior degree or equivalent qualification*

The first and second year curriculum is the same as for years one and two of the BD degree – Regulation 7

In the third and fourth years of the degree students shall take sufficient modules at Levels 2/3 drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A) to make up a graduating curriculum of a total of 480 credits. At least 60 of the credits taken in the third and fourth years must be at Level 3.

*(b) For those in possession of a prior degree or equivalent qualification*

The first year is the same as for the BD degree, with the additional requirement that all students will also be required to take the non-credit-bearing study skills module prior to entry to year two.

In the second and third years of the degree students shall take sufficient modules at Levels 2/3 drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A) to make up a graduating curriculum of a total of 360 credits. At least 60 of the credits taken in the third and fourth years must be at Level 3.

**8. Approval of Qualifying Modules**

- (a) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise modules qualifying for the degree.
- (b) A standard module in the Faculty of Arts shall normally consist of not fewer than thirty-five scheduled hours for each student attending, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both. The minimum number of scheduled hours for a double module shall normally be seventy.
- (c) The Faculty of Arts shall determine which other modules, duly approved in other Faculties of this University, or through the Inter-faculty Board of Studies for Continuing Education, shall be recognised as qualifying modules for the degree.
- (d) Exceptionally, the Chief Adviser of Studies may permit a student to count towards the minimum graduating curriculum a duly approved module, or duly approved modules, not recognised by the Faculty of Arts as being a qualifying module.

**9. Conditions Governing Qualifying Modules**

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- (a) that two modules may not both form part of a minimum graduating curriculum;
- (b) prerequisites and other conditions for admission to modules;
- (c) that a module shall not be available to students in their first year;
- (d) for any session that certain modules may not be available to students or may be available only to a limited number.

**10. List of Recognised Qualifying Modules**

The recognised qualifying modules shall be as set out above in Regulation 10 of the BD Regulations.

**11. Fulfilment of Prerequisites**

- (a) Except as provided for in (b), (c) and (d) below, a module shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- (b) In the case of Classical Hebrew and New Testament Greek, the Head of the Department of Theology and Religious Studies may, in special circumstances, at his or her discretion, admit to a relevant module any student lacking the stated prerequisite(s) provided the student has satisfied the Head of Department of his or her competence in the language in a written examination.
- (c) Exceptionally, and where there is good academic reason, a Head of Department may, at his or her discretion, admit to a module a student who has not fulfilled the normal prerequisites for that module, if the student has satisfactorily completed modules at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Head of Department shall report all such cases to the Faculty via the Chief Adviser.
- (d) (i) In the case of a student who, at first presentation, has gained grade A at GCE A-level in an appropriate subject, the relevant Head of Department may, at his or her discretion, grant the student permission to enter a level two module, or, in the case of a student holding grade A or B at A-level, permission to enter a level one module, although the student has not completed the requisite preceding module(s).  
  
(ii) A student who, at first presentation, has gained grade A in three different A-levels, and who intends to proceed to the BD (Ministry) degree, may enter the Faculty of Arts at second year level if the three A-levels correspond to subjects available in the Faculty of Arts and if the student is permitted to enter appropriate level two modules in at least two of them.  
  
(iii) The above provisions relating to GCE A-levels may obtain for students holding certain overseas qualifications, provided that the Faculty deem it appropriate in an individual case.

**12. Assessment: Approval of Schemes of Assessment Relating to Modules**

Before the end of each session, the schemes of assessment for each qualifying module for the next session shall be submitted for approval by the appropriate Board of Studies and any changes in the previous session's schemes shall

thereafter be submitted for approval by the Faculty of Arts and the Senate. The schemes of assessment must specify the number and duration of written papers to be taken at the regular diets of examination, the conditions under which these papers are to be taken, any other work to be taken into consideration by the examiners in assessment of the candidates, and, where appropriate, the relative weight to be attached to such other work and the several parts of the degree examination.

### **13. Reassessment in a Module**

Candidates shall normally be required to sit any end-of-module examination for a module at Level 1, Level 2 or Level 3 at the first available diet after completion. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these Regulations have the same entitlement as a student who attends the examination and is awarded a zero mark.

A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-module examination for a module at Level 1, Level 2 or Level 3 will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-module examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination will be no higher than a Grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-module examination and, for the purpose of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-module examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credit points.

## **DEGREE WITH HONOURS**

### **14. Period of Study**

The study of Honours shall extend over at least three sessions of full-time study or four of part-time study, and shall include study at Honours standard in a Junior Honours year and a Senior Honours year. Where a candidate in the Junior Honours year is permitted to study at an overseas University, as part of a student exchange programme approved by Senate, courses acceptable to the Senate and to the Department(s) concerned, such a period of study shall be counted as one of the Honours years.

### **15. Admission to Honours**

- (a) The Department of Theology and Religious Studies will ensure that students are informed of the standard of performance which guarantees an offer of admission to Honours. Any other student will be offered admission if the Department judges that the student's previous performance offers a reasonable prospect of the student reaching the standard required in the Honours programme. However, depending on student demand, class size may have to be limited and admission of students not achieving the guaranteed requirements is subject to the availability of places in the class. In the case of a student refused admission to Honours, the Head of Department will inform the student's Adviser of Studies. A student may appeal to the Faculty Appeals Committee against such refusal of admission.
- (b) Before admission to Junior Honours, a candidate for the degree with Honours must normally have completed twelve standard modules (or equivalent). At least ten of the standard modules (or equivalent) must have been completed with grade D or above. At least four of the twelve standard modules (or equivalent) must be at level two or above.
- (c) But the Dean and Chief Adviser of Studies may, in exceptional circumstances and after consideration of all the relevant evidence, admit to Junior Honours a candidate who has completed the requisite eleven standard modules (or equivalent), but has completed only nine of them with grade D or above. This provision shall not be granted to a candidate who has completed more than two years of study for the degree prior to entering Junior Honours.
- (d) Before admission to any particular Honours option a candidate may be required to have completed any stated prerequisites.
- (e) Those in possession of a prior degree or equivalent qualification may be permitted to complete the Degree of BD (Ministry) Honours in three years on condition (i) that they have completed the first year of the normal curriculum (see Regulation 7(b) above) with a grade-point average of at least 12 without resits, with at least one module completed at grade B or above, and with none falling below D, and (ii) that they have satisfied any specific prerequisites (other than those requiring the completion of a level two module) for Honours options they propose to take.
- (f) The Regulations applicable to the modules to be completed before admission to Junior Honours are as prescribed for the Bachelor of Divinity (Ministry).

### **16. Honours Curriculum**

- (a) A candidate for the degree with Honours shall normally present himself or herself for examination immediately upon completion of the prescribed courses. However, a Head of Department may at his or her discretion and on grounds of illness or other good cause shown, permit a candidate to delay taking his or her final Honours examinations for not more than one year.
- (b) Each candidate for the Honours degree shall select seven options from the range of options offered by the Department

of Theology and Religious Studies, with at least three being from the same subject area (as defined by the Department of Theology and Religious Studies), and shall submit a dissertation of not more than 15,000 words on an approved topic which will be weighted as three-tenths of the total assessment. Study for five of the options shall normally be undertaken in the Junior Honours year, with the dissertation and the remaining options thereafter.

- (c) A student admitted to Junior Honours may take a subject additional to the Honours curriculum with the approval of the Head(s) of the Honours Department(s) concerned.

### **17. Progress in Honours Studies**

After appropriate consultation, the Head of the Department of Theology and Religious Studies may refuse a student admission to a Junior Honours year where his or her previous performance does not offer a reasonable prospect of his or her reaching the standard required; or where the student does not satisfy the departmental requirements for admission to Honours; or to the Senior Honours year where his or her performance in the Junior Honours year has been unsatisfactory. But the student who has been so refused admission may appeal to the Senate, submitting for its consideration any relevant special circumstances. If a student, on completion of the Junior Honours year, is not permitted to proceed to Senior Honours his or her case shall be referred to the Progress Committee of the Faculty of Arts which may suspend the student from further study in the Faculty.

### **18. Assessment of Junior Honours Work Counting Towards Completion of the Degree of Bachelor of Divinity (Ministry)**

A candidate who for any reason is unable to proceed to Senior Honours and who has completed the Junior Honours year to the satisfaction of the Head of Department(s) shall be entitled to undergo assessment on the work of the Junior Honours year constituting up to 120 credits, depending on the proportion of the work on which such assessment is based, and to count completion of such assessment towards the minimum graduating curriculum of the Degree of Bachelor of Divinity (Ministry).

### **19. Assessment Regulations**

- (a) A scheme of assessment for each subject shall be approved by the Senate and shall be notified to all candidates for Honours in the subject. The Senate may approve a scheme which includes a dissertation and/or other work to be presented before the regular diets of examination. The scheme shall state the relative weighting to be given by the examiners to the dissertation(s) and other work.
- (b) A scheme of assessment may permit a candidate for Honours to be assessed in not more than two options drawn from the Honours assessment in one other subject outwith Theology and Religious Studies provided that:
- (i) the options are recognised for study at the Honours standard in the Faculty;
  - (ii) the candidate's curriculum has been approved by both Heads of Departments. It shall be the responsibility of the Head of the Single Honours Department to verify that the overall Honours curriculum is complete and confirm this, in writing, to the candidate concerned.
- (c) A candidate may present himself or herself for assessment in his or her Honours papers only once, except that he or she may present himself or herself a second time by permission of the Senate on special cause shown.
- (d) There shall be four classes of Honours, to be called first, upper second, lower second and third class respectively. The names of the candidates placed in each class or division, as the case may be, shall be arranged in alphabetical order.
- (e) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the *University Calendar*.

### **20. Students having GCE Advanced Level Passes at Grade A**

Special rules govern the curricula of students who, at first presentation, have gained GCE Advanced level passes in three different subjects at grade A under the terms of Regulation 11(d) for the Degree of Bachelor of Divinity (Ministry).

### **21. Honours Subjects**

The subject areas recognised by the Faculty of Arts for purposes of Regulation 16(b) are given in the list attached.

#### *Subjects of Study for Honours*

- Church History
- Islamic Studies
- Jewish Studies
- New Testament
- Old Testament
- Practical Theology
- Religious Studies
- Systematic Theology

## **CERTIFICATE AND DIPLOMA OF HIGHER EDUCATION**

### **Certificate of Higher Education (Theology and Religious Studies)**

- (a) A candidate who has completed modules totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education (Theology and Religious Studies).
- (b) The Certificate of Higher Education (Theology and Religious Studies) shall be awarded with Merit where the grade point average over the modules being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the modules being counted for the award of the Certificate is at least 14.

### **Diploma of Higher Education (Theology and Religious Studies)**

- (a) A candidate who has completed modules totalling at least 240 credits, where a minimum of 80 credits have been gained from a module or modules at level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education (Theology and Religious Studies).
- (b) The Diploma of Higher Education (Theology and Religious Studies) shall be awarded with Merit where the grade point average over the modules being counted for the award of the Diploma is at least 12.
- (c) The Diploma of Higher Education (Theology and Religious Studies) shall be awarded with Distinction where the grade point average over the modules being counted for the award of the Diploma is at least 14.

### **XIII DEGREE OF MASTER OF ARTS IN THEOLOGY AND RELIGIOUS STUDIES**

The Degree of Master of Arts in Theology and Religious Studies is governed by Resolution No. 476 of the University Court which came into effect on 10th October 2001. The following are the relevant provisions.

1. The Degree of Master of Arts (MA) in Theology and Religious Studies may be conferred by the University of Glasgow in the Faculty of Arts (the Faculty) as a degree in Theology and Religious Studies, or as a Degree with Honours in such subjects as may be prescribed by Regulation.
2. (a) The period of study for the degree in Theology and Religious Studies shall normally extend over not fewer than three academical years of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four academical years. The period of study for the degree with Honours shall normally extend over not fewer than four academical years of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five academical years.  
(b) Up to two years of the relevant period of study may be undertaken elsewhere than in the University of Glasgow or in another university or institution of higher or further education recognised for the purpose by the University Court.  
(c) The period of study may be reduced in respect of study undertaken for another degree of the University of Glasgow or in another university or institution of higher or further education recognised for the purpose by the University Court.
3. The Senate may, with the approval of the University Court, make regulations governing the award of the degree. These shall be as stated under 'Regulations' below.
4. A graduate of this University or of another University or institution of tertiary education recognised for this purpose by the Senate, may be permitted by a Department in consultation with the Clerk of the Faculty of Arts to enrol in a module, complete the assessment elements of the module and receive certification of the outcome of the assessment.
5. Candidates for the degree who do not complete the minimum graduating curriculum may be eligible to receive the Certificate of Higher Education or the Diploma of Higher Education.
6. A candidate who began his or her studies for the Degree of Bachelor of Divinity before October 1999 may, in exceptional circumstances, be permitted by the Faculty to be a candidate for the Degree of Master of Arts under the provisions of the present Resolution, provided that satisfactory arrangements for the recognition of previous studies can be made in the individual case.

### **REGULATIONS**

#### **GENERAL**

##### **1. *Duration of Degree Study - Normal and Special Cases***

###### **(a) *Study in the University of Glasgow***

The curriculum for the degree in Theology and Religious Studies shall extend over not fewer than three sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than four sessions. The curriculum for the degree with Honours shall extend over not fewer than four sessions of full-time study or, where the curriculum consists of, or includes, a period or periods of part-time study, not fewer than five sessions. In each case, however, the period of study is subject to the provisions of the following sub-sections.

###### **(b) *Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education***

(i) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed modules which qualify towards the MA in Theology and Religious Studies degree and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the modules as qualifying towards the degree. He or she may also be awarded credits to a maximum of 100 from other modules completed in the course of study for the other degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.

(ii) An undergraduate admitted to the Faculty of Arts after having satisfactorily completed courses in another University or institution of tertiary education may be awarded credits on the basis of courses completed in the other University or institution to a maximum of 240, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of the courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.

(iii) An undergraduate in the Faculty of Arts transferring to a University or institution of tertiary education, may, if he or she satisfactorily completes courses in the other University or institution of tertiary education, be awarded credits on the basis of those courses to a maximum of 120, as deemed appropriate by the Faculty of Arts, and may be permitted to count such credits as part of the overall requirements of a minimum graduating curriculum in the Faculty of Arts, provided that the Senate is satisfied that the standard of courses for which they have been awarded is equivalent to that of qualifying modules available in the Faculty.



*(c) Study Elsewhere in Terms of a Formal Agreement*

A student may be permitted to study for one session at an overseas University as part of a student exchange programme approved by the Senate. Such a student may be permitted to count this session, and satisfactory completion of the courses taken, as part of a minimum graduating curriculum in the Faculty of Arts, provided that the Department(s) concerned and the Senate are satisfied that the standard of the course(s) to be counted is equivalent to that of qualifying modules available in the Faculty. The Chief Adviser of Studies and the Department(s) concerned shall consult as necessary to confirm the credits to be awarded for the courses within the framework of the minimum graduating curriculum.

*(d) Graduate Regulations*

**(i) Candidates for the degree in Theology and Religious Studies**

A graduate of this University, or of another University or institution of tertiary education recognised for this purpose by the Senate, who is admitted to the Faculty of Arts to complete an MA in Theology and Religious Studies degree may be permitted to count towards a minimum graduating curriculum courses which have formed part of the curriculum for his or her previous degree and which are deemed by the Faculty of Arts to equate to a maximum of 120 credits.

**(ii) Candidates for the degree with Honours**

A graduate of this University holding an MA Ordinary degree, an MA in General Humanities degree or a degree of MA in Theology and Religious Studies may, if he or she has fulfilled the requirements for admission to Honours, and at the discretion of the Head of the Department of Theology and Religious Studies, be admitted to Junior Honours. Thereafter, if the graduate is awarded Honours by the examiners, he or she shall receive a certificate to that effect.

A graduate with another degree of this University or with a degree of another University recognised for this purpose by the University Court on the recommendation of the Senate may with the approval of the Faculty be admitted to the curriculum for Honours and may be exempted from not more than two years thereof, provided always that he or she shall have studied the Honours subject for at least three years, two of which must be in this University, and that the Senate is satisfied that the content of the course or courses and standard of the graduate's assessed performance in the other University which may be recognised as study of the Honours subject or subjects for part of the curriculum are equivalent to those of a corresponding module or modules and assessment standard in this University.

**2. Approval of Curricula**

- (a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.
- (b) A student shall not normally be permitted to enrol in a module after three weeks of teaching in that module have elapsed.
- (c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

**3. Minimum Requirement for the Award of Credits**

*(a) Departmental Instructions*

Students shall be required to comply with such departmental instructions as are prescribed by the Head(s) of Department(s) in charge of the module or course concerned. Such instructions may require students: to attend specified lectures, tutorials, laboratory or practical sessions, field courses, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the module or course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such instructions shall be given to the students in writing at the beginning of the module or course concerned. Reasonable notice of any alteration to them will also be given.

*(b) Minimum Requirement*

The minimum requirement for the award of credits for a module shall be specified by a department and given to students in writing at the beginning of the module. This requirement shall normally include a specified minimum level of compliance with departmental instructions in terms of attendance and completion of work and a specified minimum level of performance in assessed work and examinations including the end-of-module examination (if any). Normally no grade or credits shall be awarded to a candidate who does not meet this minimum requirement. Moreover, a candidate shall be refused admission to an end-of-module examination only if his or her level of compliance with departmental instructions and level of performance in assessed work and examinations prior to the end-of-module examination is such that the candidate could not be awarded at least a grade G for the module whatever the performance in the end-of-module examination.

**4. Progress of students**

*(a) Annual Review*

The progress of all students is subject to annual review.

*(b) Exclusion or Suspension from Study*

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to unsatisfactory progress shall have been approved by Faculty and Senate and published in the *University Calendar*.

*(c) Progress Rules for Students at Honours level*

These rules are as stated at Regulations 15 to 17 below.

*(d) Progress Rules: Other Full-time Students*

(i) Unless in any one session full-time students obtain grade points from modules totalling at least 40 credits, they will normally be excluded from further attendance in the Faculty.

(ii) The minimum requirements for progress to a succeeding year of study are as follows:

*After one year:* the student must have obtained at least 80 credits, of which at least 40 must be at grade D or above

*After two years:* the student must have obtained at least 180 credits. These must include at least 100 credits at grade D minimum, of which at least 40 must be at level 2

*After three years:* a student who has not completed the minimum graduating curriculum after three years of study must have completed the requirements for the Diploma of Higher Education (see p. Arts.84) in order to be allowed an additional year of full-time study for the Degree of MA in Theology and Religious Studies (*NB:* the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund additional or repeat years of study.)

*After four years:* the student must have qualified for the Degree of MA.

(iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, with the agreement of the relevant Head of Department, may permit a suspended student who has scored E, F or G in a module to be reassessed in it in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may be permitted to carry forward from a previous assessment in the module elements of assessment which together have a weighting of no more than 50% in the overall assessment of the module. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress, and provided also that the overall duration of study for the student's degree will not exceed four years of full-time study or the equivalent. For the purpose of this regulation two years of part-time study shall be deemed equivalent to one year of full-time study.

*(e) Progress Rules: Part-time Students*

(i) The minimum attainment required of an individual part-time candidate to progress to the next year of study shall be determined by the Chief Adviser of Studies on behalf of the Faculty and communicated in writing to the candidate at the start of the session.

*(f) Certificate of Basic IT Competence*

Every student must normally obtain the Certificate of Basic IT Competence in his or her first year of study in order to qualify for any award covered by these Regulations.

**5. Appeals against Decisions relating to the Progress of Students**

(a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty Appeals Committee in accordance with the Code of Procedure (see Section II above).

(b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty Progress Committee or the Faculty Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see Regulation 4 (d) (i) and (ii) above). Students should note, however, that the Student Awards Agency for Scotland, Local Education Authorities and other sponsoring bodies do not automatically fund repeat years of study.

(c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Senior Adviser of Studies, and those to the Faculty Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office.

## DEGREE IN THEOLOGY AND RELIGIOUS STUDIES

### 6. Minimum Requirements for the Award of a Degree

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing modules at various levels and (b) grade points, each set of requirements as defined hereunder:

#### (a) Credit-bearing modules

(i) The standard module in the Faculty of Arts shall carry 20 credits. Certain modules may be designated as double modules and shall carry double credit. Nevertheless, approved modules bearing at least 10 credits, or credits in multiples of 10, at any level, may, where appropriate, form part of a student's minimum graduating curriculum.

(ii) A minimum graduating curriculum shall consist of modules which carry credits totalling at least 360. At least 80 of these shall have been gained at level two and at least 60 at level three.

(iii) A normal full-time student work load shall consist of modules totalling 120 credits per academic session. The minimum full-time student work load per academic session shall consist of 80 credits. The maximum part-time student work-load per academic session shall be 100 credits.

#### (b) Grade points

(i) A student's assessed performance in each module shall be banded, and grade points awarded on the following basis:

<i>Grade</i>	<i>Grade Descriptor</i>	<i>Grade points (per credit)</i>
A	excellent	16
B	very good	14
C	good	12
D	satisfactory	10
E	weak	8
F	poor	6
G	very poor	2

(ii) Where a student has enrolled for a module but has not met the minimum requirement for the award of credits (see Regulation 3 above), no grade points or credits shall be awarded.

(iii) The degree shall comprise a minimum of 360 credits; at least 280 of these credits shall be derived from modules in which the candidate has gained Grade D or above.

(iv) Grade-point average:

The minimum grade-point average required for the award of a degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points (obtained as calculated above) by the number of credits attaching to the modules in which those grade points are obtained.

Where the candidate has accumulated more than the minimum number of credits required, the credit counted in the calculation of the grade point average shall be reduced to that minimum by discarding all or part of the credit for certain of the courses/modules in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

(v) The degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12, both overall and in the core modules; and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, both overall and in the core modules. A student whose minimum graduating curriculum includes more than four standard modules (or equivalent) for which grade points have been obtained at any other than the student's first assessment for those modules shall not normally qualify for the award of the degree with Merit or Distinction. A full-time student who has completed a minimum graduating curriculum in more than three years of study shall not normally qualify for the award of the degree with Merit or Distinction.

### 7. MA in Theology and Religious Studies Core Curriculum

The Degree of Master of Arts is a designated degree MA (Theology and Religious Studies). The normal minimum graduating curriculum shall be as follows:

In year one of the degree:

Six modules at Level 1, of which at least three shall be drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A) (see Arts p46 Regulation 10).

In year two of the degree:

*Either* six modules at Level 2, of which at least three shall be drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A).

*Or* five modules at Level 2, of which at least three shall be drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A), and one module at Level 1.

All students will also be required to take the non-credit-bearing study skills module prior to entry to year three.

In year three of the degree:

Modules at Level 3 totalling 60 credits, drawn from the list of qualifying modules in Theology and Religious Studies (Schedule A), together with such other modules as are necessary to complete the total requirement of 360 credits for a general degree.”

#### **8. Approval of Qualifying Modules**

- (a) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise modules qualifying for the degree.
- (b) A standard module in the Faculty of Arts shall normally consist of not fewer than thirty-five scheduled hours for each student attending, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both. The minimum number of scheduled hours for a double module shall normally be seventy.
- (c) The Faculty of Arts shall determine which other modules, duly approved in other Faculties of this University, shall be recognised as qualifying modules for the degree.
- (d) Exceptionally, the Chief Adviser of Studies may permit a student to count towards the minimum graduating curriculum a duly approved module, or duly approved modules, not recognised by the Faculty of Arts as being a qualifying module.

#### **9. Conditions Governing Qualifying Modules**

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- (a) that two modules may not both form part of a minimum graduating curriculum;
- (b) prerequisites and other conditions for admission to modules;
- (c) that a module shall not be available to students in their first year;
- (d) for any session that certain modules may not be available to students or may be available only to a limited number.

#### **10. List of Recognised Qualifying Modules**

The recognised qualifying modules shall be as set out above (Regulation 10 of the Bachelor of Divinity degree regulations p. Arts.46).

#### **11. Fulfilment of Prerequisites**

- (a) Except as provided for in (b), (c) and (d) below, a module shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- (b) In the case of Classical Hebrew and New Testament Greek, the Head of the Department of Theology and Religious Studies may, in special circumstances, at his or her discretion, admit to a relevant module any student lacking the stated prerequisite(s) provided the student has satisfied the Head of Department of his or her competence in the language in a written examination.
- (c) Exceptionally, and where there is good academic reason, a Head of Department may, at his or her discretion, admit to a module a student who has not fulfilled the normal prerequisites for that module, if the student has satisfactorily completed modules at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Head of Department shall report all such cases to the Faculty via the Chief Adviser.
- (d) (i) In the case of a student who, at first presentation, has gained grade A at GCE A-level in an appropriate subject, the relevant Head of Department may, at his or her discretion, grant the student permission to enter a level two module, or, in the case of a student holding grade A or B at A-level, permission to enter a level one module, although the student has not completed the requisite preceding module(s).
  - (ii) The holding of a grade A or B at A-level does not confer credit or shorten the duration of study for the purposes of the minimum graduating curriculum. However, a student who, at first presentation, has gained grade A in three different A-levels, and who intends to proceed to the MA Honours degree, may enter the Faculty of Arts at second year level if the three A-levels correspond to subjects available in the Faculty of Arts and if the student is permitted to enter appropriate level two modules in at least two of them.
  - (iii) The above provisions relating to GCE A-levels may obtain for students holding certain overseas qualifications, provided that the Faculty deem it appropriate in an individual case.

#### **12. Assessment: Approval of Schemes of Assessment Relating to Modules**

Before the end of each session, the schemes of assessment for each qualifying module for the next session shall be submitted for approval by the appropriate Board of Studies and any changes in the previous session's schemes shall thereafter be submitted for approval by the Faculty of Arts and the Senate. The schemes of assessment must specify the

number and duration of written papers to be taken at the regular diets of examination, the conditions under which these papers are to be taken, any other work to be taken into consideration by the examiners in assessment of the candidates, and, where appropriate, the relative weight to be attached to such other work and the several parts of the degree examination.

### **13. Reassessment in a Module**

Candidates shall normally be required to sit any end-of-module examination for a module at Level 1, Level 2 or Level 3 at the first available diet after completion of the module. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these Regulations have the same entitlement as a student who attends the examination and is awarded a zero mark.

A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-module examination for a module at Level 1, Level 2 or Level 3 will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-module examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination will be no higher than a Grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-module examination and, for the purposes of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-module examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credit points.

## **DEGREE WITH HONOURS**

### **14. Period of Study**

The study of Honours shall extend over at least three sessions of full-time study or four of part-time study, and shall include study at Honours standard in a Junior Honours year and a Senior Honours year. Where a candidate in the Junior Honours year is permitted to study at an overseas University, as part of a student exchange programme approved by Senate, courses acceptable to the Senate and to the Department(s) concerned, such a period of study shall be counted as one of the Honours years.

### **15. Admission to Honours**

- (a) The Department of Theology and Religious Studies will ensure that students are informed of the standard of performance which guarantees an offer of admission to Honours. Any other student will be offered admission if the Department judges that the student's previous performance offers a reasonable prospect of the student reaching the standard required in the Honours programme. However, depending on student demand, class size may have to be limited and admission of students not achieving the guaranteed requirements is subject to the availability of places in the class. In the case of a student refused admission to Honours, the Head of Department will inform the student's Adviser of Studies. A student may appeal to the Faculty Appeals Committee against such refusal of admission.
- (b) Before admission to Junior Honours, a candidate for the degree with Honours must normally have completed twelve standard modules (or equivalent). At least ten of the standard modules (or equivalent) must have been completed with grade D or above. At least four of the twelve standard modules (or equivalent) must be at level two or above.
- (c) But the Dean and Chief Adviser of Studies may, in exceptional circumstances and after consideration of all the relevant evidence, admit to Junior Honours a candidate who has completed the requisite eleven standard modules (or equivalent), but has completed only nine of them with grade D or above. This provision shall not be granted to a candidate who has completed more than two years of study for the degree prior to entering Junior Honours.
- (d) Before admission to any particular Honours option a candidate may be required to have completed any stated prerequisites.
- (e) The Regulations applicable to the modules to be completed before admission to Junior Honours are as prescribed for the three-year degree in Theology and Religious Studies.

### **16. Honours Curriculum**

- (a) A candidate for the degree with Honours shall normally present himself or herself for examination immediately upon completion of the prescribed courses. However, a Head of Department may, at his or her discretion and on grounds of illness or other good cause shown, permit a candidate to delay taking his or her final Honours examination for not more than one year.
- (b) Each candidate for the Honours degree shall select seven options from the range of options offered by the Department of Theology and Religious Studies, with at least three being from the same subject area (as defined by the Department of Theology and Religious Studies), and shall submit a dissertation of not more than 15,000 words on an approved topic which will be weighted as three-tenths of the total assessment. Study for five of the options shall normally be undertaken in the Junior Honours year, with the dissertation and the remaining options thereafter.
- (c) A student admitted to Junior Honours may take a subject additional to the Honours curriculum with the approval of the Head(s) of the Honours Department(s) concerned.

### **17. Progress in Honours Studies**

After appropriate consultation, the Head of the Department of Theology and Religious Studies may refuse a student admission to the Junior Honours year where his or her previous performance does not offer a reasonable prospect of his or her reaching the standard required and where the student does not satisfy the departmental requirements for admission to Honours; or to the Senior Honours year where his or her performance in the Junior Honours year has been unsatisfactory. But the student who has been so refused admission may appeal to the Senate, submitting for its consideration any relevant special circumstances. If a student, on completion of the Junior Honours year, is not permitted to proceed to Senior Honours his or her case shall be referred to the Progress Committee of the Faculty of Arts which may suspend the student from further study in the Faculty.

### **18. Assessment of Junior Honours Work Counting Towards Completion of the MA Degree in Theology and Religious Studies**

A candidate who for any reason is unable to proceed to Senior Honours and who has completed the Junior Honours year to the satisfaction of the Head(s) of Department shall be entitled to undergo assessment on the work of the Junior Honours year constituting up to 120 credits, depending on the proportion of the work on which such assessment is based, and to count completion of such assessment towards the minimum graduating curriculum of the three-year degree in Theology and Religious Studies.

### **19. Assessment Regulations**

- (a) A scheme of assessment for Honours shall be approved by the Senate and shall be notified to all candidates for Honours. The Senate may approve a scheme which includes a dissertation and/or other work to be presented before the regular diets of examination. The scheme shall state the relative weighting to be given by the examiners to the dissertation(s) and other work.
- (b) A scheme of assessment may permit a candidate for Honours to be assessed in not more than two options drawn from the Honours assessment in one other subject outwith Theology and Religious Studies provided that:
  - (i) the options are recognised for study at the Honours standard in the Faculty;
  - (ii) the candidate's curriculum in each option has been approved by both Heads of Departments. It shall be the responsibility of the Head of the Single Honours Department to verify that the overall Honours curriculum is complete and confirm this, in writing, to the candidate concerned.
- (c) A candidate may present himself or herself for assessment in his or her Honours papers only once, except that he or she may present himself or herself a second time by permission of the Senate on special cause shown.
- (d) There shall be four classes of Honours, to be called first, upper second, lower second and third class respectively. The names of the candidates placed in each class or division, as the case may be, shall be arranged in alphabetical order.
- (e) Assessment shall be conducted in accordance with the prevailing Code of Assessment, published in the 'Fees and General Information' section of the *University Calendar*.

### **20. Students Having GCE Advanced Level Passes At Grade A**

Special rules govern the curricula of students who, at first presentation, have gained GCE Advanced level passes in three different subjects at grade A under the terms of Regulation 11(d) for the degree in Theology and Religious Studies.

### **21. Honours Subjects**

The subject areas recognised by the Faculty of Arts for purposes of Regulation 16(b) are given in the list below.

*Subjects of Study for Honours*

Church History  
Islamic Studies  
Jewish Studies  
New Testament  
Old Testament  
Practical Theology  
Religious Studies  
Systematic Theology

## **CERTIFICATE AND DIPLOMA OF HIGHER EDUCATION**

### **Certificate of Higher Education (Theology and Religious Studies)**

- (a) A candidate who has completed modules totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education (Theology and Religious Studies).
- (b) The Certificate of Higher Education (Theology and Religious Studies) shall be awarded with Merit where the grade point average over the modules being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the modules being counted for the award of the Certificate is at least 14.

**Diploma of Higher Education (Theology and Religious Studies)**

- (a) A candidate who has completed modules totalling at least 240 credits, where a minimum of 80 credits have been gained from a module or modules at level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education (Theology and Religious Studies).
- (b) The Diploma of Higher Education (Theology and Religious Studies) shall be awarded with Merit where the grade point average over the modules being counted for the award of the Diploma is at least 12.
- (c) The Diploma of Higher Education (Theology and Religious Studies) shall be awarded with Distinction where the grade point average over the modules being counted for the award of the Diploma is at least 14.