

Calendar 2004-05



UNIVERSITY
of
GLASGOW

THE UNIVERSITY OF GLASGOW CRICHTON CAMPUS

DEAN: Professor John M Caughie MA

DIRECTOR OF CRICHTON CAMPUS: Professor Rex C Taylor BA PhD

DIRECTOR OF STUDIES, CRICHTON CAMPUS: Professor Mark G Ward BA

Chief Adviser of Studies: Heather Lloyd BA PhD

Senior Adviser of Studies, Crichton Campus: Stephen Harper MA PhD DipLib

DATES OF SEMESTERS

Semester 1: 28th September 2004 - 21st January 2005
Christmas Vacation: 20th December 2004 - 7th January 2005

Semester 2: 24th January 2005 - 3rd June 2005
Spring Vacation: 21st March 2005 - 8th April 2005

Contents	<i>Page</i>
Availability	2
Undergraduate Entry to the Faculty of Arts (Crichton Campus)	2
Appeals	2
Faculty of Arts	2
Degree of Master of Arts (Liberal Arts)	2
Honours Degree	5
General Degree	7
List of Qualifying and Designated Courses	8
Certificate and Diploma of Higher Education	11
Degree of MA in Heritage and Tourism	11
Degree of Bachelor of Community Learning and Development	16

I AVAILABILITY

The degree of Master of Arts (Liberal Arts) is available to students admitted to the Crichton Campus of the University of Glasgow which has been placed for administrative purposes in the University's Faculty of Arts.

II UNDERGRADUATE ENTRY TO THE FACULTY OF ARTS (CRICHTON CAMPUS)

Before applying for admission to the Crichton Campus, part of the Faculty of Arts, all applicants should consult the most recent edition of the *Crichton Prospectus* and the University's *Undergraduate Prospectus*. These publications set out the normal qualifications required for admission, describe the application procedure, summarise the degree regulations and courses offered, and give general information about the Crichton Campus and the University. They are available in most U.K. schools, or they may be obtained from The Student Recruitment and Admissions Service, University of Glasgow, Glasgow, Scotland G12 8QQ. The information may also be found at <http://www.gla.ac.uk> and <http://www.cc.gla.ac.uk>.

III APPEALS BY STUDENTS

The Senate is charged by the *Universities (Scotland) Acts* with a duty to superintend the teaching of the University. This is understood to include examining. The Senate has authorised the establishment of Faculty Appeals Committees to hear appeals in the first instance, as specified in the Code of Procedure for Appeals to a Faculty Appeals Committee.

A student may further appeal from the decision of the relevant Faculty Appeals Committee to the Senate.

Any appeal giving all the grounds of that appeal must be despatched in writing to the Clerk of the relevant Faculty, or to the Clerk of Senate, as appropriate, within 14 days of the intimation to the student of the decision against which he or she is appealing.

Students are advised to consult the Clerk of the relevant Faculty before lodging an appeal to the Faculty Appeals Committee and the Head of the Senate Office, before lodging an appeal to the Senate Appeals Committee.

The Code of Procedure for Appeals to a Faculty Appeals Committee and the Code of Procedure for Appeals to the Senate are set out in that section of the University *Calendar* entitled 'University Fees and General Information for Students', which is available either from the Faculty Office or The Registry enquiry office in the University.

FACULTY OF ARTS

IV DEGREE OF MASTER OF ARTS (LIBERAL ARTS) OF THE UNIVERSITY OF GLASGOW

The Degree of Master of Arts (Liberal Arts) of the University of Glasgow is governed by Resolution No. 500 of the University Court which came into effect on 1 October 2002. The provisions of the Resolution are as follows:

1. The Degree of Master of Arts (Liberal Arts) may be conferred by the University of Glasgow in the Faculty of Arts (the Faculty) as a degree with Honours, or a General Degree in such designations as may be prescribed by Regulation.
2. The Senate will make regulations governing the award of the degree which are subject to the approval of the University Court. These shall be as stated under 'Regulations' below.
3. The early exit awards of Certificate of Higher Education or the Diploma of Higher Education are also included in the Regulations.

REGULATIONS

1. Duration of Degree Study

1.1 *Study in the University of Glasgow*

The curriculum for the degree shall extend over not fewer than three sessions of study, or in the case of the degree with Honours, not fewer than four sessions of study (ref. 4.1). However, the period of study is subject to the provisions of the following sub-sections.

1.2 *Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education and Secondary level qualifications*

- a) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed courses which qualify towards the Master of Arts (Liberal Arts) degree and who is admitted by transfer to study for the Master of Arts (Liberal Arts), having withdrawn from study for the other degree, may count the courses as qualifying towards the Master of Arts (Liberal Arts) degree, so long as all other requirements are met.
- b) Credits to a maximum of 60, as deemed appropriate by the Faculty of Arts, and may count as part of the overall

requirements of a minimum graduating curriculum if they have been obtained from:

a course of study for another award of the University of Glasgow;

or

a course of study in another institution of Higher Education, provided that the Senate is satisfied that the standard of the courses for which they were awarded is equivalent to that of qualifying courses for the Master of Arts (Liberal Arts);

or

a combination of both, whether or not they have contributed to a degree awarded by the University of Glasgow or another institution of Higher Education.

2. General Structure and Assessment of Degree

2.1 Structure

a) Credit-bearing courses

- i) A standard course shall carry 20 credits. Certain courses may be designated as double courses and shall carry double credit. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A normal full-time student work load shall consist of courses totalling 120 credits per academic session. The full-time student work load per academic session shall be no fewer than 80 credits. The maximum part-time student work load per academic session shall be 100 credits.

2.2 Recognised Qualifying Courses

The recognised qualifying courses for the degree, offered by Faculties of this University, shall be as set out in regulation 4.4.

a) Approval of Qualifying Courses

- i) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise qualifying courses and designated courses relating to each designated degree.
- ii) A standard qualifying course shall normally consist of not fewer than thirty-five scheduled hours of attendance, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both, and pro-rata for non-standard qualifying courses.

b) Conditions Governing Qualifying Courses

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- i) that two qualifying courses may not both form part of a minimum graduating curriculum;
- ii) prerequisites and corequisites and other conditions for admission to qualifying courses;
- iii) that a qualifying course shall not be available to students in a specific year of study;
- iv) for any session that certain qualifying courses may not be available to students or may be available only to a limited number.

2.3 Existence of Pre-requisites and Co-requisites

- a) Except as provided for in (b) and (c) below, a qualifying course shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- b) In the case of a language other than English, the Director of the Crichton Campus may, in special circumstances, at his or her discretion, admit to a relevant qualifying course any student lacking the stated prerequisite(s) or corequisite(s) provided the student has satisfied the Director of his or her competence in the language in a written examination.
- c) Exceptionally, and where there is good academic reason, the Director of the Crichton Campus may, at his or her discretion, admit to a qualifying course a student who has not fulfilled the normal prerequisite(s) or corequisite(s) for that qualifying course, if the student has satisfactorily completed qualifying courses at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Director shall report all such cases to the Faculty via the Chief Adviser.

2.4 Approval of Curricula

- a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies. Approved curricula must conform to provisos issued by the Faculty of Arts.
- b) A student shall not normally be permitted to enrol in a course after three weeks of teaching in that course have elapsed.
- c) A student may not be enrolled concurrently for another degree without the permission of the Faculty of Arts.

2.5 *Minimum Requirements for the Award of Credits*

a) *Specific Instructions*

The Director of the Crichton Campus shall prescribe specific instructions for each qualifying course. Such instructions may require students: to attend specified lectures, tutorials, laboratory or practical sessions, field courses, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such instructions shall be given to the students in writing by the beginning of the course. Reasonable notice of any alteration to them will also be given.

b) *Minimum Requirement for the Award of Credits*

The minimum requirement for the award of credits for a course shall be specified by the Director of the Crichton Campus and given to candidates in writing by the beginning of the course. This requirement shall normally include a specified minimum level of compliance with specific instructions in terms of attendance and completion of work and a specified minimum level of performance in examinations including the end-of-course examination (if any) and other assessed work. Normally no grade or credits shall be awarded to a candidate who does not meet this minimum requirement.

2.6 *Assessment*

Regulations for assessment are governed by the Code of Assessment which is contained in the General Information and Fees section of the *Calendar*.

2.7 *Reassessment in a Course*

Candidates shall normally be required to sit any end-of-course examination for a course at the first available diet after completion of the course. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same entitlement as a student who attends the examination and is awarded a zero mark. A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-course examination for a course will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-course examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination shall be no higher than a Grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-course examination and, for the purpose of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-course examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credits.

3. *Progress of Students*

3.1 *General Progress Requirements*

a) *Progress Rules: Full-time Students*

- i) Unless in any one session full-time students obtain grade points from courses totalling at least 40 credits, they will normally be excluded from further attendance.
- ii) The minimum requirements for progress to a succeeding year of study are as follows:

After one year:	the student must have obtained at least Grade D in courses totalling at least 40 credits, including the core course 'Text and Communication', and credit in further courses totalling at least 40 credits
After two years:	the student must have qualified for the Certificate of Higher Education (see Regulation 4.5 (a) below)
After three years:	the student must have qualified for the Diploma of Higher Education (see Regulation 4.5 (b) below)
- iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, in consultation with the Director of the Crichton Campus, may permit a suspended student to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

b) *Progress Rules. Part-time Students*

- i) A part-time student who in his or her first two semesters of attendance has not obtained at least Grade D in the course 'Text and Communication' or the course 'Science: History and Culture' shall normally be suspended from further attendance.

- ii) A part-time student who, over two consecutive sessions of his or her attendance, has not obtained credit in courses totalling at least 40 credits, shall normally be suspended from further attendance.
- iii) Where a part-time student has been suspended from further attendance, the Faculty of Arts Progress Committee may, in consultation with the Director of the Crichton Campus, permit such a student to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The student shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time students.

3.2 Certificate of Basic IT Competence

To be eligible for any award covered by these regulations, a candidate must have acquired the University's Certificate of Basic IT Competence by completing the course of study offered by the IT Education Unit (ITEU) or by gaining exemption from the ITEU course through one of the routes indicated in Section XXXVI of the Fees and General Information section of the Calendar.

3.3 Administration of Progression

a) Annual Review

The progress of all students is subject to annual review.

b) Exclusion or Suspension from Study

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to unsatisfactory progress shall have been approved by Faculty and Senate and published in the University *Calendar*.

3.4 Appeals against Decisions relating to the Progress of Students

- a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty of Arts. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty of Arts Appeals Committee in accordance with the Code of Procedure (see Section III above).
- b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty of Arts Progress Committee or the Faculty of Arts Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see para 3.1(a) (i) and (ii) above).
- c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty of Arts Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office, 6 University Gardens, University of Glasgow, Glasgow G12 8QQ.

4. Structure of the Degree and Sub-Degree Awards

4.1 Honours Degree

4.1.1 Students matriculated prior to 2002 - 2003

The following Regulations apply to students matriculated prior to session 2002-2003:

a) Admission to Honours

- i) Students who have satisfied the conditions for the award of MA (Liberal Arts) and have a GPA of 12 or higher may proceed to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours.
- ii) Students who have satisfied the conditions for the award of MA (Liberal Arts) and have a GPA between 11.5 and 12 may proceed to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours if the GPA of the credit gained at Level 3 is 12.5 or higher.
- iii) In normal circumstances, students who have satisfied the conditions for the award of MA (Liberal Arts) and have a GPA of 11 or more may proceed to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours at the discretion of the Crichton Honours Board.
- iv) In all cases the GPA is calculated by 50% weighting on credit gained at Level 3 and 50% weighting on credit gained at Levels 1 and 2. It shall normally be a requirement to have achieved 120 credits at Level 3.
- v) In exceptional circumstances and after consideration of all the relevant evidence the Crichton Honours Board may admit a student who has not satisfied the conditions for the award of MA (Liberal Arts) to a final year of full-time study over two semesters to qualify for the award of MA (Liberal Arts) Honours.

b) Honours Curriculum

- i) The Honours Curriculum shall normally comprise 120 credits gained at Level 3 and 120 credits gained at Level 4.
- ii) A candidate for the degree of MA (Liberal Arts) Honours shall normally present him/herself for assessment in accordance with the prescribed assessment schedule. However, the Crichton Honours Board may at its discretion and on grounds of illness or other good cause shown, permit a candidate to delay the prescribed assessment for not more than one year.

c) Assessment Regulations

- i) A scheme of assessment for Level 4 study shall be approved by the Senate and shall be notified to all candidates for Honours. The scheme shall state the relative weighting to be given by the assessors to the various items of assessment.
- ii) A candidate may present the various items of assessment only once, except that he or she may present one or more items of assessment a second time by permission of the Senate on special cause shown.
- iii) There shall be four classes of Honours degree in which candidates shall be arranged on the merit of the performances in the whole assessment. These classes are called first, upper second, lower second and third class respectively. The whole assessment shall normally comprise 120 credits at Level 3 and 120 credits at Level 4, equally weighted.
- iv) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

d) Subject of Study for Honours

- i) The subject of study for Honours shall be an agreed group project.
- ii) In addition students shall attend those classes and workshops as identified in the Honours prescription.

e) Graduate Regulations

- i) A graduate of this University holding an MA Ordinary degree or a degree of M.A. General Humanities may at the discretion of the Crichton Honours Board be admitted to the Crichton Honours year. Thereafter if the graduate is awarded Honours in the schedule of assessment, he or she shall receive a certificate to that effect.
- ii) A graduate with another degree of this University or with a degree of another University recognised for this purpose by the University Court on the recommendation of the Senate may with the approval of the Crichton Honours Board be admitted to the Crichton Honours year provided always that the content of the course or courses and the standard of the graduate's assessed performance in this other degree are equivalent to those of corresponding courses and assessment standard in this University.

4.1.2 Students matriculated from 2002 - 2003

Subject to Senate approval, the following Regulations will apply to students matriculated from session 2002-2003 onwards:

a) Admission to Honours

- i) Admission to Honours on the MA (Liberal Arts) programme will normally take place after the completion of 360 credits. In all cases the Honours Entry Average is calculated by 50% weighting on credit gained at Level 3 and 50% weighting on credit gained at Levels 1 and 2. It shall normally be a requirement to have achieved 120 credits at Level 3 and a Honours Entry Average of 11 or higher.
- ii) Students who have gained 240 credits at Levels 2 and 3, of which a minimum of 120 are at Level 3, and have a Honours Entry Average of less than 11 may only proceed to Honours at the discretion of the Crichton Honours Board.

b) Honours Curriculum

- i) The Honours Curriculum shall normally comprise 120 credits gained at Level 3 and 120 credits gained at Level 4.
- ii) A candidate for the degree of MA (Liberal Arts) Honours shall normally present him/herself for assessment in accordance with the prescribed assessment schedule. However, the Crichton Honours Board may at its discretion and on grounds of illness or other good cause shown, permit a candidate to delay the prescribed assessment for not more than one year.

c) Assessment Regulations

- i) A scheme of assessment for Level 4 study shall be approved by the Senate and shall be notified to all candidates for Honours. The scheme shall state the relative weighting to be given by the assessors to the various items of assessment.
- ii) A candidate may present the various items of assessment only once, except that he or she may present one or more items of assessment a second time by permission of the Senate on special cause shown.
- iii) There shall be four classes of Honours degree in which candidates shall be arranged on the merit of the

performances in the whole assessment. These classes are called first, upper second, lower second and third class respectively. The whole assessment shall normally comprise 120 credits at Level 3 and 120 credits at Level 4, equally weighted.

- iv) Assessment shall be conducted in accordance with the prevailing Code of Assessment published in the 'Fees and General Information' section of the University *Calendar*.

d) Subject of Study for Honours

- i) The subject of study for Honours shall be an agreed group project.
ii) In addition students shall attend those classes and workshops as identified in the Honours prescription.

e) Graduate Regulations

- i) A graduate of this University holding an MA Ordinary degree or a degree of M.A. General Humanities may at the discretion of the Crichton Honours Board be admitted to Level 4 of the Crichton Honours degree. Thereafter if the graduate is awarded Honours in the schedule of assessment, he or she shall receive a certificate to that effect.
ii) A graduate with another degree of this University or with a degree of another University recognised for this purpose by the University Court on the recommendation of the Senate may with the approval of the Crichton Honours Board be admitted to Level 4 of the Crichton Honours degree provided always that the content of the courses and the standard of the graduate's assessed performance in this other degree are equivalent to those of corresponding courses and assessment standard in this University.

4.2 Degree of Master of Arts (*Liberal Arts*)

4.2.1 Minimum Requirements for the Award of a Degree

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing qualifying courses at various levels (b) grade points and (c) subjects relating to degrees.

a) Credit-bearing courses

- i) Credit-bearing courses are defined in section 2.1 (a)
ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360. At least 200 of these shall be at Level two or above, of which 100 shall be at Level 3.

b) Grade Points

- i) A student's assessed performance in each course shall be graded, with grade points awarded as described in the Code of Assessment Schedule C.
ii) A minimum graduating curriculum shall consist of qualifying courses which carry credits totalling at least 360 of which no less than 260, including at least 140 at Level 2 or above, shall have been obtained at Grade D or above.
iii) The minimum grade-point average required for the award of a degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points by the number of credits attaching to the qualifying courses in which those grade points are obtained. Qualifying courses for which no credit has been awarded shall not be included in the calculation.

Where a student has accumulated more than 360 credits, the grade point average shall be based on those qualifying courses (totalling at least 360 credits) in which the student has obtained the highest grades, provided that all other requirements for the degree are satisfied. Only grades from complete qualifying courses shall be counted.

- iv) The degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12, both overall and in the designated components to the value of at least 140 credits (see 3(c) below); and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14, both overall and in the designated components to the value of at least 140 credits (see 3(c) below).

c) Specific Requirements

- i) The degree shall carry a designation reflecting the broad subject area in which at least 140 credits have been gained, in accordance with a number of stated schemes for specifically designated degrees (see 4.3 below).
ii) A student shall obtain:
- 80 credits from core (compulsory) courses: 60 credits at Level 1 and 20 credits at Level 2;
 - at least 80 credits drawn from the group of courses from which the degree gets its designation (designated courses - see 4.4 below) at least two (40 credits) of which must be at Level 2 or above;

in addition, a student shall obtain credits from either:

- a placement in an organisation appropriate to the degree designation with an extended report on the placement; the placement together with the report shall carry 60 credits at Level 3 and these credits will contribute to the requirement of 140 credits relating to the degree designation;

or

- a dissertation on an agreed topics appropriate to the degree designation; the dissertation shall carry 60 credits at Level 3 and these credits will contribute to the requirement of 140 credits relating to the degree designation.

The remaining credits may come from any other qualifying courses.

d) Other Aspects specific to the Degree Structure

i) Semester Abroad

The Director of the Crichton Campus may approve a course of study for the duration of one semester at a recognised institution outside the United Kingdom. Such a course of study shall attract 60 credits.. The Director of the Crichton Campus in consultation with the Chief Adviser of Studies shall determine in advance which element(s) of the Specific Requirements this course of study replaces, and the Level of the credits awarded.

4.3 Designated Degrees

From time to time, further designations and combinations of qualifying courses may be added to those listed.

MA (Liberal Arts) in Creative & Cultural Studies

The MA (Liberal Arts) in Creative & Cultural Studies aims to enable students to develop their understanding and appreciation of the creative arts within a broad cultural context.

The placement shall be in a creative/cultural organisation.

MA (Liberal Arts) in Scottish Studies

The MA (Liberal Arts) in Scottish Studies aims to enable students to enhance their cultural awareness by studying the history, languages and culture of Scotland, nationally and internationally.

The placement shall be in a company or agency with a particularly Scottish mission.

MA (Liberal Arts) in Environmental Studies

The MA (Liberal Arts) in Environmental Studies aims to enable students to enhance their appreciation of the complex relationship between humans and their environment, focussing on applied problem solving.

The placement shall be in a company or organisation with an environmental mission.

MA (Liberal Arts) in Health & Social Studies

The MA (Liberal Arts) in Health & Social Studies aims to give students the opportunity to study the social determinants of health and well-being and the evolution, structure and functioning of relevant services.

The placement shall be in a health or social care agency.

MA (Liberal Arts) in Liberal Arts

The MA (Liberal Arts) in Liberal Arts aims to give students the opportunity to study a wide array of subjects which concentrate upon the development of critical, analytical, theoretical and communication skills, with particular emphasis on European history, philosophy, language and literature.

The placement shall be in a company or organisation relating to cultural heritage.

4.4 List of Qualifying and Designated Courses

Course Information Sheets

Course information sheets may be obtained from the Crichton Campus.

Availability of Courses

A course may not be available each session. It may be necessary to restrict entry to a course or to withdraw a course in the light of staff changes, or if it is under-subscribed, or for other good reason.

Full details relating to individual courses - time of meeting, requirements, assessment, etc. - are available from the Crichton Campus.

Qualifying Courses

Lists of qualifying courses are available from the Crichton campus.

Designated Courses

Some courses are included under more than one designation.

MA (Liberal Arts) in Creative & Cultural Studies

Broadside Ballads
Contemporary Ceramics: Permanence in Context
Creative Writing
Documentary Film, Video and Photography – Research and Development
Storytelling
Theatre Studies: an introduction
Understanding Contemporary Art
Writing for Theatre and Film
Crichton Dissertation
Crichton Work Placement

MA (Liberal Arts) in Environmental Studies

Applied Ecology and Conservation
Assessing the Environment
Current Issues in Science, Technology and Medicine
Environment and Sustainability
Environmental Ethics
Freedom, Power and the State
Farming and the Environment*
Investigating the Environment
Our Changing Environment: Introduction to Earth Systems and Dynamics
Shaping the Landscape: Applied Geomorphology
Crichton Dissertation
Crichton Work Placement
(* - *Subject to approval*)

MA (Liberal Arts) in Health & Social Studies

Current Issues in Science, Technology and Medicine
Freedom, Power and the State
Health Care: Policy and Practice
Introduction to Health Studies
Introduction to Social Psychology
Introduction to Social Studies
Media, Health and Leisure
Social Welfare Policy and Practice
Crichton Dissertation
Crichton Work Placement

MA (Liberal Arts) in Liberal Arts

An Introduction to Scottish Archives
Archaeology of Scotland 1
Current Issues in Science, Technology and Medicine
English Literature 1A: Introductory Course
English Literature 2A: Writing and Ideology
English Literature 2B: Writing and Text

English Literature 1B: Writing and Self
 Environmental Ethics
 European Literature in Translation: Narratives of Adultery
 Freedom, Power and the State
 French Studies 1: Language
 French Studies 1B: Language
 French Studies 2: Language
 History 1A: Medieval Europe 800-1500
 History 1B: Europe 1500-2000
 History 2EM: Government, Culture and Society in Europe, 1550 - 1715
 History 2 Medieval: Culture, Society and Power*
 Imagined Futures
 Introduction to Archaeological Practice
 Introduction to Social Psychology
 Media, Health and Leisure
 Media and Gender*
 New Approaches to History
 Philosophy 1EB: Knowledge and the World
 Philosophy 2K: Knowledge, Meaning and Inference
 Philosophy 2M: Morality, Politics and Authenticity
 Power, Culture and Criticism: Marxist & Post-Marxist Social & Political Thought*
 Spanish 1B: Language
 Technology in Society
 Theatre Studies
 Understanding Contemporary Art
 Victorian Literature, Art & Philosophy
 Crichton Dissertation
 Crichton Work Placement
 (* - *Subject to approval*)

MA (*Liberal Arts*) in *Scottish Studies*

An Introduction to Scottish Archives (DACE 20 credit)
 Archaeology of Scotland 1
 Broadside Ballads
 Comparative Tourism: The International Context*
 Heritage Management*
 Heritage, the Environment and Tourism: Scotland and Beyond
 Introduction to Archaeological Practice
 Introduction to Heritage and Tourism
 Narratives of Scottish Identity
 Perspectives on Modern Scotland
 Southwest Scotland: Image and Identity
 Storytelling
 The Ethnology of Scotland

Travel Writing

Crichton Dissertation

Crichton Work Placement

(* - Subject to approval)

Additional designated courses will be added to this list. Further information may be obtained from the Crichton Campus.

4.5 Certificate and Diploma of Higher Education

a) Certificate of Higher Education

- i) A candidate who has completed courses totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education.
- ii) The Certificate of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the courses being counted for the award of the Certificate is at least 14.

b) Diploma of Higher Education

- i) A candidate who has completed courses totalling at least 240 credits, where a minimum of 60 credits have been gained from a course or courses at Level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.
- ii) Where at least 80 credits have been gained from courses belonging to a single group of designated courses, the candidate shall be eligible to receive the Diploma of Higher Education bearing that designation.
- iii) The Diploma of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Diploma is at least 12. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular designated degree, it shall be awarded with Merit where the grade point average is 12 both overall and in at least 80 credits from the qualifying courses governing the particular designation as defined in (ii) above.
- iv) The Diploma of Higher Education shall be awarded with Distinction where the grade point average over the courses being counted for the award of the Diploma is at least 14. Where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular designated degree, it shall be awarded with Distinction where the grade point average is 14 both overall and in at least 80 credits from the qualifying courses governing the particular designation as defined in (ii) above.

V DEGREE OF MASTER OF ARTS: HERITAGE AND TOURISM

The Degree of Master of Arts: Heritage and Tourism (MA) is governed by a Resolution of the University Court which at the date of publication had not yet come into effect. The provisions of the Resolution are as follows:

1. The Degree of Master of Arts: Heritage and Tourism (MA) may be conferred by the University of Glasgow in the Faculty of Arts (the Faculty) as a General degree.
2. The Senate will make regulations governing the award of the degree which are subject to the approval of the University Court. These shall be as stated under 'Regulations' below.
3. Candidates for the degree who do not complete the minimum graduating curriculum may be eligible to receive the Certificate of Higher Education or the Diploma of Higher Education.

REGULATIONS

1. Duration of Degree Study

1.1 Study in the University of Glasgow

The curriculum for the degree shall extend over not fewer than three sessions of study. However, the period of study is subject to the provisions of the following sub-sections.

1.2 Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education

- a) An undergraduate who has, in the course of study for another degree of the University of Glasgow, satisfactorily completed courses which qualify towards the Master of Arts: Heritage and Tourism degree and who is admitted by transfer to the Faculty of Arts, having withdrawn from study for the other degree, may count the courses as qualifying towards the Master of Arts degree. He or she may also be awarded credits to a maximum of 100 from other courses completed in the course of study for the other degree, to count towards the overall requirements of a minimum graduating curriculum in the Faculty of Arts.
- b) Credits to a maximum of 100, as deemed appropriate by the Faculty of Arts, may count as part of the overall

requirements of a minimum graduating curriculum, if they have been obtained from a course of study for another award of the University of Glasgow

or

a course of study in another institution of Higher Education, provided that the Senate is satisfied that the standard of the courses for which they were awarded is equivalent to that of qualifying courses for the Master of Arts: Heritage and Tourism

or

a combination of both, whether or not they have contributed to a degree awarded by the University of Glasgow or another institution of Higher Education.

2. General Structure and Assessment of Degree

2.1 Structure

a) Credit-bearing courses

- i) A standard course shall carry 20 credits. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360.
- iii) A normal full-time student work load shall consist of courses totalling 120 credits per session. The full-time student work load per academic session shall be no less than 80 credits. The maximum part-time student work load per academic session shall be 80 credits.

2.2 Recognised Qualifying Courses

a) Qualifying Courses

- i) The following courses are designated as core (compulsory) courses:

<i>Qualifying Course Title</i>	<i>Level</i>	<i>Credits</i>
Introduction to Heritage and Tourism	1	20
Perspectives on Modern Scotland	1	20
Travel Writing	1	20
Comparative Tourism: The International Context*	2	20
Heritage Management*	2	20
Narratives of Scottish Identity	2	20
Heritage, the Environment and Tourism: Scotland and Beyond	2	20
Policy, Strategy and Sustainability*	3	20

(* - Subject to approval)

- ii) Recognised qualifying courses for the degree of MA: Heritage and Tourism are those available within the degree of MA: Liberal Arts as listed in this Calendar.

b) Approval of Qualifying Courses

- i) Subject to the approval of Senate, the Faculty of Arts shall approve and recognise qualifying courses and designated courses relating to the degree.
- ii) A standard qualifying course shall normally consist of not fewer than thirty-five scheduled hours of attendance, in the form of either meetings of the full class, or meetings of one or more students for tutorials or other instruction or both, and pro-rata for non-standard qualifying courses.

c) Conditions Governing Qualifying Courses

Subject to the approval of the Senate, the Faculty of Arts may prescribe:

- i) that two qualifying courses may not both form part of a minimum graduating curriculum;
- ii) prerequisites and corequisites and other conditions for admission to qualifying courses;
- iii) that a qualifying course shall not be available to students in a specific year of study;

- iv) for any session that certain qualifying courses may not be available to students or may be available only to a limited number.

2.3 Existence of Prerequisites and Co-requisites

- a) Except as provided for in (b) and (c) below, a qualifying course shall not normally form part of a minimum graduating curriculum unless, before admission to it, a student has met such prerequisites, corequisites or any other condition for entry as may be stipulated.
- b) In the case of a language other than English, the Director of the Crichton Campus may, in special circumstances, at his or her discretion, admit to a relevant qualifying course any student lacking the stated prerequisite(s) or co-requisite(s) provided the student has satisfied the Director of his or her competence in the language in a written examination.
- c) Exceptionally, and where there is good academic reason, the Director of the Crichton Campus may, at his or her discretion, admit to a qualifying course a student who has not fulfilled the normal prerequisite(s) or co-requisite(s) for that qualifying course, if the student has satisfactorily completed qualifying courses at the University in another related subject or other related subjects, or if the student provides other evidence of suitability for admission to the course. The Director shall report all such cases to the Faculty via the Chief Adviser.

2.4 Approval of Curricula

- a) Every student must have his or her curriculum approved each session by an Adviser of Studies in the Faculty of Arts. Any change to a curriculum which has been approved at the start of session must also be approved by an Adviser of Studies.
- b) A student shall not normally be permitted to enrol in a course after three weeks of teaching in that course have elapsed.
- c) A student in the Faculty of Arts may not be enrolled concurrently in another Faculty without the permission of the Faculty of Arts.

2.5 Minimum Requirement for the Award of Credits

a) Specific Instructions

Students shall be required to comply with such departmental instructions as are prescribed by the Director of the Crichton Campus. Such instructions may require students: to attend specified lectures, tutorials, laboratory or practical sessions, field courses, examinations and other events; to provide themselves with such books, equipment and other materials as are necessary for the course; to submit items of work, including essays, dissertations and project reports, by such dates as may be instructed. All such instructions shall be given to the students in writing at the beginning of the course concerned. Reasonable notice of any alteration to them will also be given.

b) Minimum Requirement for the Award of Credits

The minimum requirement for the award of credits for a course shall be specified by the Director of the Crichton Campus and given to candidates in writing by the beginning of the course. This requirement shall normally include a specified minimum level of compliance with specific instructions in terms of attendance and completion of work and a specified minimum level of performance in examinations including the end-of-course examination (if any) and other assessed work. Normally no grade or credits shall be awarded to a candidate who does not meet this minimum requirement.

2.6 Assessment

Regulations for assessment are governed by the Code of Assessment which is contained in the General Information and Fees section of this *Calendar*.

2.7 Reassessment in a Course

Candidates shall normally be required to sit any end-of-course examination for a course at the first available diet after completion of the course. A candidate who does not attend that examination at the first diet, without good cause, shall for the purposes of these regulations have the same entitlement as a student who attends the examination and is awarded a zero mark. A candidate who is awarded a Grade A, B, C or D after the first diet of the end-of-course examination for a course will not normally be allowed to resit the examination. Any other candidate entitled to sit the end-of-course examination shall be entitled to resit the examination, but normally only once and at the next available diet. The grade awarded as the result of the resit examination shall be no higher than a Grade D and no lower than the original result.

Notwithstanding the above, any candidate who is entitled to sit the end-of-course examination and, for the purpose of completing in that year of study a graduating curriculum for a degree, requires an improved result after the first diet of the examination, may resit the end-of-course examination irrespective of the result obtained as a consequence of the first diet, but normally only once and at the next available diet. He or she may be awarded any grade, A to G, or no grade, as a result of the resit examination but the result shall be no lower than the original result; this provision will extend to courses totalling no more than 60 credits.

3. Progress of Students

3.1 General Progress Requirements

a) Progress Rules: Full-time Students

- i) Unless in any one session full-time students obtain grade points from courses totalling at least 40 credits, they will normally be excluded from further attendance.
- ii) The minimum requirements for progress to a succeeding year of study are as follows:
 - After one year: the student must have obtained at least Grade D in the three Level 1 core (compulsory) courses, and credit in further courses totalling at least 20 credits
 - After two years: the student must have obtained at least Grade D in the four Level 2 core (compulsory) courses and be qualified for the Certificate of Higher Education (see below)
 - After three years: the student must have obtained at least Grade D in the Level 3 core (compulsory) courses and be qualified for the Diploma of Higher Education (see below)
- iii) A full-time student who has failed to complete the above minimum requirements for any one year, and who has not been excluded, shall normally be suspended from full-time attendance but shall be permitted to enrol as a part-time student. Alternatively the Faculty of Arts Progress Committee, in consultation with the Director of the Crichton Campus, may permit a suspended student to be reassessed in a course in a subsequent session without further enrolment or attendance in it. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. A student suspended from full-time attendance shall thereafter be permitted to resume full-time attendance provided that he or she has fulfilled the relevant minimum requirements for progress.

b) Progress Rule: Part-time Students

- i) A part-time student who in his or her first two semesters of attendance has not obtained at least Grade D in the course 'Introduction to Heritage and Tourism' shall normally be suspended from further attendance.
- ii) A part-time student who, over two consecutive sessions of his or her attendance, has not obtained credit in courses totalling at least 40 credits, shall normally be suspended from further attendance.
- iii) Where a part-time student has been suspended from further attendance, the Faculty of Arts Progress Committee may, in consultation with the Director of the Crichton Campus, permit such a student to be reassessed in a course in a subsequent session. In such circumstances the candidate may carry forward from a previous assessment in the course elements of assessment which together have a weighting of no more than 50% in the overall assessment of the course. The student shall thereafter be permitted to resume part-time attendance provided that, as a result of such reassessment, he or she has fulfilled the minimum progress requirements for part-time students.

3.2 Certificate of Basic IT Competence

To be eligible for any award covered by these regulations, a candidate must have acquired the University's Certificate of Basic IT Competence by completing the course of study offered by the IT Education Unit (ITEU) or by gaining exemption from the ITEU course through one of the routes indicated in Section XXXVI of the Fees and General Information section of the Calendar.

3.3 Administration of Progression

a) Annual Review

The progress of all students is subject to annual review.

b) Exclusion or Suspension from Study

The Faculty of Arts may at its discretion exclude or suspend from attendance students whose progress is unsatisfactory, provided that the rules relating to unsatisfactory progress shall have been approved by Faculty and Senate and published in the University *Calendar*.

3.4 Appeals against Decisions relating to the Progress of Students

- a) The exclusion of a student, or the suspension of a student from full-time or part-time attendance, must be confirmed by the Progress Committee of the Faculty of Arts. Students liable to be excluded or suspended shall be informed of this in writing. Students wishing to appeal against exclusion or suspension shall have the right to make representations to the Faculty of Arts Progress Committee. If, thereafter, the Progress Committee confirms the exclusion or suspension, the student shall have the right to appeal to the Faculty of Arts Appeals Committee in accordance with the Code of Procedure.
- b) In exceptional circumstances, and after consideration of all the relevant evidence, it shall be open to the Faculty of Arts Progress Committee or the Faculty of Arts Appeals Committee to permit a student to repeat a full-time year, in which case he or she shall be subject to the minimum requirements for progress of the particular year of the degree curriculum which has been repeated (see para 3.1(a) (i) and (ii) above).
- c) Requests to the Faculty of Arts Progress Committee should be addressed, in the first instance, to the Chief Adviser of Studies, and those to the Faculty of Arts Appeals Committee, in the first instance, to the Clerk of the Faculty of Arts, at the Faculty of Arts Office, 6 University Gardens, University of Glasgow, Glasgow G12 8QQ.

4. Structure of the Degree and Sub-Degree Awards

4.1 Degree of MA in Heritage and Tourism

The minimum requirements for the award of a degree, hereafter referred to as a minimum graduating curriculum, are expressed in terms of (a) credit-bearing qualifying courses at various levels, (b) grade points and (c) subjects relating to degrees

a) Credit-bearing courses

- i) A standard course shall carry 20 credits. Certain courses may be designated as double courses and shall carry double credit. Nevertheless, approved courses bearing at least 5 credits may, where appropriate, form part of a student's minimum graduating curriculum.
- ii) A minimum graduating curriculum shall consist of courses which carry credits totalling at least 360. At least 200 of these shall be at Level two or above, of which 100 shall be at Level 3.

b) Grade Points

- i) A student's assessed performance in each course shall be graded, with grade points awarded as described in the Code of Assessment Schedule C.
- ii) The minimum grade point average required for the award of the degree shall be 10.

The grade-point average shall be calculated by dividing the total grade points by the number of credits attaching to the qualifying courses in which those grade points are obtained. Qualifying courses for which no credit has been awarded shall not be included in the calculation.

Where a student has accumulated more than 360 credits, the grade point average shall be based on those qualifying courses (totalling at least 360 credits) in which the student has obtained the highest grades, provided that all other requirements for the degree are satisfied. Only grades from complete qualifying courses shall be counted.

- iii) The degree shall be awarded with Merit where the minimum graduating curriculum has been completed with a grade point average of at least 12 overall and with Distinction where the minimum graduating curriculum has been completed with a grade point average of at least 14 overall.

c) Specific Requirements

- i) A student shall obtain:

- 160 credits from core (compulsory) courses: 60 credits at Level 1,
- 80 credits at Level 2, and 20 credits at Level 3;

in addition, a student shall obtain credits from either:

- a placement in an organisation appropriate to the degree with an extended report on the placement; the placement together with the report shall carry 60 credits at Level 3

or

- a dissertation on an agreed topics appropriate to the degree; the dissertation shall carry 60 credits at Level 3.

The remaining credits may come from any other qualifying courses.

d) Other Aspects Specific to the Degree Structure

- i) Semester Abroad

The Director of the Crichton Campus may approve a course of study for the duration of one semester at a recognised institution outside the United Kingdom. Such a course of study shall attract 60 credits. The Director of the Crichton Campus in consultation with the Chief Adviser of Studies shall determine in advance which element(s) of the Specific Requirements this course of study replaces, and the Level of the credits awarded.

4.3 Certificate and Diploma of Higher Education

a) Certificate of Higher Education

- i) A candidate who has completed courses totalling at least 120 credits and with a grade point average of at least 8.5 shall be eligible to receive the Certificate of Higher Education.
- ii) The Certificate of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Certificate is at least 12, and with Distinction where the grade point average over the courses being counted for the award of the Certificate is at least 14.

b) Diploma of Higher Education

- i) A candidate who has completed courses totalling at least 240 credits, where a minimum of 60 credits have been gained from a module or courses at Level two or above, and where the grade point average over the 240 credits is at least 8.5, shall be eligible to receive the Diploma of Higher Education.

- ii) The Diploma of Higher Education shall be awarded with Merit where the grade point average over the courses being counted for the award of the Diploma is at least 12.
- iii) The Diploma of Higher Education shall be awarded with Distinction where the grade point average over the courses being counted for the award of the Diploma is at least 14.

VI DEGREE OF BACHELOR OF COMMUNITY LEARNING AND DEVELOPMENT

(subject to approval)

The Degree of Bachelor of Community Learning and Development is governed by a Resolution of the University Court. The provisions of the Resolution can be found within the Faculty of Social Sciences section of this *Calendar*.

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