**AHRC Impact Acceleration Account**

**Mobility Fund Application Form**

**Completed applications should be submitted to:** [**arts-iaa@glasgow.ac.uk**](mailto:arts-iaa@glasgow.ac.uk)

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| Name of applicant(s):  PI/Co-I:  School:  I am an Early Career Researcher: **YES / NO**  (for definition see CoA AHRC IAA guidance document) |
| I confirm I have a contract of employment for the duration of the project: **YES / NO**  I confirm my HoS is aware and supportive of this project: **YES / NO**  Project aligns with School L&T priorities (L&T applicants only): **YES / NO** |
| I confirm that, should this project be selected, the project team will support the CoA Impact Team in the development of an IAA case study: **YES / NO** |

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| 1. **Partner details** |
| Project name: |
| Partner description (max 100 words): |
| Partner address  Partner contact details |
| Total grant requested: **£**  Total contributions from partners (cash / in-kind): **£** |

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| 1. **Research background of Academic partner** (max. 250 words)   Briefly outline the Arts/Humanities-related research conducted at UofG that is relevant to this collaboration, and the relevant expertise of the person who will be embedded in the external partner organisation. |
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| 1. **Need / Opportunity / Innovation** (max. 200 words)   What is the opportunity and how is it addressed by the project? Why now? Is there evidence of need/demand? Are there any barriers or competition? |
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| 1. **Aims and Objectives** (max. 200 words)   Please describe the overall aims and objectives of this project, and any particular barriers or opportunities. |
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| 1. **Activities and Outputs** (max. 400 words)   Please outline the project’s activities and intended outputs, e.g., workshops, toolkits, briefing papers, etc.  Focus here on the immediate outputs of the funded activities. |
| **Activities:**  **Outputs:** |

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| 1. **Collaborations / Partnerships**   If applicable, please provide an overview of all project collaborators and the roles and responsibilities of each partner within the project. Where the partnerships are key to impact generation, please identify the strategies in place to maximise the efficiency of the collaboration. |
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| 1. **Outcomes** (max. 400 words)   What are the target outcomes of the project? What is the potential commercial, policy or practice impact for the partner? How will this exchange help shape the future research of the applicant? |
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| 1. **Impact Capture & Evaluation** (max. 200 words)   How will you know the impacts outlined above have been achieved? Please outline your plans to identify, measure, and capture the impacts this project will deliver. |
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| 1. **Next Steps** (max. 200 words)   Based on this project, please outline the strategy to deliver impact beyond the lifetime of the project. Describe how this strategy might be resourced. |
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| 1. **Intellectual Property** (max. 100 words)   Does the project build on existing IP or have the potential to generate new IPR? **YES / NO**  [Find out more about IP at UofG.](https://www.gla.ac.uk/myglasgow/ris/ipcommercialisation/)  If yes, please elaborate: |
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| 1. **Equality, Diversity & Inclusion** (max. 100 words)   Have you undertaken training on EDI at University of Glasgow? **YES / NO**  Please describe any specific Equality, Diversity & Inclusion (EDI) measures or activities that you will embed in this project, the impact these may have, and any challenges you might face. [Find out more about EDI at UofG.](https://www.gla.ac.uk/myglasgow/ris/researchpolicies/ourpolicies/equalityevents/) |
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| 1. **Responsible Innovation** (max. 100 words)   Please state how RI principles will be accounted for within your project. |
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| 1. **Sustainability** (max. 100 words)   Please describe how you will ensure that further relevant opportunities for partnership working and/or impact generation are identified and capitalised upon. |
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| **Project Timeline**  Please use the table below to detail key project tasks, milestones, risks and indicators of success. (Add more lines as required) | | | |
| **Week** | **Milestone Description**  **Task (T) / Output (O)** | **Achievement Criteria** | **Risk *(include internal and external risks)*** |
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| 1. **Budget**   Please provide details of the costs of the project (with reference to the costing proforma below). Please include any cash or in-kind contributions from partner organisations.  Example 1: “2 workshops with partner organisation. Train travel Glasgow – London = £150; 2 nights’ accommodation at £150 = £300. Total cost = £450”  Example 2: “Purchase of art materials for school event. £200”  Example 3: “3 student helpers at launch event. 3x 15 hours at £x per hour. Total = £x” |
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**Costing Pro-Forma**

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|  | **A. Costs to grant** | **B. In-kind or matched funding** | **Details** |
| Travel | **£** | **£** |  |
| Accommodation | **£** | **£** |  |
| Other | **£** | **£** |  |
| **Total:** | **£** | **£** |  |