

Online APR Form

Section A: Review Details

Section A: Review Details

Section B: Student Assessment Section C: Supervisor Assmnt Section D: Review Panel Contact Student Contact Student Supervisor Save

Term
Empl ID
Institution
Career
School
Acad Prog
Acad Plan

▼ Research Information

Mode of Study
Start of Study
Year of Student

▼ Thesis Information

Submission Deadline

Thesis Title (254 characters)

▼ Supervisor Details

Advisor Role

PGR Principal Supervisor

PGR Second Supervisor

PGR Second Supervisor

▼ Review Details

Date Creation
Date Sent to Student
Student Assessment Submission Date
Supervisor Assessment Submission Date
PGR Annual Review Status
Annual Review Complete
PGR Annual Review Status
Annual Review Complete

Student Confirmation Date
Panel Submission Date
Student Agree Conduct Date
Outcome Process Date

Section B: Student Assessment

1. Briefly describe the work that you have submitted for the review.



2. How often do you formally discuss your project with your primary supervisor?

Once a week Twice a month Once a month Every 6 weeks Less often

3. Approximately how often do you formally discuss your project with your secondary or other supervisors?

Once a week Twice a month Once a month Every 6 weeks Less often

4. Regarding the frequency of meetings with your supervisor, which of the following applies?

Frequency of meetings is about right I would benefit from more frequent meetings I would prefer fewer meetings

5. Please provide a summary of your research progress and general development since your last review (including main achievements, successes and challenges).

6. Please detail any issues you and/or your supervisor identified that are affecting your progress



7. Summarise the objectives you and your supervisory team have agreed for the upcoming academic year. Please give details of the nature, volume and deadlines as appropriate.

8. Have you been undertaking GTA work? If so, give brief details, and outline how well you think this has been going?

9. Please reflect on the training you have undertaken and provide feedback on which courses you consider most/least beneficial and detail any training or development opportunities not currently provided that you would find useful.

10. Please rate the Researcher Training Programme provided by the Graduate School.

Excellent Very Good Satisfactory Poor

11. Please provide information about any knowledge exchange activities, events, conferences, grant applications/awards, publications or any public engagement activities you have been involved in.

12. If you have any other comments about your experience as a research student at the University of Glasgow then please write them here; alternatively, you may send comments confidentially to your College Graduate School via email.

13. Please confirm the following:

- that you are aware of the PGR Code of Practice No
- that you are aware of College Codes of practice or handbooks or safety guidance that apply to your programme of study No
- that you are aware of local (School/Institute) PGR handbooks, guidance or safety regulations that apply to your programme of study No
- that you, have, where relevant, completed your own risk assessments covering the work that you are doing and not relying on risk assessments completed by others No

▼ Training Needs Analysis and Training Log

To review your training needs you should refer to the Researcher Development Framework and your Graduate School's training brochure. You should identify the areas you would like to develop and discuss these with your supervisor(s).

You may be able to obtain the skills you require through training and/or practical experience (for example public engagement or event organisation).

Should you have any questions about completing this form please contact your Graduate School:

▼ Compulsory Course Completion

Workshop <input type="checkbox"/>	Date Completed <input type="checkbox"/>
Research Integrity	
Equality and Diversity	
Information Security	
Data Management (MVLS, COSE, COSS only)	
GDPR (MVLS, COSS only)	
Setting Off (ARTS only)	

Other (e.g. you may be required to undertake research methods or health and safety training)

Workshop <input type="checkbox"/>	Date Completed <input type="checkbox"/>
+ -	

▼ Training Log

Training Undertaken

Workshop/Event/Activity <input type="checkbox"/>	RDF Domain <input type="checkbox"/>	Date Attending <input type="checkbox"/>	Credits (MVLS and COSE only) <input type="checkbox"/>
+ -			

Total Credits (MVLS and COSE)

Training and development plans for the year ahead.

▼ Documentation

[Upload Document](#)

Document
No Associated Document
Delete

Section C: Supervisor Assmnt

1. Approximately how often do you formally meet with the student?

Once a week Twice a month Once a month Every 6 weeks Less often

2. Regarding the frequency of meetings with the student, which of the following applies?

Student would benefit from more frequent meetings

The frequency of meetings could be reduced

Frequency of meetings is about right

3. Please summarise feedback given to the student on work submitted for this review.

4. What training and development activities and/or additional support have you recommended to facilitate the student's progress this session?

5. Have you identified any issues affecting the student's progress since the last review?

If yes, please specify how these have been managed and give an assessment of the outcome. Include achievements of the student.

6. Please feedback to your student on the main strengths of their work and their engagement with the research process. You do not need to comment on each point.

Understanding the research context

Identifying, devising and implementing methodology or theoretical framework

Conducting primary research

Formulating clear, focused arguments

Consistently addressing research questions

Oral communication

Clarity of written work

Planning and managing time/workload

Acquiring/using new skills

7. Please summarise briefly your assessment of your student's overall progress.

8. Is continuation of the student recommended?

Yes/No

9. For final year students, please include an assessment of the likelihood of submission according to the planned schedule.

10. If you do not feel that your student will submit on time, what actions or support would you recommend to remediate this?



Section D: Review Panel

Process Monitor

Section A: Review Details

Section B: Student Assessment

Section C: Supervisor Assmnt

Save

Confirm and Submit

Review Panel

Review Panel Members

Reviewer ID	Name
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Date of Review Meeting



Please provide summary of the meeting here, including any feedback for the students and supervisors.

[Empty text area for meeting summary]

Outcome

A The student should be permitted to register for the next session with no conditions.

Outcome

B The student is in their final year of full/part time study and should continue to be registered as their current status for 12 months (rather than move to thesis pending).

Outcome

C The student should apply for thesis pending status for the next academic year.

Outcome

D The student is likely to submit thesis before next session, i.e. before 30th September of this year.

Outcome

E Minor Issues: The student should be permitted to register for the next session subject to minor conditions.

Outcome

F Substantial Issues: The student should be permitted to register for the next session only if substantial conditions are met.

Comments

Conditions to be met:

Deadline Date:



OUTCOME NOTES:

A	Student Progress Approved	<p>We recommend that the student be permitted to register for the coming session unconditionally. Please note students in their final year will <i>only be registered</i> for the session until the current Submission Date as noted in Section A.</p>
B	Student Progress Approved with continued FT/PT registration	<p>The student is in the final year of full/part time study and should continue current status for a maximum of 12 months. A Completion Plan must be uploaded. Please note students will not be permitted to continue current status without providing a Completion Plan</p>
C	Student Progress Approved – Thesis Pending	<p>The student is in the final year of full/part time study and should register as thesis pending for 12 months. A Completion Plan must be uploaded. Please note students will not be permitted to move to thesis pending without providing a Completion Plan</p>
D	Student Progress Approved – submit as planned	<p>We recommend that the student be permitted to register for the coming session unconditionally and is on course to submit as planned. Please note students in their final year will <i>only be registered</i> for the session until the current Submission Date as noted in Section A.</p>
E	Student Progress Approved subject to addressing minor issues	<p>We recommend that the student be permitted to register for the coming session subject to minor issues. Please provide condition(s) to be met and deadline in the APR Review Panel comments section. Please note students will not be progressed to register until confirmation is received from the School that actions have been completed.</p>
F	Student Progress only if substantial issues are addressed and/or further review.	<p>We do not recommend that the student be permitted to register until substantial action is taken. Please provide condition(s) to be met, deadline and date of further review in the APR Review Panel comments section. Please note students will not be progressed to register until confirmation is received from the School that actions have been completed.</p>