|  |  |
| --- | --- |
| **University of Glasgow logo** | **Investment Application Form** |
| **PROJECT/INVESTMENT TITLE** |
| **Funding Requested: [insert fund amount]** |
| **Presented to: [insert governance body name]** |

1. Project Overview

|  |  |
| --- | --- |
| Project Code |  |
| Submission Date | Click to enter submission date |
| Submission Type | Click to choose |
| Delivered By | Click to choose |
| Current Status | Choose an item. |

1. Project Detail

|  |
| --- |
| Details on what will be delivered |
|  |

1. Funding Type

|  |  |
| --- | --- |
| Funding Type | If applicable, value from grant or other funding |
| Choose an item. | Click here to enter amount |

1. Financial Overview

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Investment Heading** | **Investment Plan Funding Source** | **Value already approved** | **Value requested now** | **Total requested to date** | **Total spend on project to date** | **Total Projected Spend** | **Total per capital plan** |
| New | Choose an item. |  |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |  |  |

1. Benefits Overview

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Investment Heading | Benefit Description | Benefit Value | How will this be measured? | Timing of benefit |
|  |  |  |  |  |

1. Prioritisation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Health & Safety/ Regulatory | Business Continuity | Sustainability | Strategic Alignment | Capability & Competition |
| Click to choose | Click to choose | Click to choose | Click to choose | Click to choose |

1. Categorisation and strategic alignment

|  |  |
| --- | --- |
| Main project category | Click to choose |
| Additional project categories | Add in additional categories |
| Main strategy this contributes to | Click to choose |
| Additional strategy contributions | Add in additional strategic themes |

1. Equipment and Estates (if applicable)

|  |  |
| --- | --- |
| Equipment Cost | Click here to enter amount |
| Building/Location | Click or tap here to enter text. |
| Estates Cost | Click here to enter amount |
| Estates Name | Click here to enter name |
| Date sent to Estates (for installation cost) | Click to enter date |

1. Risk, Assumptions, Constraint and Dependencies

|  |  |  |
| --- | --- | --- |
|  | Description | Mitigation/Comment |
| Risk 1 |  |  |
| Risk 2 |  |  |
| Risk 3 |  |  |
| Assumptions |  |  |
| Constraints |  |  |
| Dependencies |  |  |
| Other |  |  |

1. Additional Information

|  |
| --- |
| Any further relevant points |
|  |

1. Additional documentation provided

|  |
| --- |
| Any further documentation presented as part of this application |
|  |

1. Approvals

|  |  |
| --- | --- |
| Approvals (Governance/Name) | Date |
|  | Click or tap to enter a date. |
|  | Click or tap to enter a date. |