



University
of Glasgow

PROCUREMENT ANNUAL REPORT

FOR FINANCIAL YEAR 2017/18

**WORLD
CHANGING
GLASGOW**





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Executive Summary

The purpose of this report addresses performance and achievements in delivering the Procurement Strategy. It outlines the activities undertaken by the Procurement Office from 1 August 2017 to 31 July 2018. Provides effective communication of regulated procurement during FY17-18 and a 2-year look ahead of planned regulated procurements. The report also communicates the effectiveness and efficiency delivered, highlighting value added benefits of improved quality of service, external recognition of professional standards of procurement, implemented within the University of Glasgow (the University).

Introduction to the University

History

The University is the fourth oldest University in the English speaking world. Founded in 1451 it has earned an international reputation for research innovation, for connecting with experts in global business, and for inspiring thinkers from the father of economics Adam Smith to the eminent scientist Lord Kelvin. Building on such vast experience, the University is a member of the elite Russell Group of 24 major research Universities.

Principal operations

Study and research are grouped into four Colleges which are made up of broadly related Schools and Research Institutes. The Colleges are:

- College of Arts;
- College of Medical, Veterinary and Life Sciences;
- College of Science and Engineering;
- College of Social Sciences

The majority of operations are carried out on the University's main Gilmorehill campus in the West End of Glasgow. Finding community within diversity, the University attracts students from more than 150 countries, as well as academics from around the globe. In addition, as a venue for international conferences and a hub of cultural interest, the University is also a major contributor to the cultural and commercial life of the country

Inspiring People – Changing the World

In 2015 the University published its current 5-year strategy, Inspiring People – Changing the World. The strategy articulates a vision for the University – to be a world-class, world-changing university, complementing the University's mission to bring inspiring people together and create a world class environment for learning and research, empowering staff and students alike to discover and share knowledge that can change the world. The strategy is articulated across three key sections:

People: the University wants to be regarded among the very finest higher education institutions in the world. For that to happen, it needs to attract the best of the best – staff and students alike. The people section details the University's strategy to attract world-class staff and talented students from every corner of the globe, and connect with the finest minds worldwide through international partnership and cooperation.

Place: The University wants to provide an internationally excellent environment which inspires its staff and students as world-class learners, researchers and professionals. The place section details its vision for world-class supporting infrastructure realised through cutting-edge facilities, best in class systems and outstanding professional support functions.

Purpose: The University exists to discover world-changing knowledge and then share it with students and society at large. The purpose section articulates its vision for internationally excellent teaching, globally significant research, and local and global civic engagement that has tangible benefits and impact for communities. Inspiring People identifies 9 primary and 13 secondary key performance indicators (KPIs) to assess the University's progress and performance over the 2015 – 2020 strategic period. The KPIs encompass research, the student experience, internationalisation, staff satisfaction, financial health and efficiency of the estate.

University commenced its Campus Development Programme in 2017 to invest £530m over the next 10 years.

2020 Targets

90%
91%
75%
5000
1.9
5th in the Russell Group
£24.5m
Continual Improvement
Continual Improvement
2020 Targets
33%
470
4,500
94%
£29m
20%
39Kt
8th in Russell Group
Continual Improvement
90%
65%
4th in Scotland
Median of Russell Group

Primary KPI's

Staff Engagement
Undergraduate satisfaction
Assessment and feedback
International Student population
PGR to Academic Ratio
Research Income
Cash Generation
Research Output Quality
Research Impact
Secondary KPI's
Gender Equality
Undergraduate Entry Tariff
PGT population
Job Prospects
International Research Income
Student Mobility
Carbon Footprint
Effective use of Estates
Service Delivery
Undergraduate Progression
Staff Holding Grants
Widening Participation
Knowledge Exchange

Sustainability Governance

The University has developed a Sustainability Strategy and Action Plan that was approved by University Court in summer 2016. The University is striving to adopt a whole-of-institution approach to sustainability management. Progress in this area is overseen by a sustainability working group, which has the following remit:

- to oversee the implementation of the University's Sustainability Strategy and Action Plan
- to raise awareness of and engagement with the Strategy and Action Plan across the University community
- to make recommendations about future amendments or revisions to the Strategy and Action Plan
- to enhance the University's reputation and profile as an institution that is committed to the sustainability agenda
- to provide reports periodically to SMG and to Court via the Estates Committee.

And the following membership:

- two co-chairs, one of whom is the Chief Operating Officer
- College Sustainability Champions
- University Services Sustainability Champion
- two representatives of the SRC
- one senior officer from Estates & Commercial Services
- Head of Procurement

Also in attendance:

- Sustainable Environment Officer
- Communications and Public Affairs Officer (as required)

Living Wage Employer

The University of Glasgow is proud to be an **Accredited Living Wage employer**. This means:

- We are committed to paying all employees at least the Living Wage
- We ensure that all casual workers engaged directly by the University are paid at least the Living Wage
- We have set up our procurement procedures to ensure that we engage with contractors and potential contractors to encourage them, as far as possible, to also pay the Living Wage to people regularly working on our premises.

Fair Trade

Glasgow is the second University in Scotland to achieve Fairtrade status. In line with our policy on sustainability, and our commitment to principles of fairness and equality, the University is committed to supporting, promoting and using Fairtrade goods and has worked hard to achieve accreditation. Fairtrade foods are served at all meetings hosted by the University and the student unions and a wide range of Fairtrade products are available and prominently displayed throughout the University.

Electronics Watch

The University is a **member of Electronics Watch**. Electronics Watch is an independent monitoring organisation that assists public sector buyers to meet their responsibility to protect the labour rights of workers in their global electronics supply chains more effectively and less expensively than any single public sector buyer could accomplish on its own

Introduction to Procurement Office

The University procures circa £220m worth of goods and services from external providers each year. Procurement's role is to provide professional, qualified procurement expertise, service; for all spend with external suppliers; in compliance with legislation, EU regulations, Public Contracts (Scotland) Regulations 2015, Procurement Reform Act 2014 and Procurement (Scotland) Regulations 2016.

Our Procurement Strategy, was published on March 2018. This Annual Report demonstrates our delivery against the commitments set out in that Strategy for the period FY17-18. We are required to review our Procurement Strategy on an annual basis to ensure that it remains fit for purpose.

CIPS awarding body granted the University with CIPS Corporate Certification No. 0332. The Procurement Office commits to procure all goods and services with a high ethical standard focused on social, economic and environmental considerations by applying principles of the sustainable procurement programme led by Advanced Procurement for Universities and Colleges (APUC) and measured through the Chartered Institute of Procurement and Supply (CIPS) Sustainability Index. This policy is a part of University's Procurement Policy and incorporated into all procurement and supply chain activities, including tendering and contract and Supply Management procedures.

The Procurement Vision, Mission and Values are aligned to the strategic aims of the University. The Performance Objectives identifies, maintain or enhance both CIPS Corporate Certification Standard and CIPS Sustainable Procurement Review GOLD.

Explanation of CIPS Certifications



Chartered Institute of Procurement and Supply (CIPS)

Awarding Body grant a certificate of recognition to Organisations that demonstrate they meet the objective requirements of this standard. The Standard is a compilation of a series of standards under 5 Dimensions which are:

- Dimension 1 – Leadership and Organisation
- Dimension 2 – Strategy & Policy
- Dimension 3 – People
- Dimension 4 – Processes and Systems (Sourcing & Post-Contract Management)
- Dimension 5 – Performance Management

The University, led by the Procurement Office successfully achieved **CIPS Corporate Certification Standard** award in 2015. At that time, the University was the first in the Russell Group of Universities and the only one in Europe and second globally to hold this level of accreditation in the Higher Education sector. The CIPS Corporate Certification is valid for three years.

Chartered Institute of Procurement and Supply (CIPS)

Awarding Body grant a certificate of recognition to Organisation's that demonstrate they meet the **Sustainability** objective requirements of this standard. The Standard is a compilation of a series of standards under five Dimensions, which are:

- Dimension 1 – People and Leadership
- Dimension 2 – Policy, Strategy & Policy and Communication
- Dimension 3 – Processes
- Dimension 4 – Suppliers
- Dimension 5 – Measurement

The University, led by the Procurement Office successfully achieved **Chartered Institute of Procurement and Supply (CIPS) Sustainable Procurement Review GOLD Award**, valid to March 2019. The University is the first HE sector globally, to hold this level of accreditation.

Modern Slavery Statement

The University is committed to ensuring and actively monitoring that modern slavery and human trafficking is not taking place in any parts of its operation within the University and its supply chain. For further information relating to the Modern Slavery Act statement, see website www.gla.ac.uk.

Key Highlights for FY 2017/18

(Supporting details are contained in further sections of this report):

- Procurement Objective FY17-18 targets, see **Appendix A**
- CIPS Corporate Certification award no. 0332, going through revalidation.
- CIPS Sustainable Procurement Review Gold Certificate, valid March 2019
- Procurement & Commercial Improvement Programme (PCIPS) Ranked No.1 within HE Sector
- University non-pay expenditure for the year 17-18 was c£220m
- Total number of regulated Procurements completed was 107, see **Appendix B**
- Efficiency delivered (BT1 & BT2) £4m (Scottish Government methodology), BT1 cash efficiency against previous price circa £1.9m (University methodology)
- Spend through collaborative agreements was 5.5% (£9m) (Source – Spike)
- Completion of CIPS Sustainability CSI Rating across 94 Suppliers (83% of No.1 priority spend of circa £80m, 7 key categories)
- Achieved 86% of e-invoicing (PDF Format)

Compliance to University Procurement Strategy

All regulated procurements carried out in FY17-18 were in **full compliance** with the University's Procurement Policy and Procurement Strategy which includes policies noted below. For future planned regulated Procurements See **Appendix C**

- CIPS Code of Conduct
- Fairtrade
- Corporate Social Responsibility
- Community Benefits
- Living Wage
- Supported Businesses
- Health & Safety Act
- Bribery Act
- Modern Slavery Act
- Sustainable Procurement Programme "Supply Chain Code of conduct"
- Electronics Watch

Community Benefits

For every procurement over £4m, the University will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m. The University will take steps to make it easier for small medium enterprise (SME) businesses to bid for contracts. The Procurement team have embedded the KPI's within Contractual Agreements with key strategic Suppliers and Contractors. Procurement will measure and capture the results of the community benefits, Supported Businesses and Social Enterprises for FY17/18 see **Appendix D**. Community Benefits requirements are embedded in the tender process, which includes:

- Research opportunities for students
- Modern apprentices
- Training in local schools & communities
- Graduate schemes
- Community Group Projects
- Community Enterprise Projects
- Charity Events and donations

Supported Businesses

The University will actively take steps to facilitate contract opportunities to be available for supported businesses. The University engaged with two Supported Businesses, City Building and Haven Sign Factory with a total spend of £27,743 during FY17/18.

Usage of Small Medium Enterprises (SME's)

Total number of Suppliers	4,991
No. of SME's	2030
% of SME Suppliers	41%

Regulated Procurements Advertised and Awarded

The Procurement Office has undertaken 107 regulated Procurements during FY17/18.

	Tenders	FY17/18	
Published Tenders	OJEU	13	£4,200,000
	Competitive with Negotiation	6	£17,960,000
	VEAT Notices	1	£816,825
	Site Notice	35	£2,840,500
	Quick Quotes	14	£448,000
	Mini Tenders	38	£7,382,513
	Total	107	£33,647,838
Awarded Tenders	OJEU	24	£25,919,634
	Site Notice	22	£1,716,398
	Quick Quotes	9	£338,868
	Mini Tenders	25	£22,186,091
	PPE's	31	£4,020,463
	Total	111	£54,181,454

Major Procurements Awarded FY17/18

Multi-Disciplinary Design Teams

- Adam Smith Business School (ASBS) - Hassell UK
- College of Arts Team - Hawkins Brown Architects LLP
- Institute of Health & Well-Being and the College of Social Sciences. - Atkins Ltd

Minor Works Mini Tenders

- Joseph Black Building - Robertson Construction Group Ltd
- Pearce Lodge Refurbishment Works - Morris & Spottiswood Ltd
- James Watt South Upgrade Works - Morris & Spottiswood Ltd
- Anatomy Building Upgrade Works - Morris & Spottiswood Ltd
- Henry Welcome Building Cryo Facility - Clark Contracts Ltd

Lead Advisor Mini Tender

Design Team for Western/ New Build/ Engineering feasibility study - Turner & Townsend Project Management

Framework Agreement for the Asbestos Removal and Remediation Services - Rhodar Ltd and Aspect Contracts Ltd

Building Management Systems (BMS)- TESGL Ltd T/A SSE Enterprise Energy Solutions

Provision of Legal Services - CMS Cameron McKenna LLP Lot 1

Provision of Legal Services Shepherd and Wedderburn LLP Lot 2

Provision of Childcare Facilities - Childcare Scotland

Framework Agreement for Graphic Design Services

Cactus Creative Consultants, Agne Ltd. T/A Alphagraphics, Room For Design – Lot 1

D8 Design Consultants, Tangent Graphics Ltd – Lot 2

Academic Gown Hire and Portrait Photography Services - Ede & Ravenscroft Ltd

Mini Tender for CISCO Maintenance Services - Capita IT Services Ltd

Internal Audit Services - PricewaterhouseCoopers LLP

Fine Art Insurance (Lot 1 only) - AXA Art Insurance

Data Governance System with associated Implementation Services - Billigence Europe Ltd

Audio Visual Equipment for the University of Glasgow - Mediascape and AVM Impact Ltd

Provision of an Electron Beam Lithography Tool - Raith BV

Provision of an automated sub-micron fine-pitch flip-chip bonding machine - Set Corporation S.A.

High Vacuum Environmental Chamber - Busch (UK) Ltd

Provision of supply, installation and maintenance of Two PET

Radiochemical Automatic Synthesizers - Synthra Ltd

Bespoke Supply and Build Service of Specialist Computing Equipment for Research and Teaching - Avante Digital Ltd

Framework Agreement for the Provision of Sheep and Dairy Teaching Services - Torch Farm & Equine Ltd

Major Procurements Published FY17/18

PURCH1586 Furniture, Fixtures and Equipment (FF&E)

PURCH1585 School of Engineering Design Team

PURCH1501 Framework Agreement for Fire & Security Package

PURCH1500 Maintenance on a JMS 620 Jenbacher Engine

PURCH1199 Minor Works Mini Tenders

- Gilmorehill/ James Watt South/ JWNC E-Beam

- Central Timetabling Lecture Theatre Refurbishment 2018

- Maclay Residences – Summer Works

- Refurbishment of Teaching Space Boyd Orr Building

- Henry Welcome Building Cryo Facility Works

PURCH1373 Lead Advisor Mini Tender

- Lift Consultancy and Replacement Programme

- Design Team for QuantIC

PURCH1523 Online Distance Learning

PURCH1547 Furniture for Teaching and Study Spaces

PURCH1534 Provision of Biological Services IT System

PURCH1562 Car Parking Scheme Software, Enforcement Services

PURCH1588 Framework Agreement for Banking Services

PURCH1598 Provision of Virtual Classroom Software

PURCH1496 Framework Agreement for Internal Audit Services

PURCH1584 Terrorism Insurance

PURCH1568 Data Governance System with associated Services

PURCH1611 Audio Visual Equipment

PURCH1570 Comprehensive Assessment System (CAS)

PURCH1507 Provision of Dosimeter Services

PURCH1554 Farm Animal Teaching Services

PURCH1557 Sheep and Dairy Teaching Services

PURCH1528 Two PET Radiochemical Automatic Synthesizers.

PURCH1543 Bespoke Supply and Build Service of Specialist

Computing Equipment for Research and Teaching

Freedom of Information Scotland Act (FOISA)

44 FOI requests were received and completed by Procurement Office in 2017/18

Sustainable Procurement

The University Procurement Office has implemented the Advanced Procurement of University and Colleges (APUC) Supply Chain Code of Conduct. This focuses on the organisations and its Suppliers responsibilities in social, ethical, economic and environmental areas across the Supply Chain. The University Procurement Strategy is committed to delivering our Sustainability Objectives, which include identifying modern slavery risks within our Supply Chain. Procurement has used the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high risk categories are then investigated using the DEFRA analysis tool.

Thereafter Suppliers identified within these categories are measured and monitored through the Chartered Institute of Procurement and Supply (CIPS) Sustainability Index, see **Appendix E**

94 Suppliers with a collective spend of circa £80m have a Sustainability CIPS Sustainable Index Rating across seven high-risk sustainable areas:

- Estates / Construction
- Travel
- Catering
- Furniture
- Utilities
- IT Services
- Laboratory Equipment & Consumables

Procurement Continuous Professional Development

- 1 Category Manager working towards MCIPS (Level 6)
- 1 Category Manager completed first year of MBA
- 1 Category Manager achieved NEC3 Term Service Certification
- Annual review of Procurement Skills Matrix for individual team members

Procurement Performance at a Glance (PAAG) Results FY17-18

Value Proposition	Procurement Results
Effectiveness and Efficiency	£4m Total Efficiency (Scottish Government methodology) excluding APUC £3.6m BT1 & BT2 - (Scottish Government methodology) Total BT1 £1.9m - (University methodology) BT1R (previous price v's new price ONLY) £389.5K agreed APUC BT1 £389.5k agreed APUC BT2
Stakeholder Engagement	Attendance at COUP, PSGU, PROCUREX, HEPA Collaborative engagement with APUC Regional collaboration with other Universities where appropriate Annual Budget review and quarterly Dashboard reporting
Performance	107 Tenders (FY17-18) 15 x Strategic Suppliers engaged under C&SRM review
Risk Management	Monthly Monitoring Procurement Risk Register D&B live Financial monitoring of strategic suppliers 100% compliance to code of conduct by Procurement
Governance	Annual Refresh of Procurement Policy Annual Refresh of Procurement Strategy Annual Refresh of C&SRM Policy Annual Refresh of Modern Slavery Act Statement Annual Refresh of Balanced Scorecard Annual Procurement Report
Compliance	92% Compliance for all spend to Procurement Policy Monthly reporting of the Procurement team Performance at a Glance (PAAG) Quarterly Dashboards communicated to Finance Meeting
Brand Professionalism	CIPS Corporate Certification No.0332, valid January 2018 CIPS Sustainable Procurement Review GOLD, valid March 2019 No.1 Ranked PCIPS review The GO Procurement Team of the Year 2014/15 (Scotland) The GO Procurement Team of the Year 2015/16 (National) The GO Sustainable Procurement Award 2017/18 FCIPS X 1 membership MCIPS x 4 membership
Sustainability	94 Suppliers with CIPS SI Rating across 7 Categories with total spend of circa £80m Annual Refresh of the Marrakech & DEFRA Toolkit Annual Review and the Modern Slavery Statement Living Wage, Fair Trade accredited Electronic Watch member Community Benefits achievements Appendix D

Risks and Challenges for FY17/18

Risks / Challenges

1. Changes to EU Legislation
2. Volume of FOI Requests
3. PCIPS assessment
4. CIPS Corporate Certification Revalidation 2018
5. Efficiency Targets FY18-19
6. Challenges from unsuccessful suppliers
7. Procurement Staff Retention
8. Brexit Supply Chain Risks
9. Fluctuating Exchange Rates
10. Lack of Agresso Reporting Capability

Mitigation Plans

1. CMS training, Scottish Government Training, APUC training
2. Support as required
3. Structured review of actions from last assessment, effective engagement with APUC
4. Structured review of actions from certification process. full team involvement
5. Contract activity plan to project spend and capture efficiency opportunities. Use of negotiated procedure for tendering where appropriate. Further development of Category Strategies to drive efficiency where contracts no longer offer value.
6. Debrief opportunity offered to all unsuccessful bidders, continuous improvement of tendering documentation and process
7. Review Procurement team structure and discuss College Purchasing HUB structure, Training. One to One meetings
8. Embed inflation indexation into all Agreements. Negotiate fixed term Agreements. Identify critical supply chain risks and develop mitigating plans.
9. Pre currency Purchase as appropriate
10. Continue with manual reports of monthly Dashboards, work with Agresso and Planning teams to support reports required

Areas of strategic focus over the next two years

Procurement's strategic focus has been planned in alignment to the Procurement five (5) Roadmap, geared towards achieving functional excellence. Each year, Procurement focus on key projects which are aligned to a number of the main strategic themes identified as part of its core strategy.

- Sustainability and Sustainable Procurement Practices
- Full alignment with EU rules and regulations
- Contract & Supplier Relationship Management (C&SRM) – fully embedded, measured and monitored with key strategic suppliers
- Electronic Invoicing across 100% of regulated procurements
- Procurement Training
- Risk Management
- Effectiveness and Efficiency
- Effective Communication (Internal & External)
- Effective systemised reporting

Scottish Government Opportunities (GO) Winners

The GO awards is a celebration of Excellence in Public Procurement.
The University Procurement Team won:

The GO Procurement Team of the Year 2014/15 (Scotland)
The GO Procurement Team of the Year 2015/16 (National)
GO Sustainable Procurement Award 2017/18 (Scotland)



Procurement Objectives

FY2017-18 - Appendix A

The Procurement team objectives main aim is to support the University to achieve its strategic vision and its day-to-day operation, by delivering professional procurement solutions to our stakeholders. This includes management, academics, researchers, staff and students through our eight core values fully embedded in all aspects of our service:

1. Governance
2. Compliance with Regulations
3. Efficiency and Effectiveness
4. Sustainable Procurement
5. Risk Management
6. Stakeholder engagement
7. Performance
8. Brand Professionalism

Value Proposition	Objective	Target	RAG	Status
Governance	Annual review/ refresh of the Procurement Policy	Annually	Green	Complete
	Annual review/ refresh of the Procurement Strategy	Annually	Green	Complete
	Annual review/ refresh of the Supplier Relationship Development (C&SRM) Policy	Annually	Green	Complete
	Annual review/ refresh of the Procurement teams Balanced Scorecard	Annually	Green	Complete
	Clear Alignment of the Procurement Strategic Intent with the University Vision, Mission and Strategic Objectives.	Annually	Green	Complete
	Annual Procurement Report	Annually	Green	Complete
Regulations	The Public Contracts (Scotland) Regulations 2015 Procurement Reform (Scotland) Act 2014 The Procurement (Scotland) Regulations 2016	Zero legal challenges	Green	Complete
	Modern Slavery Act 2015 Statement	Published on University web site	Green	Complete
	Compliant spend to Procurement Policy	92%	Green	92%
	Conflict of interest recorded and registered for all tender activity	100%	Green	Complete
	Completion of online anti-bribery act training for the central Procurement team members	Training module available	Green	Complete
	Annual declaration of use of Contractors for the central Procurement team members	ALL	Green	Complete
Efficiency & Effectiveness	Total Efficiency (Scottish Government Methodology)	£4m	Green	£4m
	Cash Efficiency BT1 & BT2 (Scottish Government Methodology)	£3.6m	Green	£3.6m
	Cash Efficiency BT1 (University Methodology)	£1.5m	Green	£1.9m
	Cash Efficiency BT1 & BT2 APUC agreed value		Amber	£389.5k
	Category Strategies for all spend areas	ALL	Amber	On-going
	Brexit workshop with CMS	Procurement team	Green	Complete
Sustainable Procurement	Compliance to the Sustainable Procurement Programme "Code of Conduct" for all tenders >£50k	100%	Green	100%
	Promote Living Wage	100%	Green	Complete
	Annual completion of the Marrakech Categorisation & DEFRA tool kit	Annual Review	Green	Complete
	External Sustainability Training for all central Procurement team members	As Required	Amber	On-going
	High risk Suppliers measured through CIPS Sustainability Index	100	Green	94
	Capture Community benefits where appropriate	As Required	Green	On-going
	Ring fence spend to engage with Supported Businesses	As Required	Green	On-going
Risk Management	Financial monitoring of key strategic suppliers using DNBI solution	Top 200	Green	On-going
	Annual review of the Procurement teams Risk Register	Risk Register Workshop	Green	Complete
	Annual creation of commodity and category strategies	6 strategies completed	Amber	On-going
	Effective monitoring of Contract expiry to ensure agreement coverage	As Required	Green	On-going
	Effective management and monitoring of Procurement Policy Exception forms	As Required	Green	On-going
	Quarterly Dashboard reports created for the Finance Committee	Quarterly	Green	On-going
	Completion of FOI requests on time	As Required	Green	On-going
Stakeholders	Work in collaboration with internal and external key stakeholders	As Required	Green	Complete
	Effective engagement with APUC, PSGU, PROCUREX, HEPA and the Scottish Government	As Required	Green	On-going

	Effective management of Purchasing and Corporate Cards process	Training sessions for all P-Card Corporate Cards prior to receiving cards	Green	On-going
	Deliver Procurement training to Purchasing Officers and key budget holders as required	As Required	Green	On-going
Performance	CIPS Corporate Certification Standard Revalidated 2018	Maintain or enhance	Green	2018
	CIPS Sustainable Procurement Review GOLD	Maintain or enhance	Green	Complete
	PCIPS Rating Ranked N0.1	Maintain or enhance	Green	Complete
	Individual Performance and continuous personal development within the Procurement team	Min "Strong Contribution" or greater for all team members	Green	Complete
	Completion of individual annual performance and development review (P&DR)	100%	Green	100%
	Completion of annual skills audit template per individual team member	100%	Green	100%
	Completion of all audits identified for spend less than £25k	As Required	Amber	On-going
Brand Professionalism	Procurement Team, MCIPS	All Category Managers	Amber	On-going
	Creation of individual development plans for all Procurement team members	Annually	Green	Complete
	Positive engagement and participation in the following meetings; Finance, Estates, Sustainable Working Group, Glasgow Student Village Operational meeting, all College HUB meetings and weekly Procurement team meetings	As Required	Green	On-going

Regulated Procurements

FY2017-18 - APPENDIX B

The University strongly believes in conducting its procurements in an open, fair, transparent and inclusive manner with procurement objectives aligned to the Strategic Plan.

The detailed summary of regulated procurements completed is set out in Appendix B.

No.	Notice	University reference	Title	Estimated Value	Date Published	Procedure Type	Framework/ Contract
1	OJEU Notice	PURCH1506	Provision of Text books purchased through the use of e-cards	£320,000	29/08/2017	Open	Framework
2	OJEU Notice	PURCH1523	Online Distance Learning at the University of Glasgow	NYK	23/08/2017	Competitive procedure with negotiation	Agreement
3	OJEU Notice	PURCH1496	Provision of A Framework Agreement for Internal Audit Services	£600,000	23/08/2017	Open	Framework
4	OJEU Notice	PURCH1526	Provision For A Vacuum packaged MEMs gravimeter	£250,000	03/08/2017	Open	Contract
5	OJEU Notice	PURCH1528	Provision of supply, installation and maintenance of Two PET Radiochemical Automatic Synthesizers	£300,000	29/09/2017	Open	Contract
6	VEAT NOTICE	PPE Ref 2954	For the Supply, installation & maintenance for JEM-F200 Cryo (F2Cryo) Transmission Electron Microscope		25/09/2017	Award of a contract without prior publication of a call for competition	Contract
7	OJEU Notice	PURCH1543	Framework for Provision of a Bespoke Supply and Build Service of Specialist Computing Equipment for Research and Teaching	£220,000	29/09/2017	Open	Framework
8	Site Notice	PURCH1535	Provision of a High Speed Camera	£120,000	27/09/2017	Single stage procedure	Contract
9	Site Notice	PURCH1537	Provision of leadership and strategy development consultancy services	£53,000	22/09/2017	Single stage procedure	Contract
10	Site Notice	PURCH1545	Provision of a Short Pulsed Laser	£35,000	16/10/2017	Single stage procedure	Contract
11	Site Notice	PURCH1538	Provision of an Optical Cryostat	£30,000	10/10/2017	Single stage procedure	Contract
12	Site Notice	PURCH1495	FRAMEWORK AGREEMENT FOR OCCUPATIONAL HEALTH PHYSICIAN SERVICES	£80,000	05/10/2017	Single stage procedure	Framework
13	Site Notice	PURCH1542	Provision of import, labelling & final Qualified Person release & distribution to study sites of Investigational Medicines	£110,000	04/10/2017	Single stage procedure	Contract
14	OJEU Notice	PURCH1525	Production of Recombinant Pyocin S5	£300,000	02/10/2017	Open	Contract
15	Site Notice	PURCH1552	Provision of A Bench Top Sputter Coater	£40,000	24/11/2017	Single stage procedure	Contract
16	Site Notice	PURCH1524	Provision of Clinical Genomics Consultancy Services	£100,000	23/11/2017	Single stage procedure	Contract
17	Site Notice	PURCH1555	Supply, Installation and Maintenance of an Integrated Imaging System.	£58,000	21/11/2017	Single stage procedure	Contract
18	OJEU Notice	PURCH1501	Framework Agreement for Fire & Security Package	£2,500,000	18/11/2017	Competitive procedure with negotiation	Framework
19	OJEU Notice	PURCH1500	Framework for the Provision of Maintenance on a JMS 620 Jenbacher Engine	£500,000	06/11/2017	Open	Framework
20	Site Notice	PURCH1563	Consultancy Support for Transformation Programme	£60,000	21/12/2017	Dual stage procedure	Framework
21	Site Notice	PURCH1562	Car Parking Scheme Software and Enforcement Services	£150,000	08/12/2017	Dual stage procedure	Framework

22	OJEU Notice	PURCH1534	Provision of Biological Services IT System	£260,000	06/12/2017	Competitive procedure with negotiation	Contract
23	OJEU Notice	PURCH1557	Framework Agreement for the Provision of Sheep and Dairy Teaching Services	£200,000	01/12/2017	Open	Framework
24	OJEU Notice	PURCH1554	Provision of Framework Agreement for Provision of Farm Animal Teaching Service	£200,000	01/12/2017	Open	Framework
25	Site Notice	PURCH1571	Provision of Framework Agreement for Occupational Health Physician Services	£80,000	30/01/2018	Single stage procedure	Framework
26	Site Notice	PURCH1553	Provision of Framework Agreement for Staff Survey	£70,500	12/01/2018	Single stage procedure	Framework
27	Site Notice	PURCH1573	Provision of a Slide scanner and associated software	£115,000	22/02/2018	Single stage procedure	Contract
28	Site Notice	PURCH1550	Provision of a Wireless Digital Radiography System	£100,000	01/02/2018	Single stage procedure	Contract
29	OJEU Notice	PURCH1588	Provision of Framework Agreement for Banking Services	£150,000	31/03/2018	Open	Framework
30	OJEU Notice	PURCH1568	Data Governance System with associated Implementation Services.	£160,000	30/03/2018	Open	Framework
31	OJEU Notice	PURCH1585	School of Engineering Design Team	£5,000,000	26/03/2018	Competitive procedure with negotiation	Contract
32	OJEU Notice	PURCH1570	Framework Agreement for a Comprehensive Assessment System (CAS)	£200,000	08/03/2018	Competitive procedure with negotiation	Framework
33	Site Notice	PURCH1572	Provision Of Framework Agreement For The Provision Of Pension Accounting Service	£60,000	20/04/2018	Single stage procedure	Framework
34	Site Notice	PURCH1577	Provision of an OSCE Delivery and Analysis system	£35,000	20/04/2018	Single stage procedure	Contract
35	Site Notice	PURCH1589	Provision of a Powder X-Ray Diffractometer	£64,000	20/04/2018	Single stage procedure	Contract
36	Site Notice	PURCH1590	Provision of Optical Tables	£90,000	13/04/2018	Single stage procedure	Contract
37	Site Notice	PURCH1576	Provision of a 4-Axis Machining Centre	£100,000	12/04/2018	Single stage procedure	Contract
38	Site Notice	PURCH1578	Provision of a Confocal and Super Resolution Laser Scanning Microscope	£170,000	12/04/2018	Single stage procedure	Contract
39	OJEU Notice	PURCH1586	Furniture, Fixtures and Equipment	£10,000,000	11/04/2018	Competitive procedure with negotiation	Contract
40	Site Notice	PURCH1561	Provision of a Framework Agreement for the Supply of Pellets for Biomass Plant at Garscube Estate	£50,000	22/05/2018	Single stage procedure	Framework
41	Site Notice	PURCH1566	Provision of a THz detector for FTIR system	£73,000	21/05/2018	Single stage procedure	Contract
42	Site Notice	PURCH1598	Provision of Virtual Classroom Software	£150,000	15/05/2018	Single stage procedure	Contract
43	Site Notice	PURCH1595	Provision of an Imaging Cytometer	£90,000	14/05/2018	Single stage procedure	Contract
44	Site Notice	PURCH1615	Provision of a Vitrification Robot	£60,000	26/06/2018	Single stage procedure	Contract
45	Site Notice	PURCH1515	Provision Of Block Halls Insurance	£50,000	22/06/2018	Single stage procedure	Framework

46	Site Notice	PURCH1606	Provision for a functional near infrared spectroscopy (fNIRS) brain scanning system	£70,000	19/06/2018	Single stage procedure	Contract
47	Site Notice	PURCH1600	Provision of An ultra-high vacuum closed system cold trap system	£45,000	18/06/2018	Single stage procedure	Contract
48	Site Notice	PURCH1609	Provision of a Liquid Chromatography System	£42,000	15/06/2018	Single stage procedure	Contract
49	OJEU Notice	PURCH1584	Provision of Contract Agreement for Terrorism Insurance	£800,000	14/06/2018	Open	Contract
50	OJEU Notice	PURCH1597	Provision of a Confocal Microscope	£200,000	11/06/2018	Open	Contract
51	Site Notice	PURCH1592	Provision of a Digitising Slide Scanner	£125,000	08/06/2018	Single stage procedure	Contract
52	Site Notice	PURCH1602	Provision of an Ultrasound research System	£120,000	08/06/2018	Single stage procedure	Contract
53	Site Notice	PURCH1605	Superconducting Nanowire Single Photon Detector (SNSPD) System	£150,000	08/06/2018	Single stage procedure	Contract
54	Site Notice	PURCH1592	Provision of a Confocal Microscope	£125,000	06/06/2018	Single stage procedure	Contract
55	Site Notice	PURCH1614	FRAMEWORK AGREEMENT FOR SOFT GINGIVA MODELS AND PLASTIC TEETH COMPATIBLE WITH KAVO/ADEC PHANTOM HEADS	£30,000	26/07/2018	Single stage procedure	Framework
56	Quick Quote	PURCH1529	PURCH1529 Provision of a Pharmacy Dx platform for healthcare profiling	£47,000	28/08/2017	Quick Quote	Contract
57	Quick Quote	PURCH1477	PURCH1477 Invitation to Quote for High-Performance Compute Cluster Software Upgrade	£51,000	13/09/2017	Quick Quote	Contract
58	Quick Quote	PURCH1508	Provision of supply, installation and maintenance of Equine Endoscopy System	£30,000	08/09/2017	Quick Quote	Contract
59	Mini Tender	PURCH1199 Lot 1 QQ040	Insectary Works	£320,000	05/09/2017	Mini Tender	Contract
60	Quick Quote	PURCH1477	Invitation to Quote for High-Performance Compute Cluster Software Upgrade	£51,000	31/10/2017	Quick Quote	Contract
61	Mini Tender	PURCH1190	Redecoration of Rooms in the Mackintosh House.	£20,000	27/10/2017	Mini Tender	Contract
62	Quick Quote	PURCH1504	Invitation to Submit Outline Solution For an Enterprise System Management		20/10/2017	Quick Quote	Contract
63	Mini Tender	PURCH1192	FOR THE PROVISION OF THE REPLACEMENT OF FLOORING AT THE ST.ANDREWS BUILDING - GROUND FLOOR	£10,000	19/10/2017	Mini Tender	Contract
64	Mini Tender	PURCH1547	Supply and Installation of Furniture for Teaching and Study Spaces	£100,000	17/10/2017	Mini Tender	Contract
65	Mini Tender	PURCH1199 Lot 1 QQ042	Henry Welcome Building Cryo Facility	£370,000	13/10/2017	Mini Tender	Contract
66	Mini Tender	PURCH1199 Lot 1-QQ041	Adam Smith Business School Works	£165,000	05/10/2017	Mini Tender	Contract
67	Mini Tender	PURCH1192 QQ003	PROVISION OF THE REPLACEMENT OF FLOORING AT THE LIBRARY – LEVELS 5 AND 6	£40,000	02/10/2017	Mini Tender	Contract
68	Quick Quote	PURCH1504	Enterprise Service Management ISDS	£0	29/11/2017	Quick Quote	Contract
69	Mini Tender	PURCH1373 QQ003	Lift Consultancy and Replacement Programme	£250,000	21/11/2017	Mini Tender	Contract

70	Mini Tender	PURCH1556	AUDIO VISUAL EQUIPMENT NETWORKING EQUIPMENT FOR WEST MEDICAL BUILDING	£250,000	20/11/2017	Mini Tender	Contract
71	Mini Tender	PURCH1551	For Four Fume Cupboards, Fans & Associated Ductwork	£55,000	07/11/2017	Mini Tender	Contract
72	Mini Tender	PURCH1546	FOR THE PROVISION OF THE UNDERGRADUATE PROSPECTUS PRINTING 2019	£40,000	06/11/2017	Mini Tender	Contract
73	Mini Tender	PURCH1199 Lot 1 – QQ043	Sir Graeme Davies Building Level 2 Refurbishment works	£42,000	02/11/2017	Mini Tender	Contract
74	Mini Tender	PURCH1548	Provision of Western Infirmary (W.I) Site Insurance Programme	TBA	15/12/2017	Mini Tender	Contract
75	Quick Quote	PURCH1504	Enterprise Service Management ISFT	£0	15/12/2017	Quick Quote	Contract
76	Mini Tender	PURCH1199 LOT1 QQ045	Quantum Lab	£150,000	14/12/2017	Mini Tender	Contract
77	Mini Tender	Re-issue of PURCH1373 QQ00	Lift Consultancy and Replacement Programme	£0	13/12/2017	Mini Tender	Contract
78	Mini Tender	PURCH1199 Lot 1 QQ044	Skabara Lab	£49,500	13/12/2017	Mini Tender	Contract
79	Quick Quote	PURCH1560	Provision of Sucrose	£31,000	04/12/2017	Quick Quote	Contract
80	Quick Quote	PURCH1519	Provision of Gait Analysis Equipment	£40,000	16/01/2018	Quick Quote	Contract
81	Mini Tender	PURCH1199 Lot 2 – QQ006A	Gilmorehill/ James Watt South/ JWNC E-Beam	£1,500,000	09/01/2018	Mini Tender	Contract
82	Mini Tender	PURCH1199 Lot 1 – QQ046	For 7 Lilybank Gardens Damp Works	£16,013	04/01/2018	Mini Tender	Contract
83	Mini Tender	PURCH1328 QQ001	PROVISION OF WORKS AT THE CHAPEL PLANT ROOM & LEVEL 1 SERVICE AREAS	£300,000	23/02/2018	Mini Tender	Contract
84	Quick Quote	PURCH1507	Provision of Dosimeter Services	£35,000	23/02/2018	Quick Quote	Framework
85	Mini Tender	PURCH1199 Lot 1 QQ050	Refurbishment of Teaching Space Boyd Orr Building	£400,000	27/03/2018	Mini Tender	Contract
86	Quick Quote	PURCH1580	Fundraising Campaign Review	£35,000	09/03/2018	Quick Quote	Contract
87	Mini Tender	PURCH1199 Lot 1 – QQ049	For QMU Fire Improvement Works	£400,000	08/03/2018	Mini Tender	Contract
88	Mini Tender	PURCH1199 Lot 1 QQ051	For PGT – Additional Study & Teaching Space Refurbishment 2018	£400,000	20/04/2018	Mini Tender	Contract
89	Quick Quote	PURCH1587	Provision of a Turbojet Test Laboratory	£30,000	16/04/2018	Quick Quote	Contract
90	Mini Tender	PURCH1199 Lot 1–QQ054	FOR CENTRAL TIMETABLING LECTURE THEATRE REFURBISHMENT 2018	£500,000	30/05/2018	Mini Tender	Contract
91	Mini Tender	PURCH1593	PROVISION OF MOVING SERVICES FOR THE JOSEPH BLACK BUILDING (JBB)	£200,000	29/05/2018	Mini Tender	Contract
92	Mini Tender	PURCH1199 Lot 1–QQ053	FOR MACLAY RESIDENCES – SUMMER WORKS	£420,000	24/05/2018	Mini Tender	Contract
93	Mini Tender	PURCH1199 Lot 1–QQ048	For Wester Cochno Farm Works	£121,000	10/05/2018	Mini Tender	Contract
94	Mini Tender	PURCH1328_Q Q004	PROVISION OF WORKS AT THE WEST MEDICAL BUILDING	£67,000	02/05/2018	Mini Tender	Contract
95	Mini Tender	PURCH1328 QQ003	FOR THE PROVISION OF WORKS AT THE JAMES WATT NORTH BUILDING	£9,000	02/05/2018	Mini Tender	Contract
96	Mini Tender	PURCH1328 QQ002	PROVISION OF WORKS AT THE QUEEN MARGARET UNION (QMU)	£67,000	02/05/2018	Mini Tender	Contract

97	Mini Tender	PURCH1611	For Audio Visual Equipment	£200,000	29/06/2018	Mini Tender	Contract
98	Mini Tender	PURCH1199 Lot 1 QQ055	For Adam Smith Building Fire Escape Stair Extension	£200,000	15/06/2018	Mini Tender	Contract
99	Mini Tender	PURCH1624	For AV Equipment for the CTT Lecture Theatres Project: WILT Works (Lot 1) And Multiple Rooms (Lot 2)	£9,000	31/07/2018	Mini Tender	Contract
100	Mini Tender	PURCH1373_Q Q005	Mini tender For Design Team for QuantlC	£60,000	27/07/2018	Mini Tender	Contract
101	Mini Tender	PURCH1199 Lot 1 QQ057	Relocation of Forensic Toxicology to L3, Lister Building, Glasgow Royal Infirmary	£250,000	24/07/2018	Mini Tender	Contract
102	Mini Tender	PURCH1328 QQ008	Works at the Boyd Orr Building	£250,000	06/07/2018	Mini Tender	Contract
103	Mini Tender	PURCH1616	AUDIO VISUAL EQUIPMENT FOR THE UNIVERSITY OF GLASGOW – HILLHEAD STREET	£25,000	03/07/2018	Mini Tender	Contract
104	Mini Tender	PURCH1564	Provision of Water Quality Management Service	£100,000	06/07/2018	Mini Tender	Contract
105	Quick Quote	PURCH1599	PROVISION OF TRAINNG DESIGN AND DELIVERY COURSES SUPPORTING EMPLOYEE AND ORGANISATIONAL DEVELOPMENT SERVICES (EOD)	£49,000	31/07/2018	Quick Quote	Framework
106	Quick Quote	PURCHQQ0012 5	INVITATION TO QUOTE FOR THE PROVISION OF EXECUTIVE COACHING	£49,000	27/07/2018	Quick Quote	Framework
107	Mini Tender	PURCH1622a	AUDIO VISUAL EQUIPMENT FOR VET CLINICAL SKILLS TEACHING	£27,000	23/07/2018	Mini Tender	Contract

Planned Regulated Procurements

FY2018 - 2020 APPENDIX C

The University is keen to encourage competition by promoting optimal participation procurement process and achieve better value for money in its procurements. The University provides notice to suppliers of tendering opportunities that are expected to commence over the next two financial years.

In preparing this forward projection of anticipated regulated procurements, it is difficult to be precise about providing details of actual requirements. Over a forecast period of two years it is very probable that circumstances and priorities will change, so the list of projected individual regulated procurement exercises outlined should be viewed with this caveat in mind.

No.	College	Current Contract/Tender Ref	Commodity / Description Of Tender	Final Expiry date	Estimated Total Contract Value
1	Estates & Buildings	PURCH1564	Mini-tender One Stop Shop for a Full Water Quality Management Service Incorporating Risk Assessment, Sampling and Water Quality Treatment Services	30/06/2018	£180,000
2	Estates & Buildings	PURCH1286	Provision of Room Utilisation Surveys	31/12/2018	£90,000
3	Estates & Buildings	PURCH1620	Glasgow Construction Framework - Lot 1 - Building Maintenance - Fabric (£0 to £250k)	31/03/2019	£250,000,000
			Glasgow Construction Framework - Lot 2 - Capital Projects (£0 to £250k)		
			Glasgow Construction Framework - Lot 3 - Capital Projects (£250k to £3m)		
			Glasgow Construction Framework - Lot 4 - Capital Projects (>£3m)		
4	Estates & Buildings	PURCH1373	Lead Advisor's	01/01/2021	£15,000,000
5	Estates & Buildings	PURCH1473	Mini Tender for Planned, Preventative Maintenance Pest Control	n/a	£150,000
6	Estates & Buildings	PURCH1646	Provision of Supply and Installation of Fabric materials - Curtains, Blinds, Upholstery	2018	£150,000
7	Estates & Buildings	PURCH1594	Provision for the maintenance and supply of teaching boards	2018	£50,000
8	Estates & Buildings	PURCH1199 mini comp	University Gardens Fabric repairs	2018	TBA
9	Estates & Buildings	PURCH1199 mini comp	Various	2018	TBA
10	Estates & Buildings		Software procurement – Programme Office system	2018	TBA
11	Estates & Buildings		Software procurement/development – ordering & payment app (depending on outcome of feasibility study)	2018	TBA
12	Estates & Buildings		Construction procurement – teaching room refurb (imminent)	2018	TBA
13	Estates & Buildings		Replacement of Quemis IT System	2018	TBA
14	Estates & Buildings	PURCH1356	Provision of Waste Management Services, Non-Special Waste & Materials	30/06/2020	£1,200,000
15	Estates & Buildings	PURCH1366	Provision of Cleaning & Maintenance for street furniture & Exterior Signs	30/04/2020	£12,180
16	Estates & Buildings	PURCH1369	Provision of a Cycle to Work Scheme	29/09/2020	£100,000
17	Estates & Buildings	TBC	Procurement of Replacement Lifts	11/07/1905	TBA
18	Estates & Buildings	PURCH1336	Framework for Asbestos Surveys		TBA
19	Estates & Buildings		Move Management Services	n/a	£500,000
20	MVLS	PURCH1091	Framework agreement for the supply of Dental Materials	31/03/2018	£120,000
21	MVLS	PURCH1006	A Framework Agreement for Equine Referrals Services for Dermatology, Ophthalmology and Neurology.	19/08/2018	£120,000
22	MVLS	PURCH1070	Framework agreement for First Opinion Equine Clinical Training	31/12/2018	£200,000
23	MVLS	PURCH0933	Pet Crematorium Services	13/01/2019	£120,000
24	MVLS	PURCH1078	Framework agreement for Provision of Independent Educational Services	31/01/2019	£800,000
25	MVLS	PURCH1155	Provision of Framework Agreement for Small Animal Referral Ophthalmology services	05/03/2019	£280,000

26	MVLS	PURCH1522	MINI TENDER FOR THE PROVISION OF WARRANTY AND SUPPORT FOR VARIOUS EMC STORAGE PLATFORMS	03/10/2019	£300,000
27	MVLS	PURCH1061a	Maintenance of MRI and Spectroscopy Systems MRI Scanners Lot 1 3 Teslar	26/01/2020	£350,000
28	MVLS	PURCH1061b	Maintenance of MRI and Spectroscopy Systems, MRI Scanners Lot 2 7 Tesla	26/01/2020	£900,000
29	MVLS	PURCH1293	Provision of Extended Response Time Service for BD Flow Cytometers Oct 2015 to Oct 2020	30/09/2020	£200,000
30	MVLS	PURCH1323	Provision of Hire of Equine Dynamic Endoscopy system	04/01/2020	£35,000
31	MVLS	PURCH1635	Computed Tomography Scanner	2018	£100-250k
32	MVLS	TBC	Crystal Screening Robot	2018	£200,000
33	MVLS	PURCH1642	Semi-Automated tissue Microarray instrument	2018	£110,000
34	MVLS	PURCH1625	Upgrade to Existing digital Pathology Services	2018	£250,000
35	MVLS	PURCH1623	Near Infrared fluorescent in vivo Imaging System	2018	£69,000
36	Science & Engineering	PURCH0976	Maintenance of Hitachi Scanning Electron Microscopes for the period 1st January 2014 to 31st December 2016	31/12/2017	£90,000
37	Science & Engineering	PURCH0698	Provision of Maintenance of FEI Electron Microscopes & FIB/SEM Instrument	30/09/2018	£407,000
38	Science & Engineering	PURCH1360	Provision for Maintenance of Lithography Equipment	30/06/2019	£480,000
39	Science & Engineering		JWNC - Etch Tool 2	2018	£500,000
40	Science & Engineering	PURCH1634	JWNC - Sputter 2	2018	£200,000
41	Science & Engineering	PURCH1634	JWNC - 35 Etch Tool 1	2018	£500,000
42	Science & Engineering		JWNC - Dep Tool 1	2018	£500,000
43	Science & Engineering		JWNC - Evap 1	2018	£335,000
44	Science & Engineering		JWNC - Etch Tool 6	2018	£100,000
45	Science & Engineering	PURCH1352	Provision of A Framework Agreement for Precious Metals	30/06/2020	£180,000
46	Science & Engineering	PURCH1469	For the Provision of an Electron Beam Lithography Tool - maintenance contract 24 month	22/03/2020	£300,000
47	University Services	PURCHQQ0060	INVITATION TO QUOTE FOR THE PROVISION of Personal Effectiveness Training	31/12/2017	£18,000
48	University Services	PURCHQQ0114	Provision of a Framework Agreement for the Supply of Vouchers	14/02/2019	£50,000
49	University Services		Provision of a Data Links	12/03/2018	£100,000
50	University Services	PURCH1627a	Provision of a Framework Agreement for Window Cleaning - Access issues, Abseilers	16/03/2018	£40,000
		PURCH1627b	Provision of a Framework Agreement for Window Cleaning - Prestigious Areas	16/03/2018	£40,000
		PURCH1627c	Provision of a Framework Agreement for Window Cleaning - Reach & Wash larger bids, Reach & Wash smaller bids	16/03/2018	£40,000
		PURCH1627d	Provision of a Framework Agreement for Window Cleaning - Front entrances, Houses, Residences	16/03/2018	£40,000
		PURCH1627e	Provision of a Framework Agreement for Window Cleaning - Crichton Campus	16/03/2018	£20,000
		PURCH1627f	Provision of a Framework Agreement for Window Cleaning - Vet school	16/03/2018	£20,000
51	University Services	PURCH0769	Mini Tender Drinking Water Dispense Equipment/Water Fountains	31/03/2018	£100,000

52	University Services	PURCH1032	Provision of a Framework for Graduation Services for University of Glasgow, Singapore	18/05/2018	£0
53	University Services	PURCH0960	Project Management / Efficient Work Practices Courses	31/07/2018	TBA
54	University Services	PURCH1236	Provision of an Agreement for an Online Enrolment and Course Management System	31/07/2020	£55,000
55	University Services	PURCH1401	MINI TENDER FOR THE PROVISION OF SOFTWARE LICENCE RESELLERS	31/07/2018	£350,000
56	University Services	PURCHQQ0089	Provision of framework agreement for Mattresses and Bed Frames	18/12/2018	£25,000
57	University Services	PURCH0961	Cash and Valuables in Transit Services	31/12/2018	£240,000
58	University Services	PURCH1143	Provision of FRAMEWORK AGREEMENT FOR EXTERNAL AUDIT SERVICES	10/05/2019	£350,000
59	University Services	PURCH1617	Media Buying	12/02/2019	£2,000,000
60	University Services	PURCH1204	A FRAMEWORK FOR THE PROVISION OF RESEARCH INTREGITY TRAINING WORKSHOPS	14/06/2019	£100,000
61	University Services	PURCH1222	Framework Agreement for the Provision of Audio Visual, Presentation Equipment and Other Associated Services for the duration of 3 years with the option to extend for 12 months	30/11/2019	£220,000
62	University Services	PURCH1312	Mini Tender from Travel Management Services Agreement – Domestic Travel and hotel accommodation	30/11/2019	£15,000,000
63	University Services	PURCH1312	Mini Tender from Travel Management Services Agreement - International Travel and hotel accommodation	30/11/2019	£5,000,000
64	University Services	PURCH1493	MyCampus Consultants	2018	TBA
65	University Services	PURCH1621	Wi-Fi Upgrade	2018	£2,000,000
66	University Services		Wi-Fi 5G Pilot	2018	TBA
67	University Services		Smart Campus Solutions	31/08/2020	
68	University Services	PURCH0947	COPIERS AND MFDS	31/07/2019	£5,000,000
69	University Services	PURCH1601	Servers and Storage Purchased	2018	£2,000,000
70	University Services	PURCH1044	Framework agreement for Provision of Telephony and Managed Internet Service for Halls	01/10/2019	£900,000
71	University Services		Mini Tender (Members of NDNA K/002 Framework) for the Provision of Notebooks	31/05/2018	£400,000
72	University Services		Mini Tender (Members of NDNA K/002 Framework) for the Provision of Desktops	31/12/2019	£1,000,000
73	University Services	PURCH0929	Provision of Web based software for course evaluation and surveys to provide automated reports	17/10/2018	£75,000
74	University Services	PURCH1182	Provision of Clinical Trials Insurance Services	31/07/2020	£60,000
75	University Services		Provision of Insurance Services (excluding Broker Services). Material Damage/Business Interruption	31/07/2020	£1,500,000
76	University Services		Provision of Insurance Services (excluding Broker Services). General Liability (EL/PL)	31/07/2020	£1,300,000
77	University Services		Provision of Insurance Services (excluding Broker Services). Excess Liability 1 (Employers' Liability - £15M & Public Liability - £10M)	31/07/2020	£100,000

78	University Services		Provision of Insurance Services (excluding Broker Services). Excess Liability 2 (Employers' Liability - £15M & Public Liability - £20M)	31/07/2020	£50,000
79	University Services		Provision of Insurance Services (excluding Broker Services). – Computer	31/07/2020	£140,000
80	University Services		Provision of Insurance Services (excluding Broker Services). - Contractors All Risks	31/07/2020	£180,000
81	University Services		Provision of Insurance Services (excluding Broker Services). - Professional Indemnity	31/07/2020	£350,000
82	University Services		Provision of Insurance Services (excluding Broker Services). – PA/Travel	31/07/2020	£190,000
83	University Services		Provision of Insurance Services (excluding Broker Services). - Motor Fleet	31/07/2020	£260,000
84	University Services		Provision of Insurance Services (excluding Broker Services). - Terrorism	31/07/2020	£900,000
85	University Services		Provision of Insurance Services (excluding Broker Services). - Crime	31/07/2020	£80,000
86	University Services		Provision of Insurance Services (excluding Broker Services). – D&O / Pension Trustees	31/07/2020	£40,000
87	University Services	PURCH1260	Provision of a Framework Agreement for Mailing and Distribution Services	31/10/2020	£1,400,000
88	University Services	PURCH1270	Provision of a Framework Agreement for Senior Leadership Programmes	28/06/2020	£250,000
89	University Services	PURCH1319	Provision of Framework Agreement For First Aid, Manual Handling and Evacuation Chair Training	26/02/2020	£50,000
90	University Services	PURCH1339	Provision of a Framework Agreement for Emerging Leaders Programmes	30/04/2020	£100,000
91	University Services	PURCH1344	Framework Agreement For Recruitment & Management of Non-Medical Student Support Workers For University Disability Service	31/07/2020	£1,500,000
92	University Services		Framework for the provision of Insurance Broker Services.	30/09/2020	£130,000
93	University Services	PURCH1355	The Provision Of A Framework For Assistive Technology And Hardware For Disabled Students	17/07/2020	£350,000
94	University Services	PURCH1361	Press Cuttings Service	31/08/2020	£100,000
95	University Services	PURCH1362	Provision of Focus Point Web Resource	30/06/2020	£120,000
96	University Services	PURCH1364	Provision of Framework Agreement For Technical IT Training Services	21/08/2020	£68,000
97	University Services	PURCH1383	Telephone Fundraising Consultancy	30/06/2020	£120,000
98	University Services	PURCH1389	Provision of External Catering	30/10/2020	£120,000
99	University Services	PURCH1412	Framework Agreement for Supply and Distribution of Vending Equipment	30/06/2020	£260,000
100	University Services	PURCH1416	Provision of a Competency Framework	09/01/2020	£50,000
101	University Services	PURCH1444	MaClay Residences Deep Clean Services	31/05/2020	£150,000
102	University Services	PURCH1509	Framework for Employee Assistance Programme	30/06/2020	TBA
103	University Services	PURCH1549	The Provision Of Debt Collection Agency	30/07/2020	TBA
104	University Services	PURCH1584	Provision of Contract Agreement for Terrorism Insurance	30/07/2020	£240,000
105	University Services	TBC	Market Research	2018	£25,000
106	University Services	TBC	Printing of Undergraduate and Post Graduate Prospectus	2018	£45,000
107	University Services	TBC	Provision of A Third Party Payment Services Provider	2019	£1,000,000

Community Benefits

FY2017-18 - Appendix D

For every procurement over £4m, the University will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m.

Community Benefits FY17-18	Outcome
Employment & Skills	Total No.
New Entrant	33
Apprentice Start	12
Apprentice Complete	1
Graduate	17
Work Placement	40
Training Outcomes	53
Community	Total No.
School Engagements	16
University Engagements	8
Community Events	23
Charity Events	8
Charity Total (£)	£31,339
Hours Volunteered	1854

Sustainability

FY2017-18 - APPENDIX E

Procurement use the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high risk categories are then investigated using the DEFRA analysis tool. Suppliers identified within these categories are measured and monitored through the Chartered Institute of Procurement and Supply (CIPS) Sustainability Index.

Total High Priority Sustainability Spend

Category	FY17-18 Total	Priority 1,2,3	Priority 1	CIPS SI rated	% spend SI Rated	Total No. of Supplier's
	£119,025,414	£110,120,445	£95,654,739	£79,575,170	83%	94
1. Catering	Catering FY17-18 Spend - Total	Catering FY17-18 Spend - Priority 1,2,3	Catering FY17-18 Spend - Priority 1	Catering FY17-18 Spend - CIPS SI rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£2,571,163	£2,571,163	£1,867,200	£955,491	51%	6
2. Furniture	Furniture FY17-18 Spend - Total	Furniture FY17-18 Spend - Priority 1,2,3	Furniture FY17-18 Spend - Priority 1	Furniture FY17-18 Spend - CIPS SI rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£1,924,048	£1,924,048	£1,654,573	£1,616,704	98%	7
3. Utilities	Utilities FY17-18 Spend - Total	Utilities FY17-18 Spend - Priority 1,2,3	Utilities FY17-18 Spend - Priority 1	Utilities FY17-18 Spend - CIPS SI rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£9,291,027	£9,291,027	£9,291,027	£6,510,157	70%	1
4. IT	IT Computer Supplies FY17-18 Spend - Total	IT FY17-18 Spend - Priority 1,2,3	IT FY17-18 Spend - Priority 1	IT FY17-18 Spend - CIPS SI rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£7,908,521	£7,908,521	£7,889,541	£7,529,377	95%	17
5. Labs	Lab Supplies FY17-18 Spend - Total	Lab FY17-18 Spend - Priority 1,2,3	Lab FY17-18 Spend - Priority 1	Lab FY17-18 Spend - CIPS SI rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£13,199,868	£13,199,868	£13,199,868	£5,476,286	41%	13
6. Travel	Travel FY17-18 Spend - Total	Travel FY17-18 Spend - Priority 1,2,3	Travel FY17-178Spend - Priority 1	Travel FY17-18 Spend - CIPS SI rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£7,077,220	£7,077,220	£7,077,220	£6,596,533	93%	2
7. Construction	Estates/Constructi on FY17-18 Spend - Total	Estates FY17-18 Spend - Priority 1,2,3	Estates FY17-18 Spend - Priority 1	Estates FY17-18 Spend - CIPS SI rated	Sustainability Mapping - Priority 1	No. of Suppliers
	£77,053,568	£68,148,599	£54,675,309	£50,890,622	93%	42

Total Number of Suppliers identified as priority 1 = 88



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