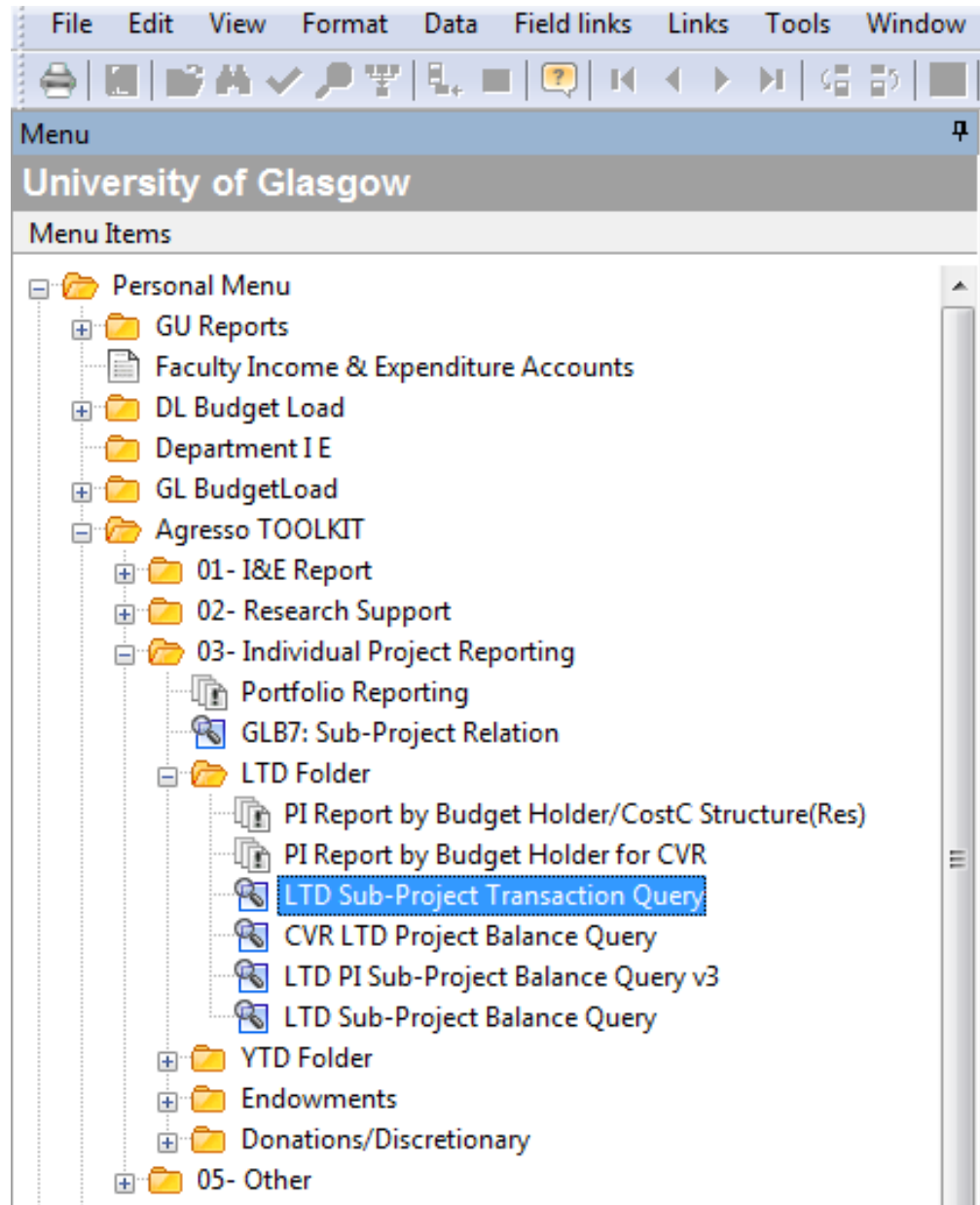


## LTD Project Transaction Query

This query details the transactions against an individual sub-project.

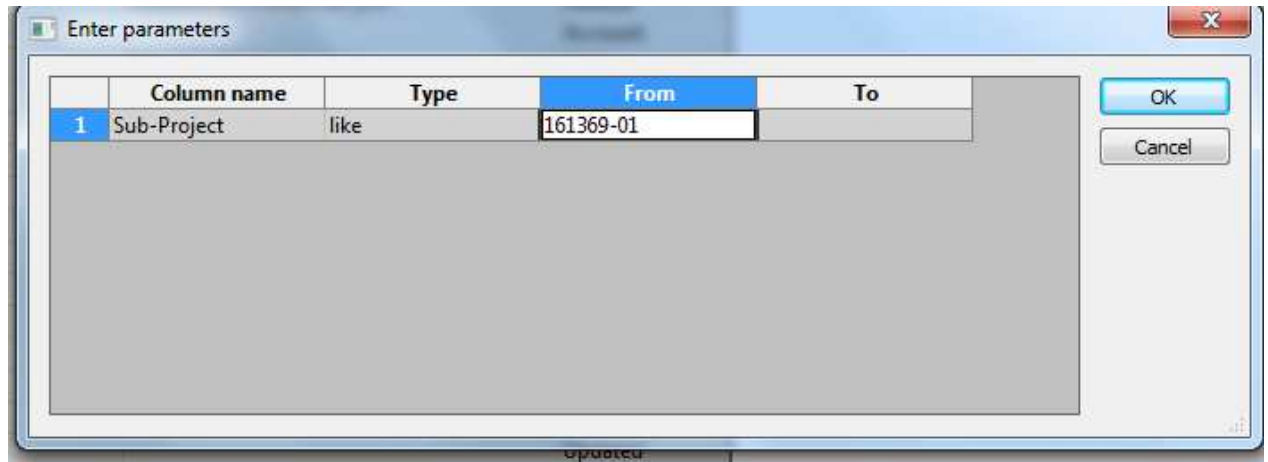
### Instructions on how to run

Double click on the query which you would like to run in the Agresso Tool-kit Menu:



## Agresso Tool-kit Enquiries

This should open a pop-up box screen similar to this:



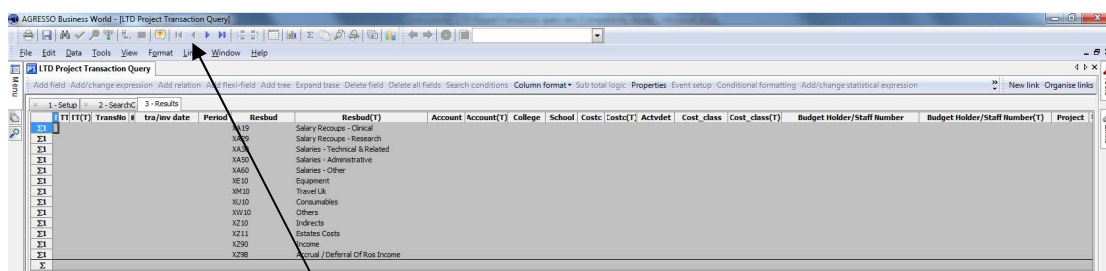
The pop box option:

Option	Option Description	Details	Examples
Sub-Project	Sub-Project Number	Sub-Project is the 5 digit Agresso project number provided for control purposes.	123456-01

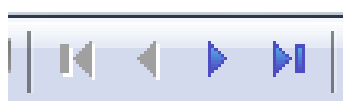
Once you have clicked on OK the system will retrieve the information requested.

Be aware that if you have requested a project with a large amount of information it may take a long time.

Your results should look something like this:

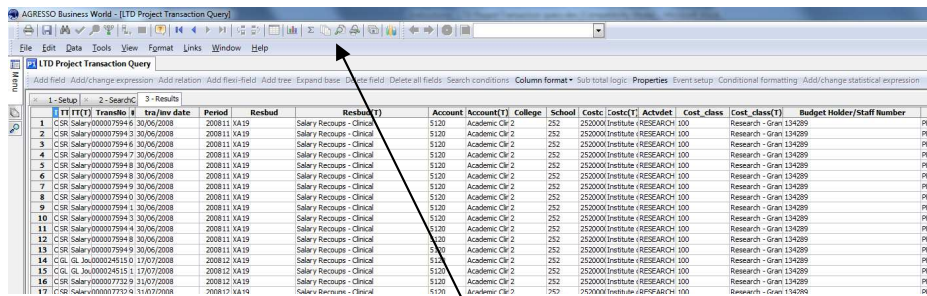


This has grouped the subtotals together. To release the transaction details click on the video buttons.



Detailed transaction should look something like this:

## Agresso Tool-kit Enquiries

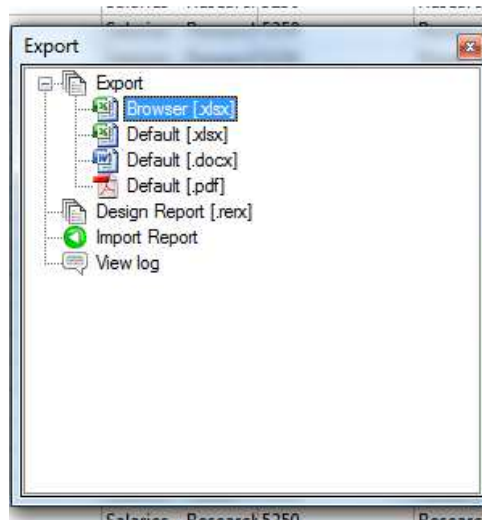


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
TT	Transno	Tra/inv date	Period	Resbud	Resbud(T)	Account	Account(T)	College	School	Costs	Cost(T)	Actvdel	Cost class	Cost class(T)	Budget Holder/Staff Number	Bt
1	C SR Salary000075944	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
2	C SR Salary000075943	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
3	C SR Salary000075946	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
4	C SR Salary000075947	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
5	C SR Salary000075948	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
6	C SR Salary000075949	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
7	C SR Salary000075949	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
8	C SR Salary000075940	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
9	C SR Salary000075941	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
10	C SR Salary000075943	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
11	C SR Salary000075944	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
12	C SR Salary000075949	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
13	C SR Salary000075949	30/06/2008	200811.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
14	C GL GL Ja,000024515	17/07/2008	200812.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
15	C GL GL Ja,000024515	17/07/2008	200812.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
16	C SR Salary000077129	31/07/2008	200812.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					
17	C SR Salary000077129	31/07/2008	200812.XA19	Salary Recups - Clinical	5120	Academic Clr 2	252	2520000	Institute (RESEARCH) 100	Research - Grant 134289	PRCI					

It might be easier to put this into Excel to sort or review you can do this by pressing the reports button.



The popup box below should appear.



Double click on Browser and it should transfer the information into Excel.