



MSci in Statistics with Work Placement (WP)

The Responsibilities for Statistics at Glasgow and the Employer

Statistics at Glasgow University - Responsibilities

Prior to the placement year

- In Semester 2, the Statistics group will advertise the work placement opportunities to the current third year cohort of students.
- The students should submit an expression of interest, detailing why they are interested in the positions offered, along with their full CV by mid Semester 2.
- (At present this opportunity will only be available to those initially registered for the MSci.)
- The students will be invited for interview in the final week of semester 2.
- Statistics at Glasgow will provide the applications and relevant student's grades to the employers, along with general impressions of each of the students.
- Statistics at Glasgow will organise the interview dates, times and locations and provide details to the relevant employers.
- After the third year results are published, Statistics at Glasgow will confirm that the student has done well enough to proceed to the WP year.

During the placement year

- Statistics at Glasgow will nominate a supervisor for the student on work placement and a contact for the employer and student (this may be the same person).
- The supervisor will be in frequent informal contact (particularly over the first couple of months) with the student and line manager in employment to ensure that projects and work undertaken by the student are at an appropriate standard.

- The supervisor will visit the student and the student's line manager approximately 6 months into the placement.
- The supervisor will read interim reports and provide any help necessary to the student and line manager.
- The supervisor (in conjunction with the students line manager) and a group of colleagues in Statistics at Glasgow will determine the final mark for the placement year after reading the student's and line manager's final reports and being present at the students talk.

The Employer - Responsibilities

Prior to the placement year

- Inform Glasgow University by early January how many placement opportunities are on offer.
- Read the applications of all students interested in the placement and, if necessary, short list for interview in conjunction with Statistics at Glasgow.
- Be involved in the selection procedure, including interviewing the students.
- Inform the students of all necessary disclosure and financial checks required and carry these out well in advance of the placement start date to ensure no delays.

During the placement year

- Provide a work placement opportunity with appropriate training for a student that has completed the third year of a University Honours degree in Statistics.
- Provide work that is relevant to the student's skills and abilities in the area of Statistics.
- Pay the student an annual salary of approx. £15,000 and provide clear details on working hours and holiday entitlements.
- Pay the student's University work placement year fees of 50% of the standard home/EU fee (usually covered by SAAS, or equivalent).
- The employer would not be responsible for any additional fees required (i.e. for international students).
- Inform the appointed contact in Statistics at Glasgow of any problems as soon as appropriate.

- At 6 months, the student's line manager within employment should provide an interim report on the student's work and progress throughout the first 6 months, identifying positives and challenges faced.
- Meet with the Statistics supervisor to discuss this at approximately 6 months.
- Provide a final report and grade on the student's placement year and discuss the student's grade for the year with the Statistics supervisor.