



Sample Timetable¹ & Schedule of Work

- There are 10 units of work. For each unit of work for the core input weeks, the approximate workload should be around 12 (to 15²) hours for **core** tasks and reading.
- **Two** weeks are designated as ‘workshop’ weeks, which are essentially time to prepare and peer review assignments 1 and 2. Additional time is provided at the end of the course for the final assignment preparation.
- Apart from the induction week, units of work normally open on a Friday evening for independent weekend work; tutors come online Monday-Friday.
- Each week includes readings,³ interactive tasks and ends with a milestone task.
- The course includes *optional* synchronous ‘liverooms’ for some weeks. These are not obligatory and are usually recorded.

(Actual week) + Course Unit	Focus	
(1) 0	Introduction to online learning: Induction unit (lighter week, c 5-8 hours)	
Academic Contexts		
(2) 1	What is EAP? <ul style="list-style-type: none"> • Investigation of different EAP & ESAP contexts • Commonalities & differences 	
(3) 2	The EAP learner <ul style="list-style-type: none"> • Approaches to needs analysis • Changing conceptions of EAP • Fostering autonomy 	
(4) 3	Disciplinary differences <ul style="list-style-type: none"> • Academic communities & conventions • Text analysis/comparisons 	
Academic Text Processing & Production		
(5) 4	Accessing texts: Readings and lectures	
(6) 5	Discourse analysis for EAP tutors: Features of academic language	<i>Cont.over...</i>

¹ This is a sample timetable only and may be subject to some changes.

² There are of course many areas you may wish to pursue and read more about; this would be additional hours

³ In addition to course materials and tasks on the course moodle, almost all readings are available via the University [Electronic Reading List](#) (search for Teaching English for Academic Purposes online course)



(7) 6	Speaking in the academy & practical applications	
(8) 7	Writing in the academy & practical applications	
(9)	Workshop week 1 (Assignment 1): Researching contexts and academic language	Planning and peer-review for Assignment 1
Academic Course Design and Assessment		
(10) 8	Criticality & Practical applications	
(11) 9	Syllabus design for EAP	
(12-13)	Spring Vacation (usually around Easter)	
(14) 10	Assessment practices: Monitoring progress; formative & summative feedback	Assignment 1 due after break, Monday 9am
(15)	Workshop week 2: Assignment 2 preparation /Q & A week	Planning and peer-review for Assignment 2
(16- 17)	Final assessment preparation time	